

**WEST CHESTER AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING**

Monday, April 27, 2020

7:00 pm
AGENDA

Zoom Meeting

- I. Call to Order
Salute to the Flag (led by Rabia Ali and R.J. Holman of Fern Hill Elementary School) Mr. McCune
- II. Roll Call Ms. Cherashore
- III. Minutes of the March 23, 2020 Monthly School Board Meeting..... Mr. McCune
- IV. Approval of the April 27, 2020 School Board Meeting Agenda Mr. McCune
- V. Superintendent’s Report Dr. Scanlon
Student Representatives’ Report Amber Hawkins, *East High School*
..... Vijay Anne, *Henderson High School*
..... Brent Long, *Rustin High School*
- VI. Public Comments on Agenda Items Ms. Cherashore
- VII. Personnel Recommendations..... Dr. Ulmer
- VIII. Approval of Consent Agenda..... Mr. McCune
- IX. School Board Reports

Committee Reports

- A. *Education*..... Mrs. Tiernan
 - * 1. Approval of Revised Policy 222 – Smoking, Tobacco, and Vaping Products-Students (*formerly known as Tobacco/Nicotine*), Second Reading
 - * 2. Approval of Revised Policy 227 – Controlled Substances/Paraphernalia, Second Reading
- B. *Pupil Services* Ms. Chester
 - * 1. Approval of four (4) Special Education Settlement Agreements
- C. *Personnel*..... Dr. Herrmann
- D. *Property and Finance*..... Mr. Bevilacqua
 - * 1. Approval of 2020-21 CCIU Core Budget
 - * 2. Approval of 2020-21 Occupational Education Budget
 - * 3. Approval of Critical Capital Projects 2020-21
 - * 4. Approval of Revised Policy 003, Functions

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\*Consent Agenda Items

- \* 5. Approval of Revised Policy 006.1, Attendance at Meetings Via Electronic Communications
- \* 6. Approval of Revised Policy 626, Federal Fiscal Compliance for Annual Grants
- \* 7. Approval of New Administrative Guideline 335AG6, The Families First Coronavirus Response Act
- 8. Approval of Resolution to Adopt Proposed Final Budget for 2020-21
  
- X. Other Business ..... Mr. McCune
  - \* 1. Approval of School Board Treasurer’s Report and Statement of Disbursements Summary Schedule for the Period of March 1, 2020 to March 31, 2020
  - \* 2. Approval of the March 31, 2020 Financial Report
  
- XI. Comments from Residents
  
- XII. Adjournment

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*Consent Agenda Items

WEST CHESTER AREA SCHOOL BOARD—**Meeting of March 23, 2020**

Documents previously distributed to Board Members are not recopied or submitted with this draft. Minutes of this meeting, in compliance with Section 518 of the School Laws of Pennsylvania and after approval by the School Board Members will be transcribed into the permanent minute book together with reports indicated (copy in). Routine reports and lengthy multi-page documents made a part of the minutes of this meeting are filed separately for permanent record.

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Due to the coronavirus and the mandated shutdown of the Commonwealth, the West Chester Area School Board met virtually via ZOOM. The meeting began at 7:00 p.m. Mr. McCune, Board President, called the meeting to order and led the Pledge of Allegiance.

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Roll Call

Members Present: Mr. Bevilacqua, Ms. Chester, Mr. Durnell, Mr. Gallen, Dr. Herrmann, Mr. McCune, Dr. Shaw, Mr. Spackman, Mrs. Tiernan.

Members Absent:

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**Approval of March 23, 2020 Meeting Agenda**

**BOARD ACTION:** It was moved by Ms. Chester and seconded by Dr. Shaw to approve the March 23, 2020 meeting agenda.

**On roll call vote, all members present voted “aye.” Motion carried 9-0.**

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Public Comments on Agenda Items

There were no public comments on agenda items.

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**Approval of Resolution C-1, Waiver of Board Policy**

West Chester Area School District

Resolution C-1 of 2020

WHEREAS, on March 6, 2020, Governor Wolf issued a Proclamation of Disaster Emergency due to COVID-19; and

WHEREAS, the Proclamation included the following provision:

I hereby authorize the Secretary of the Pennsylvania Department of Education, in his sole discretion, to suspend or waive any provision of law or regulation which the Pennsylvania Department of Education is authorized by law to administer or enforce, for such length of time as may be necessary to respond to this emergency.

and;

WHEREAS, on March 13, 2020, the Governor issued an order closing schools through and including March 27, 2020, and

WHEREAS, on March 19, 2020, the Governor issued an order prohibiting the operation of businesses that are not life sustaining until further notice; and

WHEREAS, state and federal authorities are issuing updated information, daily in regard to COVID-19; and

WHEREAS, it is anticipated that the West Chester Area School District ("School District") may have to take action that ordinarily can only be authorized by the Board of School Directors ("School Board"); and

WHEREAS, the law allows for flexibility in operations of government institutions and agencies in times of emergency; and

WHEREAS, Section 407 of the Public School Code permits the School Board to adopt reasonable rules and regulations; and

WHEREAS, Board Policy 003 permits the School Board, upon majority vote, to suspend at any time the operation of a School Board procedure and policy; and

WHEREAS, public school board meetings may be delayed or cancelled or otherwise interfered with due to the COVID-19 emergency.

NOW, THEREFORE, this 23<sup>rd</sup> day of March, 2020, be it resolved, by the Board of School Directors for the West Chester Area School District that:

1. During the period of time when the School District's schools are closed as required by law, portions of Board Policy 006.1 which limit the ability of the School Board to conduct electronic meetings are suspended.

2. During the period of time when the School District's schools are closed as required by law, all policies of the School Board and Administrative Guidelines are hereby suspended: (a) to the extent they are inconsistent with what is required by law;

(b) if reasonably necessary to protect the health and safety of students or employees, or (c) they would unnecessarily impede what is required by law.

3. For purposes of this Resolution, "required by law" shall mean a mandate or prohibition that compels the School District to act or refrain from acting and that has been stated by the Governor of the Commonwealth, including his senior staff, the Pennsylvania Secretary of Education, including his senior staff, or the federal government, as an order or requirement, whether or not that statement is enforceable in a court of law. This may include, but is not limited to, executive orders, proclamations, court orders, waivers, temporary regulations, guidance documents and other like documents and statements.

ATTEST:

WEST CHESTER AREA SCHOOL BOARD

\_\_\_\_\_  
Secretary By: \_\_\_\_\_  
President

**BOARD ACTION:** It was moved by Ms. Chester and seconded by Mr. Spackman to approve Resolution C-1, Waiver of Board Policy.

**On roll call vote, all members present voted "aye." Motion carried 9-0.**

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Approval of Resolution C-2, Emergency Declaration and Ratification

West Chester Area School District

Resolution C-2 of 2020

WHEREAS, on March 6, 2020, Governor Wolf issued a Proclamation of Disaster Emergency due to COVID-19; and

WHEREAS, the Proclamation included the following provision:

I hereby authorize the Secretary of the Pennsylvania Department of Education, in his sole discretion, to suspend or waive any provision of law or regulation which the Pennsylvania Department of Education is authorized by law to administer or enforce, for such length of time as may be necessary to respond to this emergency.

and;

WHEREAS, on March 13, 2020, the Governor issued an order closing schools through and including March 27, 2020, and

WHEREAS, on March 19, 2020, the Governor issued an order prohibiting the operation of businesses that are not life sustaining until further notice; and

WHEREAS, state and federal authorities are issuing updated information, daily in regard to COVID-19; and

WHEREAS, it is anticipated that the West Chester Area School District (“School District”) may have to take action that ordinarily can only be authorized by the Board of School Directors (“School Board”); and

WHEREAS, the law allows for flexibility in operations of government institutions and agencies in times of emergency; and

WHEREAS, Section 407 of the Public School Code permits the School Board to adopt reasonable rules and regulations; and

WHEREAS, section 520.1 of the School Code provides the following in the case of a declared emergency by the School Board;

(a) Whenever an emergency shall arise which the board of school directors of any school district in the performance of its duties could not anticipate or foresee, and which emergency shall result in any such school district being unable to provide for the attendance of all pupils during the prescribed length of school days, number of days per week, or usual hours of classes, it shall be found as a fact by the school directors of any school district and so recorded on the minutes of a regular or special meeting of such board and certified to the Superintendent of Public Instruction, and such board of school directors, subject to the approval of the Superintendent of Public Instruction, shall have power to put into operation in such school district any one or more of the temporary provisions hereinafter provided for, but in no event shall such temporary provisions remain in effect for a period of more than four years after they are first put into effect.

(b) Subject to the foregoing provisions, any board of school directors may:

(1) Keep the schools of the district in session such days and number of days per week as they shall deem necessary or desirable, but the provisions of this act requiring a minimum of one hundred eighty (180) session days as a school year shall not be affected thereby.

(2) Reduce the length of time of daily instruction for various courses and classes.

(c) Any school district, by invoking the powers herein granted, shall not thereby forfeit its right to reimbursement by the Commonwealth or other State-aid as otherwise provided for by this act.

24 P.S. § 5-520.1; and

WHEREAS, section 687 of the School Code provides the following with regard to budgets and spending in times of emergency:

The board of school directors may, during any fiscal year, make additional appropriations or increase existing appropriations to meet emergencies, such as epidemics, floods, fires, or other catastrophes, or to provide for the payment for rental under leases or contracts to lease from the State Public School Building Authority or any municipality authority entered into subsequent to the date of the adoption of the budget. The funds therefor shall be provided from unexpended balances in existing appropriations, from unappropriated revenue, if any, or from temporary loans. Such temporary loans, when made, shall be approved by a two-thirds vote of the board of school directors.

24 P.S. § 6-687; and

WHEREAS, Board Policy 610 states that : "...emergencies may occur when imminent danger exists to persons or property or continuance of existing school classes is threatened, and time for bidding cannot be provided because of the need for immediate action. Bidding decisions in the event of such emergencies shall be made in accordance with existing legal requirements."

NOW, THEREFORE, this 23rd day of March, 2020, be it resolved, by the Board of School Directors for the West Chester Area School District that:

4. The School Board hereby declares an emergency retroactive to the opening of business on Monday, March 16, 2020, in consideration of the Governor's Proclamation and his order on March 13, 2020, closing all schools in the Commonwealth.

5. This state of emergency shall continue for so long as the closing of schools is required by law.

6. During the state of emergency, the Superintendent, the Assistant Superintendent, the Director of Business Affairs, and the Director of Human Resources ("Emergency Team") shall have all power and authority necessary to ensure that the

School District acts or refrains from acting as may be required by law. The Emergency Team includes any designees of its members.

7. During the period of time the School District's schools are closed as may be required by law:

- a. The Superintendent shall determine (1) which employees must report to work, (2) which employees must work remotely and (3) which employees will be excused from working; and
- b. The Superintendent shall determine whether any instructional services will be provided and the nature of such instructional services; provided, however, that no such instructional services shall be required before potential consequences are evaluated and under any applicable law, collective bargaining agreements and individual contracts;
- c. The Director of Business Affairs shall make such payments as may be required by law or that are, in the reasonable discretion of the Director of Business Affairs, to be in the best interest of the School District even if not previously approved by the School Board; provided, however, that the payments are otherwise legal, within the budget of the School District and reported to the School Board for ratification at the first available public meeting; and
- d. The Emergency Team shall keep the School Board advised of actions being taken in accordance with the powers granted in this Resolution and shall include such actions in the agenda of the next regular school board meeting for ratification by the Board of School Directors.

8. The School Board finds as facts: (a) that this emergency is an emergency that the School Board was unable to foresee as contemplated in section 520.1 of the School Code, 24 P.S. §5-520.1; and (b) that the School District may not be able to provide for the attendance of all pupils during the prescribed length of days or the usual hours of classes as generally required under applicable law;

9. Having found the facts as required by section 520.1 of the School Code and as stated in paragraph 5 of this Resolution, the Board Secretary is required to ensure that this Resolution is recorded in the minutes of this meeting and the Emergency Team is directed to certify these matters to the Commonwealth Secretary of Education, in accordance with section 520.1 of the School Code or other direction as may be provided by the Secretary of Education, and shall seek maximum authority for the operation of the School District under applicable law.

10. The School Board hereby ratifies, the actions taken by the Emergency Team and other School District Administrators as a result of the state of emergency from the

commencement of the state of emergency to the date of this Resolution. This specifically includes emergency purchasing and payments by the Director of Business Affairs.

11. For purposes of this Resolution, "required by law" shall mean a mandate or prohibition that compels the School District to act or refrain from acting and that has been stated by the Governor of the Commonwealth, including his senior staff, the Pennsylvania Secretary of Education, including his senior staff, or the federal government, as an order or requirement, whether or not that statement is enforceable in a court of law. This may include, but is not limited to, executive orders, proclamations, court orders, waivers, temporary regulations, guidance documents and other like documents and statements.

ATTEST:

WEST CHESTER AREA SCHOOL BOARD

Secretary

By: _____
President

BOARD ACTION: It was moved by Dr. Shaw and seconded by Mr. Durnell to approve Resolution C-2, Emergency Declaration and Ratification.

On roll call vote, all members present voted "aye." Motion carried 9-0.

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**Approval of Resolution C-3, Acknowledgement of Teachers Pay**

West Chester Area School District

Resolution C-3 of 2020

WHEREAS, on March 6, 2020, Governor Wolf issued a Proclamation of Disaster Emergency due to COVID-19; and

WHEREAS, the Proclamation included the following provision:

I hereby authorize the Secretary of the Pennsylvania Department of Education, in his sole discretion, to suspend or waive any provision of law or regulation which the Pennsylvania Department of Education is authorized by law to administer or enforce, for such length of time as may be necessary to respond to this emergency.

and;

WHEREAS, on March 13, 2020, the Governor issued an order closing schools through and including March 27, 2020, and

WHEREAS, on March 19, 2020, the Governor issued an order prohibiting the operation of businesses that are not life sustaining until further notice; and

WHEREAS, state and federal authorities are issuing updated information, daily in regard to COVID-19; and

WHEREAS, it is anticipated that the West Chester Area School District (“School District”) may have to take action that ordinarily can only be authorized by the Board of School Directors (“School Board”); and

WHEREAS, the law allows for flexibility in operations of government institutions and agencies in times of emergency; and

WHEREAS, the School District’s schools will be closed from March 16, 2020 through and including March 27, 2020.

WHEREAS, section 1153 of the School Code provides the following with regard to continuation of wages to teachers:

When a board of school directors is compelled to close any school or schools on account of contagious disease, the destruction or damage of the school building by fire or other causes, the school district shall be liable for the salaries of the teachers of said school or schools for the terms for which they were engaged. Whenever a teacher is prevented from following his or her occupation as a teacher, during any period of the school term, for any of the reasons in this section specified, the school district shall be liable for the salary of such teacher for such period, at the rate of compensation stipulated in the contract between the district and the teacher, in addition to the time actually occupied in teaching by such teacher.

24 P.S. § 11-1153.

NOW, THEREFORE, this 23<sup>rd</sup> day of March, 2020, be it resolved, by the Board of School Directors for the West Chester Area School District that:

12. The School Board acknowledges Section 1153 and shall comply with the same, unless otherwise required by law. However, no payment shall be withheld if required by law before potential consequences are evaluated under applicable law and the collective bargaining agreement.

13. For purposes of this Resolution, "required by law" shall mean a mandate or prohibition that compels the School District to act or refrain from acting and that has been stated by the Governor of the Commonwealth, including his senior staff, the Pennsylvania Secretary of Education, including his senior staff, or the federal government, as an order or requirement, whether or not that statement is enforceable in a court of law. This may include, but is not limited to, executive orders, proclamations, court orders, waivers, temporary regulations, guidance documents and other like documents and statements.

ATTEST:

WEST CHESTER AREA SCHOOL BOARD

\_\_\_\_\_  
Secretary

By: \_\_\_\_\_  
President

**BOARD ACTION:** It was moved by Mr. Gallen and seconded by Dr. Herrmann to approve the Resolution C-3, Acknowledgement of Teachers Pay.

**On roll call vote, all members present voted "aye." Motion carried 9-0.**

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Approval of Resolution C-4, Service Support Professionals

West Chester Area School District

Resolution C-4 of 2020

WHEREAS, on March 6, 2020, Governor Wolf issued a Proclamation of Disaster Emergency due to COVID-19; and

WHEREAS, the Proclamation included the following provision:

I hereby authorize the Secretary of the Pennsylvania Department of Education, in his sole discretion, to suspend or waive any provision of law or regulation which the Pennsylvania Department of Education is authorized by law to administer or enforce, for such length of time as may be necessary to respond to this emergency.

and;

WHEREAS, on March 13, 2020, the Governor issued an order closing schools through and including March 27, 2020, and

WHEREAS, on March 19, 2020, the Governor issued an order prohibiting the operation of businesses that are not life sustaining until further notice; and

WHEREAS, state and federal authorities are issuing updated information daily in regard to COVID-19; and

WHEREAS, it is anticipated that the West Chester Area School District (“School District”) may have to take action that ordinarily can only be authorized by the Board of School Directors (“School Board”); and

WHEREAS, the law allows for flexibility in operations of government institutions and agencies in times of emergency; and

WHEREAS, by Resolution C-2 of 2020, the School Board declared a state of emergency beginning on March 16, 2020 until the School District’s schools are reopened in accordance with law.

WHEREAS, the School District’s schools will be closed from March 16, 2020 through and including March 27, 2020 (the “Period”).

WHEREAS, the School District and the West Chester Service Support Professionals (“ESPA-PSEA”) have entered into a collective bargaining agreement (“Agreement”) that addresses working conditions and other matters for the time period beginning July 1, 2019 and concluding on June 30, 2024; and

WHEREAS, due to mandatory school closures, the District has directed members of the ESPA-PSEA not to report to work for all or some of their regularly scheduled hours during the Period.

NOW, THEREFORE, this 23rd day of March, 2020, be it resolved, by the Board of School Directors for the West Chester Area School District that:

14. The School Board adopts the Memorandum of Understanding attached hereto and marked as Exhibit “A”.

15. The School Board directs the Director of Business Affairs and the Director of Human Resources to ensure payments, consistent with the Memorandum of Understanding, are dispersed.

16. Should the Governor or other governmental authority direct the closure of the School District’s schools beyond the Period, the School Board authorizes the Emergency Team as set forth in Resolution C-2 of 2020 to enter into further discussion and/or a memorandum of understanding with ESPA-PSEA should it be in the best interest of the School District to do so, and is permitted by law. The Emergency Team

shall remain in communications with the School Board and the School Board shall ratify any actions that may be taken at its next public meeting.

ATTEST:

WEST CHESTER AREA SCHOOL BOARD

Secretary By: _____
President

BOARD ACTION: It was moved by Mrs. Tiernan and seconded by Mr. Bevilacqua to approve Resolution C-4, Service Support Professionals.

On roll call vote, all members present voted “aye.” Motion carried 9-0.

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**Approval of Memorandum of Understanding, Service Support Professionals**

**Exhibit “A”  
Service Support Professionals  
MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding (“MOU”) is entered into on this **23rd of March, 2020** by and between the West Chester Area School District (“School District”) and the West Chester Service Support Professionals (“ESPA- PSEA”).

**Recitals**

WHEREAS the School District and the ESPA-PSEA have entered into a collective bargaining agreement (“Agreement”) that addresses working conditions and other matters for the time period beginning on July 1, 2019 and concluding on June 30, 2024; and

WHEREAS, the School District has been required to close its schools by the Governor of the Commonwealth for the period beginning March 16, 2020 through and including March 27, 2020 (the “Period”).

WHEREAS, as a result of the closures, the District has directed members of the ESPA-PSEA (“Members”) not to report to work for all or some of their regularly scheduled hours for the Period.

NOW, THEREFORE, the District and ESPA-PSEA agree as follows:

1. For the Period, the School District shall pay the regular rates of pay as set forth in Article VIII of the Agreement, as modified herein, to the Members for all of their regularly scheduled hours, even if the Members are not

directed to report for work for all or some of their regularly scheduled hours during the Period.

2. Section 8.06 of the Agreement shall be amended to read as follows:

Any employee called into work in an emergency will be paid a minimum of three hours at the applicable rate. Notwithstanding the foregoing, during the Period this provision will not apply, provided the employee is called in during their regularly scheduled hours.

3. The MOU shall be retroactive to 12:00 AM on Monday, March 16, 2020 and shall automatically terminate at 11:59 p.m. on Friday March 27, 2020. Paragraph 4 shall survive the termination of this MOU.

4. At no time will this MOU be regarded as precedent-setting or a past practice.

WEST CHESTER AREA  
SCHOOL DISTRICT

WEST CHESTER SERVICE  
SUPPORT PROFESSIONALS (ESPA-  
PSEA)

BY: \_\_\_\_\_  
School Board President

BY: \_\_\_\_\_  
Association President

ATTEST:  
\_\_\_\_\_  
Board Secretary

ATTEST:  
\_\_\_\_\_

Date: \_\_\_\_\_  
March 23, 2020

Date: \_\_\_\_\_

**BOARD ACTION:** It was moved by Mr. Durnell and seconded by Ms. Chester to approve the Memorandum of Understanding, Service Support Professionals

**On roll call vote, all members present voted "aye." Motion carried 9-0.**

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Approval of Resolution C-5, Education Support Professionals

West Chester Area School District

Resolution C-5 of 2020

WHEREAS, on March 6, 2020, Governor Wolf issued a Proclamation of Disaster Emergency due to COVID-19; and

WHEREAS, the Proclamation included the following provision:

I hereby authorize the Secretary of the Pennsylvania Department of Education, in his sole discretion, to suspend or waive any provision of law or regulation which the Pennsylvania Department of Education is authorized by law to administer or enforce, for such length of time as may be necessary to respond to this emergency.

and;

WHEREAS, on March 13, 2020, the Governor issued an order closing schools through and including March 27, 2020, and

WHEREAS, on March 19, 2020, the Governor issued an order prohibiting the operation of businesses that are not life sustaining until further notice; and

WHEREAS, state and federal authorities are issuing updated information daily in regard to COVID-19; and

WHEREAS, it is anticipated that the West Chester Area School District (“School District”) may have to take action that ordinarily can only be authorized by the Board of School Directors (“School Board”); and

WHEREAS, the law allows for flexibility in operations of government institutions and agencies in times of emergency; and

WHEREAS, by Resolution C-2 of 2020, the School Board declared a state of emergency beginning on March 16, 2020 until the School District’s schools are reopened in accordance with law.

WHEREAS, the School District’s schools will be closed from March 16, 2020 through and including March 27, 2020 (the “Period”).

WHEREAS, the School District and the West Chester Area Education Support Professionals Association (“ESPA-PSEA-NEA”) have entered into a collective bargaining agreement (“Agreement”) that addresses working conditions and other matters for the time period beginning July 1, 2019 and concluding on June 30, 2024; and

WHEREAS, due to mandatory school closures, the District has directed members of the ESPA-PSEA-NEA not to report to work for all or some of their regularly scheduled hours during the Period.

NOW, THEREFORE, this 23rd day of March, 2020, be it resolved, by the Board of School Directors for the West Chester Area School District that:

17. The School Board adopts the Memorandum of Understanding attached hereto and marked as Exhibit "A".

18. The School Board directs the Director of Business Affairs and the Director of Human Resources to ensure payments, consistent with the Memorandum of Understanding, are dispersed.

19. Should the Governor or other governmental authority direct the closure of the School District's schools beyond the Period, the School Board authorizes the Emergency Team as set forth in Resolution C-2 of 2020 to enter into further discussion and/or a memorandum of understanding with ESPA-PSEA-NEA should it be in the best interest of the School District to do so, and is permitted by law. The Emergency Team shall remain in communications with the School Board and the School Board shall ratify any actions that may be taken at its next public meeting.

ATTEST:

WEST CHESTER AREA SCHOOL BOARD

By:

Secretary

President

BOARD ACTION: It was moved by Ms. Chester and seconded by Mr. Spackman to approve Resolution C-5, Education Support Professionals.

On roll call vote, all members present voted "aye." Motion carried 9-0.

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**Approval of Memorandum of Understanding, Education Support Professionals**

**Exhibit "A"  
Education Support Professionals  
MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding ("MOU") is entered into on this **23rd** of **March, 2020** by and between the West Chester Area School District ("School District") and the West Chester Area Education Support Professionals Association ("ESPA- PSEA-NEA").

**Recitals**

WHEREAS the School District and the ESPA-PSEA-NEA have entered into a collective bargaining agreement ("Agreement") that addresses working conditions



and other matters for the time period beginning on July 1, 2019 and concluding on June 30, 2024; and

WHEREAS, the School District has been required to close its schools by the Governor of the Commonwealth for the period beginning March 16, 2020 through and including March 27, 2020 (the "Period").

WHEREAS, as a result of the closures, the School District has directed members of the ESPA-PSEA-NEA ("Members") not to report to work for all or some of their regularly scheduled hours for the Period.

NOW, THEREFORE, the School District and ESPA-PSEA-NEA agree as follows:

1. For the Period, the School District shall pay the regular rates of pay, as set forth in Addendum A of the Agreement, to the Members for all of their regularly scheduled hours, even if the Members are not directed to report for work for all or some of their regularly scheduled hours during the Period.
2. Even though the Members are receiving payment for the Period, no portion of the Period shall constitute student days, professional days, full contracted work days, or otherwise be considered as part of the work year for purposes of Article XV.
3. When the School District is permitted to reopen schools and directs the Members to report to work, the hourly rates of pay identified in Addendum A for the Members who are 10 month employees ("10 Month Members") will be adjusted downward for the remainder of the 2019-2020 school year to credit the School District for all payments made to each 10 Month Member during the Period. Notwithstanding the foregoing, in no event will the adjustment cause a 10 Month Member to receive a rate of pay less than state or federal law minimum wage requirements for time worked.

Example: Pursuant to Addendum A, a 10 Month Member is scheduled to be paid \$10/hour for work to be performed under a 40 hour work week (i.e., 8 hours of scheduled work per day).. During the Period, the 10 Month Member received gross compensation in the sum of \$800. When school reopens and the School District directs the 10 Month Member to report to work, in this example it is anticipated that there will be 50 student days remaining. In this example, the 10 Month Member's regular rate of pay will be decreased from \$10/hour to \$8/hour for the remainder of the 2019-2020 school year, as shown in the below example calculation:

$$50 \text{ days} \times 8 \text{ hours} \times \$10 = \$4000$$
$$\$4000 - \$800 = \$3200$$

$$\$3200 / 50 / 8 = \$8/\text{hour} - \text{the new hourly rate}$$

4. The MOU shall be retroactive to 12:00 AM on Monday, March 16, 2020 and shall automatically terminate at 11:59 p.m. on Friday March 27, 2020. Paragraphs 2, 3 and 5 shall survive the termination of this MOU.

5. At no time will this MOU be regarded as precedent-setting or a past practice.

WEST CHESTER AREA  
SCHOOL DISTRICT

WEST CHESTER SERVICE  
SUPPORT PROFESSIONALS (ESPA-  
PSEA)

BY: \_\_\_\_\_  
School Board President

BY: \_\_\_\_\_  
Association President

ATTEST:  
\_\_\_\_\_  
Board Secretary

ATTEST:  
\_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**BOARD ACTION:** It was moved by Mrs. Tiernan and seconded by Mr. Gallen to approve the Memorandum of Understanding, Education Support Professionals.

**On roll call vote, all members present voted “aye.” Motion carried 9-0.**

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Approval of February 24, 2020 Board Minutes

BOARD ACTION: It was moved by Ms. Chester and seconded by Dr. Herrmann to approve the minutes of the February 24, 2020 School Board Meeting.

On roll call vote, all members present voted “aye.” Motion carried 9-0.

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***Mr. McCune announced that the Board met in Executive Session on Thursday, March 12<sup>th</sup> regarding a student matter and Thursday, March 19<sup>th</sup> regarding a student matter.***

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Approval of Personnel Recommendations—Dr. Ulmer (Copy In)

BOARD ACTION: It was moved by Dr. Herrmann and seconded by Mr. Spackman to approve the Personnel Recommendations as presented.

On roll call vote, all members present voted “aye.” Motion carried 9-0.



Approval of Consent Agenda

Education

1. Approval of the following Study/Excursion trip(s):
 - East HS Chamber Choir – Lansdale, PA – Thur-Sat 2/27-2/29/20
 - Rustin HS 10-12 Choir – Lansdale, PA – Thur-Sat 2/27-2/29/20
 - East HS Wrestling – Souderton, PA – Fri-Sat 2/28-2/29/20
 - East HS Indoor Track – State College, PA – Sat-Sun 2/29-3/1/20
 - Rustin HS Indoor Track – State College, PA – Sat-Sun 2/29-3/1/20
 - East HS Wrestling – Hershey, PA – Wed-Sat 3/4-3/7/20
 - East HS Swimming – Lewisburg, PA – Tue-Fri 3/10-3/13/20
 - East HS Boys Lacrosse – Washington, DC – Fri-Sun 4/24-4/26/20
2. Approval of Revised Policy 222 – Smoking, Tobacco, and Vaping Products-Students (*formerly known as Tobacco/Nicotine*), First Reading
3. Approval of Revised Policy 227 – Controlled Substances/Paraphernalia, First Reading

Pupil Services

1. Approval of one (1) Special Education Settlement Agreement

Personnel

Property & Finance

1. Approval of Change Orders - Renovations and Additions to East Goshen Elementary School and Exton Elementary School

East Goshen Elementary School:

GC-023S	Add egress door per Township.	\$ 9,315.56
GC-024S	Replace door seals with silicone bulb seals.	\$ 504.13
GC-025S	Remove, replace wood bulkhead with metal stud, drywall.	\$ 2,051.15
GC-026S	Deduct cost to repair LG pipe damaged by site contractor.	-\$ 1,763.00
GC-027S	Deduct cost for PC to raise 3 drains on 2 nd floor.	-\$ 688.00
GC-028S	Deduct cost of WCASD purchased Fritz tile.	-\$118,531.41
GC-029S	Provide and install thresholds at building expansions.	\$ 4,340.19
GC-030S	Deduct costs for EC to repair damaged site lighting.	-\$ 1,912.66
GC-031S	Deduct costs for EC to run new wires in stair tower 2.	-\$ 947.79
PC-005	Repair broken plumbing lines damaged by GC sub.	\$ 1,763.00
PC-006	Provide additional ball valves on domestic lines in toilet room 113A.	\$ 428.00

PC-007	Raise 3 drains in 2 nd floor B gang toilet rooms.	\$ 688.00
PC-008	Relocate plumbing piping to allow for duct in plumbing chase.	\$ 5,590.00
PC-009	Deduct cost for light fixture damaged by sprinkler sub.	-\$ 913.37
PC-010	Deduct cost of light fixture damaged by water.	-\$ 913.37
EC-025	Furnish and install 3 additional fire alarm pulls.	-\$3,861.00
EC-026	Additional emergency generator re-start costs.	\$ 1,044.52
EC-027	Replace lighting fixture damaged by sprinkler sub.	\$ 913.37
EC-028	Repair damaged UG lighting conduit, wiring.	\$ 1,912.66
EC-029	Run new wires to light fixture in stair tower #2.	\$ 947.79
EC-030	Run new wires to fire alarm.	\$ 931.71
EC-031	Add outlet, conduit for emergency communications system.	\$ 1,184.06
EC-032	Replace light fixture damaged by water.	\$ 913.37
EC-033	Troubleshoot and repair existing outlet	\$ 229.48
EC-034	Replace outlet and wiring damaged by steel install.	\$ 483.71
EC-035	Replace specified IT cabinet with larger one.	\$ 2,382.28
EC-036	Repair, replace conduits in gym damaged by steel sub.	\$ 939.49
EC-037	Repair damaged lighting circuit.	\$ 976.08
EC-038	Repair damaged wiring crushed by masonry work.	\$ 1,904.24
EC-039	Repair gym lobby door access control wiring.	\$ 943.09
EC-040	Relocate conduits in elevator control room.	\$ 1,485.04
MC-004	Additional crane charge for chiller as roofing area not ready.	\$ 1,954.92
MC-005	Add valves to better isolate HVAC equipment.	\$20,488.98
MC-006	Change of installed work due to change in elevator manufacturer.	\$ 1,032.55

Exton Elementary School:

SC-012	Repair Bio-infiltration area.	\$ 2,250.00
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Exton Elementary Additional Classrooms:

GC-006	Enlarge roof drain sumps and repair at existing roof.	\$ 6,425.00
PC-001	Adjust and repair existing sanitary line at new addition.	\$ 912.78
EC-001	Add IDF rack, fiber line to MDF, re-route cables.	\$ 12,400.00
EC-002	Provide emergency power to IDF rack from Rm. C-032.	\$ 650.00

2. Approval of Revised Policy 220 – Student Expression/Distribution and Posting of Materials, Second Reading

3. Approval of New Administrative Guideline 220AG1 – Guidelines - Student Expression/Distribution and Posting of Materials, Second Reading
4. Approval of Revised Policy 913 – Nonschool Organizations/Groups/Individuals, Second Reading
5. Approval of Revised Administrative Guideline 913AG1 – Guidelines - Nonschool Organizations/Groups/Individuals, Second Reading
6. Approval of Revised Policy 913.2 Distribution or Posting by Nonschool Organizations, Groups, or Individuals (formerly known as Flyer Distribution), Second Reading
7. Approval of Renewal Amendment to the Healthcare Benefit Consulting Agreement with Gallagher Benefits Services, Inc
8. Approval of Contract Award for Replacement of Roof Top HVAC Units at East Goshen Elementary School to the lowest responsible bidder, JBM Mechanical, in the amount of \$173,000
9. Approval of Change Order – Exton Elementary School Sinkhole Remediation for DiRocco Brothers in the amount of \$62,920

Other Reports

Other Business

1. Approval of School Board Treasurer’s Report and Statement of Disbursements Summary Schedule for the Period of February 1, 2020 to February 29, 2020

WEST CHESTER AREA SCHOOL DISTRICT
MARCH 23, 2020
STATEMENT OF DISBURSEMENTS SUMMARY
FOR THE PERIOD FEBRUARY 1, 2020 - FEBRUARY 29, 2020

GENERAL FUND DISBURSEMENTS		14,405,312.37
includes		
Technology,		
Federal Programs and any Special		
State Funds		
BILLS PAID	14,405,312.37	
INVESTMENTS	0.00	
CAPITAL RESERVE FUND		256,368.11
CAPITAL PROJECTS FUND		1,071,338.17

SPECIAL REVENUE - Athletics	16,307.00
TRUST FUNDS	11,720.00
CAFETERIA	697,136.50
STUDENT ACTIVITY FUND DISBURSEMENTS	55,731.01
TRUST AND AGENCY FUND DISBURSEMENTS	<u>37,780.03</u>
 TOTAL DISBURSEMENTS	 <u>16,551,693.19</u>

NOTE: A copy of the details of the above disbursements is available for review from the Board Secretary.

2. Approval of the February 29, 2020 Financial Report

BOARD ACTION: It was moved by Mrs. Tiernan and seconded by Ms. Chester to approve the Consent Agenda Items.

On roll call vote to approve the above Consent Agenda Items, all members present voted "aye." Motion carried 9-0.

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**Comments from Residents**

There were no comment from residents.

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Mr. McCune read the following quote, "Success is not final; failure is not fatal: It is the courage to continue that counts." ~ Winston Churchill

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**Adjournment:**

**BOARD ACTION:** On motion by Ms. Chester, seconded by Mr. Spackman, the Board, on voice vote, agreed to adjourn at 7:38 p.m.

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Board Secretary

Recommendations  
 Supplement to the Agenda – April 27, 2019 - p.1

|                                |                                                                                                                              |
|--------------------------------|------------------------------------------------------------------------------------------------------------------------------|
| <b>I. Removal from Payroll</b> |                                                                                                                              |
| <b>a.</b>                      | <b>Resignations</b>                                                                                                          |
| 1.                             | Lauren Gilliano, 1.0 Special Ed Teacher at Westtown Thornbury ES, effective 6/8/20.                                          |
| 2.                             | Jack Hontz, 1.0 Music Teacher at Henderson HS, effective 6/9/20.                                                             |
| 3.                             | Narrina Maldonado, 1.0 2 <sup>nd</sup> Shift Custodian at Hillsdale ES, effective 4/8/20.                                    |
| <b>b.</b>                      | <b>Retirements</b>                                                                                                           |
| 1.                             | Rita Diaz, 1.0 Reading Teacher at Fugett MS, effective end of 2019-2020 school year. 32 Years of Service.                    |
| 2.                             | Louise Malady, 1.0 Grade 2 Teacher at Penn Wood ES, effective end of the 2019-2020 school year. 48 Years of Service.         |
| 3.                             | Susan Maxhimer, 1.0 Secretary to Elementary Principal at Penn Wood ES, effective 6/30/20. 8 Years of Service.                |
| 4.                             | Marie Miller, 1.0 Paraprofessional at Penn Wood ES, effective end of the 2019-2020 school year. 31 Years of Service.         |
| 5.                             | Joseph Mulvey, 1.0 Grade 5 Teacher at Fern Hill ES, effective end of the 2019-2020 school year. 32 Years of Service.         |
| 6.                             | Gayle Quigley, 1.0 Grade 5 Teacher at Penn Wood ES, effective end of the 2019-2020 school year. 22 Years of Service.         |
| 7.                             | Denise Shearman, 1.0 Paraprofessional at Peirce MS, effective end of the 2019-2020 school year. 20 Years of Service.         |
| 8.                             | Elaine Zanikos, 1.0 Reading Specialist at Penn Wood ES, effective end of the 2019-2020 school year. 21 Years of Service.     |
| 9.                             | Elizabeth Zavalis, 1.0 Paraprofessional at Starkweather ES, effective end of the 2019-2020 school year, 13 Years of Service. |

|                                 |                                                                                                                                                                   |
|---------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>II. Additions to Payroll</b> |                                                                                                                                                                   |
| <b>a.</b>                       | <b>Professional Staff: Contract</b>                                                                                                                               |
| 1.                              | <b>Roxanne Tammadge</b>                                                                                                                                           |
|                                 | Placement 1.0 School Psychologist at Hillsdale ES, Temporary Professional Employee (Non-Tenured), effective 8/24/20. Level 7, Step 2, \$58,300.                   |
|                                 | Education Bachelor of Arts from Villanova University 2009-2013, Master of Arts from Immaculata University 2016-2019                                               |
|                                 | Experience School Psychologist at Chester County Intermediate Unit 2019-current, School Psychologist Intern at West Chester Area School District 8/2018 – 9/2019. |
|                                 | Certification Educational Specialist I, School Psychologist                                                                                                       |
| 2.                              | <b>Megan Stovold</b>                                                                                                                                              |
|                                 | Placement 1.0 School Psychologist at East Goshen ES, Temporary Professional Employee (Non-Tenured), effective 8/24/20. Level 5, Step 1, \$51,300.                 |
|                                 | Education Bachelor of Arts from Temple University 2013-2015, Master of Arts from Western Carolina University 2017-2020                                            |
|                                 | Experience Intern at Winston-Salem/Forsyth County Schools 2019-present.                                                                                           |
|                                 | Certification Educational Specialist I, School Psychologist - Pending                                                                                             |

Recommendations  
 Supplement to the Agenda – April 27, 2019 - p.2

|    |                                                 |
|----|-------------------------------------------------|
| b. | Professional Staff: Long Term Substitute - None |
| c. | Administrative Staff: Contract - None           |
| d. | Support Staff: Non Bargaining - None            |
| e. | Support Staff: Contract - None                  |
| f. | Support Staff: Substitute - None                |

|      |                      |
|------|----------------------|
| III. | Personnel Events     |
| a.   | Status Change - None |

b. Transfer - Involuntary

|    | Name            | Type         | From                                                                                   | To                                                                                   | Effective Date |
|----|-----------------|--------------|----------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|----------------|
| 1. | Katie Alba      | Professional | 1.0 Kindergarten at Glen Acres ES                                                      | 1.0 Grade 1 at Westtown Thornbury ES                                                 | 8/24/20        |
| 2. | Nicholas Allen  | Professional | 1.0 Math at Fugett MS                                                                  | .8 Math at Fugett MS/.2 Math at East HS                                              | 8/24/20        |
| 3. | Nicole Atkinson | Professional | .8 Music at East Goshen ES/. 1 Music at Westtown Thornbury ES/.1 Music at Stetson MS   | 1.0 Music at East Goshen ES                                                          | 8/24/20        |
| 4. | Mairead Barrett | Professional | 1.0 Spanish at Henderson                                                               | 1.0 Spanish at East HS                                                               | 8/24/20        |
| 5. | Pamela Bastings | Professional | .8 French at Rustin HS/.2 French at East HS                                            | .6 French at Rustin HS/.4 French at East HS                                          | 8/24/20        |
| 6. | Andrew Berkes   | Professional | .8 Health/Physical Education at Peirce MS/.2 Health/Physical Education at Henderson HS | .8 Health/Physical Education at Peirce MS/.2 Health/Physical Education at Stetson MS | 8/24/20        |
| 7. | Lauren Berry    | Professional | 1.0 District Elementary                                                                | 1.0 Grade 2 at Hillsdale ES                                                          | 8/24/20        |



Recommendations  
 Supplement to the Agenda – April 27, 2019 - p.3

|    | <b>Name</b>      | <b>Type</b>  | <b>From</b>                                                                                                      | <b>To</b>                                                                                | <b>Effective Date</b> |
|----|------------------|--------------|------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|-----------------------|
| 8. | Maria Bolner     | Professional | .6 English at East HS/.4 English at Fugett MS                                                                    | 1.0 English at East HS                                                                   | 8/24/20               |
| 9. | Janet Boosz      | Professional | .8 Latin at Henderson HS/.2 Latin at Peirce MS                                                                   | .8 Latin at Henderson HS/.2 Latin at Rustin HS                                           | 8/24/20               |
| 10 | Antonella Butler | Professional | .6 Italian at Rustin HS/.4 Italian at East HS                                                                    | .6 Italian at Henderson HS/.4 Italian at Rustin HS                                       | 8/24/20               |
| 11 | Timothy Callahan | Professional | .6 Business at Rustin HS/.4 Computer Science at Stetson MS                                                       | .8 Computer Science at Stetson/.2 Computer Science at Peirce MS                          | 8/24/20               |
| 12 | Karen Carpenter  | Professional | .5 Gifted Resource at Rustin HS/.2 Gifted Resource at Henderson HS/.2 Latin at Rustin HS/.1 Gifted at Stetson MS | .6 Gifted Resource at Rustin HS/.2 Latin at Rustin HS/.2 Gifted Resource at Henderson HS | 8/24/20               |
| 13 | Lindsey Carter   | Professional | 1.0 Special Education at East Goshen ES                                                                          | .5 Special Education at East Goshen ES/.5 Special Education at Glen Acres ES             | 8/24/20               |
| 14 | Timothy Celfo    | Professional | .6 Music at Fugett MS/.4 Music at East HS                                                                        | .6 Music at Fugett MS/.3 Music at East HS/.1 Music at Peirce MS                          | 8/24/20               |
| 15 | Kathryn Cloutman | Professional | 1.0 Grade 3 at Mary C. Howse ES                                                                                  | 1.0 Gifted Resource/Math Specialist at Penn Wood ES                                      | 8/24/20               |

Recommendations  
 Supplement to the Agenda – April 27, 2019 - p.4

|    | <b>Name</b>       | <b>Type</b>  | <b>From</b>                                                                                                      | <b>To</b>                                           | <b>Effective Date</b> |
|----|-------------------|--------------|------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|-----------------------|
| 16 | Kathleen Corcoran | Professional | .6 English Language Development at Fugett MS/.4 English Language Development at Peirce MS                        | 1.0 English Language Development at Peirce MS       | 8/24/20               |
| 17 | Melody Dela Cruz  | Professional | .6 French at Peirce MS/.4 French at Fugett MS                                                                    | .8 French at Peirce MS/.2 French at Fugett MS       | 8/24/20               |
| 18 | Ashley Dick       | Professional | .6 Science at Fugett MS/.2 Science at East HS                                                                    | .6 Science at Fugett MS/.2 Science at Stetson MS    | 8/24/20               |
| 19 | Ann Ellis         | Professional | 1.0 Music at Rustin HS                                                                                           | .8 Music at Rustin HS/.2 Music at Peirce MS         | 8/24/20               |
| 20 | Elizabeth Erbe    | Professional | 1.0 Grade 2 at Glen Acres ES                                                                                     | 1.0 Grade 1 at Penn Wood ES                         | 8/24/20               |
| 21 | Susan Farrelly    | Professional | .66 Gifted Resource at Fern Hill ES/.17 Gifted Resource at Westtown Thornbury ES/.17 Gifted Resource at Exton ES | 1.0 Gifted Resource/Math Specialist at Fern Hill ES | 8/24/20               |
| 22 | Jessica Ferry     | Professional | .6 Spanish at Fugett MS                                                                                          | .4 Spanish at Fugett MS/.2 Spanish at East HS       | 8/24/20               |
| 23 | Jillian Fusco     | Professional | .4 German at Rustin HS/.2 German at Fugett MS/.2 German at Peirce MS                                             | .6 German at Rustin HS/.2 German at East HS         | 8/24/20               |
| 24 | Ramon Gadea       | Professional | .6 Music at Fugett MS/.4 Music at Peirce MS                                                                      | .9 Music at Fugett MS/.1 Music at Cyber Academy     | 8/24/20               |

Recommendations  
 Supplement to the Agenda – April 27, 2019 - p.5

|    | <b>Name</b>       | <b>Type</b>  | <b>From</b>                                                                     | <b>To</b>                                                                | <b>Effective Date</b> |
|----|-------------------|--------------|---------------------------------------------------------------------------------|--------------------------------------------------------------------------|-----------------------|
| 25 | Kelsey Glenn      | Professional | .5 Special Education at Glen Acres ES/.5 Special Education at Exton ES          | 1.0 Special Education at Exton ES                                        | 8/24/20               |
| 26 | Carrie Hasson     | Professional | 1.0 English at Stetson MS                                                       | .8 English at Rustin HS/.2 ELA at Stetson MS                             | 8/24/20               |
| 27 | Eileen Hutchinson | Professional | 1.0 Reading Specialist at East Bradford ES                                      | 1.0 Reading Specialist at Exton ES                                       | 8/24/20               |
| 28 | Katrina Kelly     | Professional | .6 Music at Stetson MS/.4 Music at Henderson HS                                 | .6 Music at Stetson MS/.3 Music at Henderson HS/.1 Music at Peirce MS    | 8/24/20               |
| 29 | Kathleen Koberg   | Professional | .5 Gifted Resource at Penn Wood ES/.5 Gifted at Exton ES                        | 1.0 Gifted Resource/Math Specialist at Exton ES                          | 8/24/20               |
| 30 | Erin Kraynie      | Professional | .9 Music at East Bradford ES                                                    | .8 Music at East Bradford ES/.1 Music at Stetson MS                      | 8/24/20               |
| 31 | Lorenz LaGioia    | Professional | .8 Italian at Henderson HS/.2 Italian at Peirce MS                              | .4 Italian at Henderson HS/.4 Italian at East HS/.2 Italian at Peirce MS | 8/24/20               |
| 32 | Allison Mastrilli | Professional | .5 Reading Specialist at Fern Hill ES/.5 Reading Specialist at East Bradford ES | 1.0 Reading Specialist at Starkweather ES                                | 8/24/20               |
| 33 | Tracy McCloskey   | Professional | .8 Art at East Goshen ES/.2 Art at Glen Acres ES                                | 1.0 Art at East Goshen ES                                                | 8/24/20               |

Recommendations  
 Supplement to the Agenda – April 27, 2019 - p.6

|    | <b>Name</b>     | <b>Type</b>  | <b>From</b>                                                                                         | <b>To</b>                                                          | <b>Effective Date</b> |
|----|-----------------|--------------|-----------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|-----------------------|
| 34 | Amanda Miller   | Professional | .8 Health/Physical Education at Stetson MS/.2 Health/Physical Education at Rustin HS                | 1.0 Health/Physical Education at Stetson MS                        | 8/24/20               |
| 35 | Bette Naughton  | Professional | .9 Art at East Bradford ES/.1 Art at East Goshen ES                                                 | .8 Art at East Bradford ES/.2 Art at Glen Acres ES                 | 8/24/20               |
| 36 | Roxana Rohe     | Professional | 1.0 Chemistry at East HS                                                                            | .5 Chemistry at East HS/.5 Chemistry at Henderson HS               | 8/24/20               |
| 37 | Okoteh Sackitey | Professional | .6 Social Studies at East HS/.4 Social Studies at Rustin HS                                         | .6 Social Studies at East HS/.4 Social Studies at Henderson HS     | 8/24/20               |
| 38 | Milton Scholl   | Professional | .4 Math at East HS/.4 Computer Science at Fugett MS/.2 Introduction to Programming at Cyber Academy | .8 Math at East HS/.2 Introduction to Programming at Cyber Academy | 8/24/20               |
| 39 | Mary Sweeney    | Professional | .6 Latin at Henderson HS/.4 Latin at East HS                                                        | .4 Latin at Henderson HS/.4 Latin at East HS/.2 Latin at Peirce MS | 8/24/20               |
| 40 | Matthew Taglang | Professional | .8 German at Rustin HS/.2 German at Henderson HS                                                    | .6 German at Rustin HS/.4 German at Henderson HS                   | 8/24/20               |
| 41 | Carrie Tepper   | Professional | .8 Health/Physical Education at East HS/.2 Health/Physical Education at Fugett MS                   | 1.0 Health/Physical Education at East HS                           | 8/24/20               |
| 42 | Linda Thomas    | Professional | .2 Computer Science at Peirce MS                                                                    | .2 Business at East HS                                             | 8/24/20               |

Recommendations  
 Supplement to the Agenda – April 27, 2019 - p.7

|    | <b>Name</b>      | <b>Type</b>  | <b>From</b>                                                                 | <b>To</b>                                                             | <b>Effective Date</b> |
|----|------------------|--------------|-----------------------------------------------------------------------------|-----------------------------------------------------------------------|-----------------------|
| 43 | Matthew Viggiano | Professional | .75 Gifted Resource at Hillsdale ES/.25 Gifted Resource at Mary C. Howse ES | 1.0 Grade 2 at Hillsdale ES                                           | 8/24/20               |
| 44 | Nicole Walker    | Professional | 1.0 Math at Rustin HS                                                       | .6 Math at Stetson MS/.4 Math at Peirce MS                            | 8/24/20               |
| 45 | Michelle West    | Professional | .6 English Language Development at Peirce MS/.4 Spanish at Henderson HS     | .8 Spanish at Stetson MS/.2 Spanish at Peirce MS                      | 8/24/20               |
| 46 | Cody Zickler     | Professional | .6 Tech Ed at Peirce MS/.4 Tech Ed at Fugett MS                             | .4 Tech Ed at Peirce MS/.4 Tech Ed at Fugett MS/.2 Tech Ed at East HS | 8/24/20               |
|    |                  |              |                                                                             |                                                                       |                       |

b. Transfer - Voluntary

|    | <b>Name</b>    | <b>Type</b>  | <b>From</b>                                                                            | <b>To</b>                                              | <b>Effective Date</b> |
|----|----------------|--------------|----------------------------------------------------------------------------------------|--------------------------------------------------------|-----------------------|
| 1. | Karen Alder    | Professional | 1.0 Reading Specialist at Exton ES                                                     | 1.0 Reading Specialist at East Bradford ES             | 8/24/20               |
| 2. | Caroline Avila | Professional | .5 Reading Specialist at East Goshen ES/.5 Reading Specialist at Westtown Thornbury ES | 1.0 Reading Specialist at Penn Wood ES                 | 8/24/20               |
| 3. | Erin Bushnell  | Professional | .75 Gifted Resource at Starkweather ES/.25 Gifted Resource at Penn Wood ES             | 1.0 Gifted Resource/Math Specialist at Starkweather ES | 8/24/20               |

Recommendations  
 Supplement to the Agenda – April 27, 2019 - p.8

|    | <b>Name</b>          | <b>Type</b>  | <b>From</b>                                                                                                        | <b>To</b>                                               | <b>Effective Date</b> |
|----|----------------------|--------------|--------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|-----------------------|
| 4. | Amanda Cinnamond     | Professional | .66 Gifted Resource at East Bradford ES/.17 Gifted Resource at Glen Acres ES/.17 Gifted Resource at East Goshen ES | 1.0 Gifted Resource/Math Specialist at East Bradford ES | 8/24/20               |
| 5. | Marianne Killoran    | Professional | 1.0 Family Consumer Science at East HS                                                                             | 1.0 Family Consumer Science at Rustin HS                | 8/24/20               |
| 6. | Jennifer Mangold     | Professional | .5 Special Education at Penn Wood ES/.5 Special Education at Starkweather ES                                       | 1.0 Special Education at Penn Wood ES                   | 8/24/20               |
| 7. | Bryan Moose          | Professional | .6 Science at Rustin HS/.4 Science at Henderson HS                                                                 | 1.0 Science at Henderson HS                             | 8/24/20               |
| 8. | Christianne Ottinger | Professional | .5 Gifted Resource at Glen Acres ES/.5 Gifted Resource at Mary C. Howse ES                                         | 1.0 Gifted Resource/Math Specialist at Glen Acres ES    | 8/24/20               |
| 9. | Jacklynn Pester      | Professional | 1.0 Kindergarten at Hillsdale ES                                                                                   | 1.0 Kindergarten at East Bradford ES                    | 8/24/20               |
| 10 | Allison Readdy       | Professional | 1.0 Grade 2 at Hillsdale ES                                                                                        | 1.0 Grade 2 at East Bradford ES                         | 8/24/20               |
| 11 | Jennifer Ronayne     | Professional | .6 Health/Physical Education at Henderson HS/.4 Health/Physical Education at Rustin HS                             | 1.0 Health/Physical Education at Henderson HS           | 8/24/20               |

Recommendations  
 Supplement to the Agenda – April 27, 2019 - p.9

|    | <b>Name</b>    | <b>Type</b>  | <b>From</b>                                                                                                           | <b>To</b>                                                    | <b>Effective Date</b> |
|----|----------------|--------------|-----------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|-----------------------|
| 12 | Geena Teodecki | Professional | 1.0 Art at Westtown Thornbury ES                                                                                      | 1.0 Art at Exton ES                                          | 8/24/20               |
| 13 | Jason Thompson | Professional | .5 Gifted Resource at East Goshen ES/.5 Gifted Resource at Westtown Thornbury ES                                      | 1.0 Gifted Resource/Math Specialist at Westtown Thornbury ES | 8/24/20               |
| 14 | Janine Twaddle | Professional | 1.0 Grade 3 at East Bradford ES                                                                                       | 1.0 Gifted Resource/Math Specialist at East Goshen ES        | 8/24/20               |
| 15 | Karen Weaver   | Professional | .4 Family Consumer Science at Peirce MS/.4 Family Consumer Science at Fugett MS/.2 Family Consumer Science at East HS | 1.0 Family Consumer Science at East HS                       | 8/24/20               |

|     |                     |                                 |                       |                    |
|-----|---------------------|---------------------------------|-----------------------|--------------------|
| IV. | Personnel Leave     |                                 |                       |                    |
| a.  | Sabbatical Leave    |                                 |                       |                    |
|     | <b>Name</b>         | <b>Position</b>                 | <b>Effective Date</b> | <b>Ending Date</b> |
| 1.  | Sarah Croft         | 1.0 Grade 3 Teacher at Exton ES | 8/24/20               | 6/17/21            |
| b.  | Unpaid Leave - None |                                 |                       |                    |

|    |                                                                                                                                                                  |  |  |  |
|----|------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|
| V. | Additional Information                                                                                                                                           |  |  |  |
| a. | Dr. Kristen Barnello is recommended to receive a stipend for the 2019-20 school year in the amount of \$2,500 for Cyber Program Administration responsibilities. |  |  |  |

|     |                               |  |  |  |
|-----|-------------------------------|--|--|--|
| VI. | Supplemental Contracts - none |  |  |  |
|-----|-------------------------------|--|--|--|

**WEST CHESTER AREA SCHOOL DISTRICT  
SCHOOL BOARD MEETING**

Monday, April 27, 2020

7:00 PM

Zoom Meeting

**CONSENT AGENDA**

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I recommend the Board approve the following consent agenda items:

IX. School Board Reports

**Committee Reports**

Education

1. Approval of Revised Policy 222 – Smoking, Tobacco, and Vaping Products-Students (*formerly known as Tobacco/Nicotine*), Second Reading
2. Approval of Revised Policy 227 – Controlled Substances/Paraphernalia, Second Reading

Pupil Services

1. Approval of four (4) Special Education Settlement Agreements

Personnel

Property & Finance

1. Approval of 2020-21 CCIU Core Budget
2. Approval of 2020-21 Occupational Education Budget
3. Approval of Critical Capital Projects 2020-21
4. Approval of Revised Policy 003, Functions
5. Approval of Revised Policy 006.1, Attendance at Meetings Via Electronic Communications
6. Approval of Revised Policy 626, Federal Fiscal Compliance for Annual Grants
7. Approval of New Administrative Guideline 335AG6, The Families First Coronavirus Response Act

X. Other Business

1. Approval of School Board Treasurer’s Report and Statement of Disbursements Summary Schedule for the Period of March 1, 2020 to March 31, 2020
2. Approval of the March 31, 2020 Financial Report

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Discussion:

Action: Motion: _____

Vote: Yes: _____ No: _____

Background

These action items are either routine or high consensus items and may not require discussion by the Board. If any Board member wishes to discuss any action item, the Board President will move it from the consent agenda to its appropriate place on the regular agenda.

Responsible Staff: Dr. Scanlon



WEST CHESTER AREA SCHOOL DISTRICT
Education Committee

April 27, 2020

Action Items

**Approval of Revised Policy 222 – Smoking, Tobacco, and Vaping Products-Students
(formerly known as Tobacco/Nicotine), Second Reading**

Approval is requested of Revised Policy 222 – Smoking, Tobacco, and Vaping Products-Students (formerly known as Tobacco/Nicotine), Second Reading

I so move.

Approval of Revised Policy 227 – Controlled Substances/Paraphernalia, Second Reading

Approval is requested of Revised Policy 227 – Controlled Substances/Paraphernalia, Second Reading

I so move.

Book	Policy Manual
Section	200 Pupils
Title	Smoking, Tobacco and Vaping Products-Students (formerly known as Tobacco/Nicotine)
Code	222
Status	Second Reading
Adopted	August 1, 2015
Last Revised	March 25, 2019

Purpose

The Board recognizes that tobacco, nicotine and **vaping products, including the product marketed as Juul and other electronic cigarettes**, nicotine delivery products presents a health and safety hazard that can have serious consequences for both users and nonusers, and the safety and environment of the schools. **The purpose of this policy is to prohibit student possession, use, purchase and sale of tobacco and vaping products, including Juuls and other electronic cigarettes.**

The Board further prohibits student smoking of any non-tobacco products or the possession of non-tobacco products in a form in which they may be smoked, including but not limited to non-tobacco cigarettes, cigars and little cigars (collectively "non-tobacco products").

Definitions

For purposes of this policy, ~~tobacco~~ includes a lighted or unlighted cigarette, cigar, cigarillo, little cigar, pipe or other smoking product or material and smokeless tobacco in any form including chewing tobacco, snuff, dip or dissolvable tobacco pieces, possessing or using tobacco paraphernalia, including but not limited to: lighters and matches.

For purposes of this policy, ~~nicotine~~ shall mean a product that contains or consists of nicotine in a form that can be ingested by chewing, smoking, inhaling or through other means.

For purposes of this policy, a ~~nicotine delivery product~~ shall mean a product or device used, intended for use or designed for the purpose of ingesting nicotine or another substance. This definition includes, but is not limited to, any device or associated product used for what is commonly referred to as vaping or juuling.

State law defines the term tobacco product to broadly encompass not only tobacco but also vaping products including Juuls and other electronic cigarettes (e-cigarettes). Tobacco products, for purposes of this policy and in accordance with state law, shall be defined to include the following:
[1][2]

Any product containing, made or derived from tobacco or nicotine that is intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed or ingested by any other means, including, but not limited to, a cigarette, cigar, little cigar, chewing tobacco, pipe tobacco, snuff and snus.

Any electronic device that delivers nicotine or another substance to a person inhaling from the device, including, but not limited to, electronic nicotine delivery systems, an electronic cigarette, a cigar, a pipe and a hookah.

Any product containing, made or derived from either:

Tobacco, whether in its natural or synthetic form; or

Nicotine, whether in its natural or synthetic form, which is regulated by the United States Food and Drug Administration as a deemed tobacco product.

Any component, part or accessory of the product or electronic device listed in this definition, whether or not sold separately.

Authority

The Board prohibits possession, use, **purchase**, or sale of tobacco, ~~nicotine and nicotine delivery products~~ **and vaping products including the product marketed as Juul and other e-cigarettes** by **or to** students **regardless of whether such products contain tobacco or nicotine** at any time in a school building and on any property, buses, vans, and vehicles that are owned, leased, or controlled by the school district. [\[1\]](#)[\[2\]](#)[\[3\]](#)

The Board also prohibits possession, use, **purchase**, or sale of tobacco, ~~nicotine and nicotine delivery products~~ **and vaping products including the product marketed as Juul and other e-cigarettes** by **or to** students at school-sponsored activities that are held off school property.

The Board prohibits student possession or use of products marketed and sold as tobacco cessation products or for other therapeutic purposes, except as authorized in the Board's Medication policy. **unless otherwise permitted by law.**

The Board prohibits the smoking or possession of non-tobacco products, at any time in a school building, on any property, buses, vans, or vehicles that are owned, leased, or controlled by the school district, or at schools-sponsored activities that are held off of school property.

~~In the case of a student with a disability, including a student for whom an evaluation is pending, the district shall take all steps required to comply with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.~~ [\[4\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)[\[8\]](#)[\[9\]](#)

Delegation of Responsibility

The Superintendent or designee shall annually notify students, parents/guardians, and staff about the Board's ~~tobacco/nicotine~~ **and vaping products** policy by publishing information in student handbook(s), Code of Student Conduct/Disciplinary Action Schedule, parent(al) newsletters, posters, and by other efficient methods such as posted notices, signs and on the district website. [\[1\]](#)

The Superintendent or designee shall develop administrative regulations to implement this policy.

Guidelines

~~Students found in violation of this policy shall be subject to appropriate disciplinary action.~~

Parental Report

Reporting

The Superintendent or designee shall notify the parent/guardian of any student directly involved in an incident involving possession, use, **purchase** or sale of **a tobacco or vaping product, including the product marketed as Juul and other electronic cigarettes**, ~~nicotine or nicotine delivery products~~ immediately, as soon as practicable. The Superintendent or designee shall inform the parent/guardian whether or not the local police department that has jurisdiction over the school property has been or may be notified of the incident. The Superintendent or designee shall document attempts made to reach the parent/guardian. [\[9\]](#)[\[10\]](#)[\[11\]](#)

Office for Safe Schools Report

The Superintendent shall annually, by July 31, report all incidents of possession, use or sale of tobacco, **and vaping** ~~nicotine or nicotine delivery products~~ by students to the Office for Safe Schools on the required form. [\[9\]](#)[\[12\]](#)

Additional Provisions—Tobacco Only

Law Enforcement Incident Report

The Superintendent or designee may report incidents of possession, use or sale of **tobacco and vaping products, including Juuls or other e-cigarettes**, by students on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the school police, school resource officer (SRO) or to the local police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.[9][10][12][13][14]

Guidelines

Students found in violation of this policy shall be subject to appropriate disciplinary action.

If a student is found to be in violation of this policy due to the possession or smoking of any non-tobacco product, and the non-tobacco product constitutes a controlled substance under District policy, the violation shall be addressed under the District's controlled Substances/Paraphernalia policy.

A student convicted of possessing or using tobacco in violation of this policy may be fined up to fifty dollars (\$50) plus court costs, and attorney's fees, or admitted by the court to alternative adjudication in lieu of imposition of a fine.[15]

Tampering with devices installed to detect use of tobacco or vaping products shall be deemed a violation of this policy and subject to disciplinary action.

Students with Disabilities

In the case of a student with a disability, including a student for whom an evaluation is pending, the district shall take all steps required to comply with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.

Legal

1. 35 P.S. 1223.5
2. 18 Pa. C.S.A. 6305
3. 20 U.S.C. 7183
4. 22 PA Code 10.23
5. 20 U.S.C. 1400 et seq
6. Pol. 103.1
7. Pol. 113.1
8. Pol. 113.2
9. Pol. 805.1
10. 22 PA Code 10.2
11. 22 PA Code 10.25
12. 24 P.S. 1303-A
13. 22 PA Code 10.22
14. 24 P.S. 1302.1-A
15. 18 Pa. C.S.A. 6306.1
- 20 U.S.C. 7114
- 20 U.S.C. 7181 et seq
- 24 P.S. 510
- 34 CFR Part 300
- Pol. 000

Book	Policy Manual
Section	200 Pupils
Title	Controlled Substances/Paraphernalia
Code	227
Status	Second Reading
Adopted	August 1, 2015
Last Revised	September 23, 2019
Last Reviewed	June 22, 2015

Purpose

The Board finds that the possession, use, distribution or delivery of controlled substances by students while engaged in activities subject to control by the district is a matter of concern and injurious to the health, safety and welfare of students.

Through curriculum, the Multi Tiered Systems of Supports Team, community support and resources, strong and consistent administrative and faculty commitment, rehabilitative efforts and disciplinary procedures, the district will strive to educate, prevent, and intervene in the use and abuse of all controlled substances by students.

Definitions

Multi Tiered Systems of Supports (MTSS) - a multidisciplinary team that includes teachers, administrators, nurse, and counselors. This team is trained to understand and work with adolescent chemical use, abuse, and dependency. The team's primary role is to identify, refer and intervene when student chemical substance use, abuse, possession, and/or distribution is suspected.

Controlled substance - controlled substances include, but are not limited to: alcohol, drugs, narcotics and/or other health endangering compounds such as anabolic steroids and other performance enhancing substances, tranquilizers, amphetamines, synthetic opiates, marijuana, LSD and other hallucinogens, glue, solvent-containing substances, look-alike drugs, any prescription or patent drug, any other mood-altering substance, and all regulated and controlled substances identified and prohibited by federal and state laws. [1]
[2][3][4]

Cooperative behavior - is the student's willingness to reasonably and helpfully work with staff and school personnel, and to comply with Multi Tiered Systems of Supports Team requests and recommendations.

Distribution - to attempt to or to succeed in delivering, selling, passing, sharing, or giving to another person, or to assist in distributing any controlled substance as defined by this policy.

Drug paraphernalia - includes all equipment, products and materials of any kind which are used, intended for use or designed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, concealing, injecting, ingesting, inhaling, or otherwise introducing into the human body a controlled substance. Paraphernalia includes, but is not limited to: [2]

1. Isomerization devices used, intended for use or designed for use in increasing the potency of any species of plant which is a controlled substance.

2. Testing equipment used, intended for use or designed for use in identifying or in analyzing the strength, effectiveness or purity of controlled substances.
3. Scales and balances used, intended for use or designed for use in weighing or measuring controlled substances.
4. Diluents and adulterants, such as quinine hydrochloride, mannite, dextrose, and lactose, used, intended for use, or designed for use in cutting controlled substances.
5. Separation gins and sifters used, intended for use, or designed for use in removing twigs and seeds from or in otherwise cleaning or refining marijuana.
6. Blenders, bowls, containers, spoons and mixing devices used, intended for use or designed for use, in compounding controlled substances.
7. Capsules, balloons, envelopes and other containers used, intended for use or designed for use, in packaging small quantities of controlled substances.
8. Containers and other objects used, intended for use or designed for use in storing or concealing controlled substances.
9. Hypodermic syringes, needles, and other objects used, intended for use or designed for use in injecting controlled substances into the human body.
10. Objects used, intended for use or designed for use in ingesting, inhaling or otherwise introducing alcohol, marijuana, cocaine, hashish, hashish oil or any other controlled substance into the human body, including, but not limited to:
 - a. Metal, wooden, acrylic, glass, stone, plastic or ceramic pipes with or without screens, permanent screens, hashish heads or punctured metal bowls.
 - b. Water pipes.
 - c. Carburetion tubes and devices.
 - d. Smoking and carburetion masks.
 - e. Roach clips; meaning objects used to hold burning material such as a marijuana cigarette, that has become too small or too short to be held in the hand.
 - f. Miniature cocaine spoons and cocaine vials.
 - g. Chamber pipes.
 - h. Carburetor pipes.
 - i. Electric pipes.
 - j. Air-driven pipes.
 - k. Chillums.
 - l. Bongs.
 - m. Ice pipes or chillers.
 - n. Vaporizers.
 - o. E-cigarettes when used as a delivery device for controlled substances.

In determining whether an object is drug paraphernalia, school authorities shall consider, in addition to all other logically relevant factors; statements by an owner or by anyone in control of the object concerning its use; the proximity of the object, in time and space, to a direct violation of this policy; the proximity of the object to controlled substances; the existence of any residue or controlled substances on the object; direct or

circumstantial evidence of the intent of an owner, or of anyone in control of the object; to deliver it to persons whom s/he knows, or should reasonably know; intend to use the object to facilitate a violation of this policy; the innocence of an owner or of anyone in control of the object, as to a direct violation of this policy, should not prevent a finding that the object is intended for use or designed for use as drug paraphernalia; instructions, oral or written, provided with the object concerning its use; descriptive materials accompanying the object which explain or depict its use; national and local advertising concerning its use; the manner in which the object is displayed for sale; whether the owner, or anyone in control of the object, is a legitimate supplier of like or related items to the community, such as a licensed distributor or dealer of tobacco products; direct or circumstantial evidence of the ratio of sales of the objects to the total sales of the business enterprise; the existence and scope of legitimate uses for the object in the community; and expert testimony concerning its use.

Immediate precursor - a substance which is designated as being a principal compound commonly used or produced primarily for use, and which is an immediate chemical intermediary used or likely to be used in the manufacture of a controlled substance.[2]

Look-alike drugs - substances that are designed or intended to resemble **(in appearance or odor)** a controlled substance prohibited by this policy, or used in a manner likely to induce others to believe the material is a controlled substance.

Manufacture - the production, preparation, propagation, compounding, conversion or processing of a controlled substance, other drug or device or the packaging or repackaging of such substance or articles but does not include the activities of a practitioner who, as an incident to his/her administration, or dispensing such substance or article in the course of his/her professional practice, prepares, compounds, packages or labels such substance or article. The term **manufacturer** means a person who manufactures a controlled substance, other drug or device.[2]

Marijuana - consists of all forms, species and/or varieties of the genus *Cannabis sativa* L., whether growing or not; the seeds therefore; the resin extracted from any part of such plant; and every compound, manufacture, salt, derivative, mixture or preparation of such plant, its seeds or resin.[2]

Narcotic - means any of the following, whether produced directly or indirectly by extraction from substances of vegetable origin, or independently by means of chemical synthesis or by a combination of extraction and chemical synthesis: (i) opium, (ii) any opiate having an addiction-forming or addiction-sustaining capacity similar to morphine, but not including the isoquinoline alkaloids or opium, (iii) any compound, manufacture, salt, derivative or preparation of opium or any opiate, and (iv) any substance, compound, manufacture, salt derivative or preparation thereof, which is chemically identical with any of the substances referred to in (i), (ii) or (iii).[2]

Possession, Active - to possess or hold without attempt to distribute any controlled substance.

Possession, Constructive - a person's ability and intent to exercise control over, individually or with other persons, any controlled substance. Ability and intent to control a prohibited substance may be inferred from all the circumstances.

Prescription medication - consists of medication prescribed by a licensed physician and requiring administration during school hours in accordance with the procedures set forth in Board policy.[3][4]

Reasonable suspicion - is generally defined as a conclusion arrived at by a reasonable, prudent and conscientious mind, from facts at hand; it is not caused by such improper motives as a dislike for the student or malice, but only from the facts which are known. If they logically, rationally, and in the exercise of good common sense, lead a reasonable, prudent and discreet person to conclude that a student has illegal material on school property or on his/her person, this is a reasonable suspicion, but there must be a fair and conscientious consideration of only the facts that are known.

Uncooperative behavior - is the student's resistance or refusal, either oral, physical or passive, to comply with reasonable school personnel requests or recommendations. Defiance, assault, deceit and flight are examples of uncooperative student behavior. Uncooperative behavior includes refusal to comply with Multi Tiered Systems of Supports Team requests and recommendations.

Under the influence - shall include any consumption or ingestion of controlled substances by a student.

Authority

The Board prohibits any student from knowingly possessing, using, transmitting, manufacturing, selling, distributing or being under the influence of any controlled substance during travel to and from school; on school property; in school buses, vans or other vehicles used by, owned by, leased by or under the control of the district; while participating in a school activity/event held away from the school; or who conspires, aids, or abets the use, abuse, active possession or constructive possession of controlled substances.[5][6][7]

The following rules, regulations, and guidelines shall be used by all district personnel when situations involve students' unlawful possession, use, transmission, manufacturing, sale, distributing and/or abuse of controlled substances or drug paraphernalia.

Appropriate disciplinary action will be taken by the Board as outlined in applicable Board policy.[8][9][10]

In the case of a student with a disability, including a student for whom an evaluation is pending, the district shall take all steps required to comply with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.[11][12][13][14][15][16]

Off-Campus Activities

This policy shall also apply to student conduct that occurs off school property, and would otherwise violate the Code of Student Conduct/Disciplinary Action Schedule if any of the following circumstances exist:[8]

1. The conduct occurs during the time the student is traveling to and from school, or traveling to and from school-sponsored activities, whether or not via school district furnished transportation.
2. The student is a member of an extracurricular activity and has been notified that particular off-campus conduct could result in exclusion from such activities.[17][18]
3. Student expression or conduct materially and substantially disrupts the operations of the school, or the administration reasonably anticipates that the expression or conduct is likely to materially and substantially disrupt the operations of the school.
4. The conduct has a direct nexus to attendance at school or a school-sponsored activity, for example, a transaction conducted outside of school pursuant to an agreement made in school that would violate the Code of Student Conduct/Disciplinary Action Schedule if conducted in school.
5. The conduct involves the theft or vandalism of school property.
6. There is otherwise a nexus between the proximity or timing of the conduct in relation to the student's attendance at school or school-sponsored activities.

Delegation of Responsibility

The Superintendent or his/her designee shall develop administrative regulations to identify and control substance abuse in the schools which:

1. Establish procedures to appropriately manage situations involving students suspected of using, possessing, being under the influence, or distributing controlled substances.[19][20][21]
2. Disseminate to students, parents/guardians, and staff the Board policy and administrative regulations governing student use of controlled substances.

Guidelines

Limitations

None of the provisions of this policy shall be construed to prohibit or regulate a student's use, possession, or transportation of medication prescribed for that student by a licensed physician according to that student's needs.[3][4]

Medication

The administration of all medication shall be in accordance with applicable Board policy.[3][4]

Responsibility

All personnel of the school district shall report to their immediate supervisor any student, employee, or other person who violates the Board's controlled substance prohibition.

The supervisors shall report such information to the Superintendent immediately and confirm the same in writing as soon as possible relating to the specific sequence of events in each case.

In accordance with state law, the Superintendent shall annually, by July 31, report all incidents of possession, use or sale of controlled substances to the Office for Safe Schools.[16][20]

Search and Seizure

Appropriate searches and seizures of contraband on school premises shall be conducted in compliance with Board policy. Student searches must be justified at their inception by reasonable suspicion that policy or law has been violated or is being violated, and that evidence of the violation will be disclosed by the search. The search actually conducted must be reasonable related in scope to the circumstances which justified the search at its inception.[22]

Violation of Policy for Possession and/or Use

A student who violates this policy shall be subject to the following disciplinary, rehabilitative and punitive actions. The Board reserves the right to use any other lawful measures deemed necessary to control and eliminate the use of controlled substances even if the same is not provided for specifically in any rule or regulation enumerated herein.[8][10]

An infraction occurs when a student manufactures, uses, abuses, possesses, actively or constructively, or is under the influence of controlled substances or drug paraphernalia during travel to and from school, on school property, in school buses, vans or other vehicles, used by or owned by, leased by, or under control of the district, or while participating in a school activity/event held away from school premises, or at any school-sponsored activity anywhere, or who conspires, aides, or abets the use, abuse, active possession or constructive possession of controlled substances.

First Offense –

1. The principal will be immediately notified of any violation of this policy. The principal shall initiate appropriate disciplinary action in accordance with the district's policies.[8][10]
2. The principal or designee will meet with the student to ascertain the circumstances related to a possible policy violation.
3. The principal or designee will promptly notify the student's parent(s)/guardian(s) concerning the incident and will seek additional information that could guide disposition of the possible policy violation.
4. The student may be sent home or removed from the school to receive medical attention, if required. When parent(s)/guardian(s) cannot be reached, the principal or other school authority will decide to obtain medical treatment for the student or to temporarily isolate the student.
5. The principal will notify the appropriate legal authorities for investigation and disposition, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.[16]
6. The principal or designee will schedule a hearing in accordance with Board policy.[10]
7. Should it be determined the offense was committed by the student, the student will be externally suspended from school for ten (10) days.

Second Offense –

1. Any person who violates this policy a second time commits a second offense. All requirements, procedures, due process, and penalties that govern a first offense under this policy will apply under the second offense. In addition, the following disciplinary action and requirements apply:
 - a. The student will obtain a drug and alcohol assessment and will comply with all assessment recommendations as a condition for readmission to school after the suspension or required rehabilitation. Any student who receives a second offense and who refuses to obtain a drug and

alcohol assessment, or who obtains the assessment and does not comply with the assessment recommendations, will be recommended for expulsion. **Expulsion** is exclusion from school by the Board for a period that exceeds ten (10) school days and may be permanent.[10]

Additional Requirements –

Any student who violates this policy (regardless of the number of offenses) will:

1. Be assessed by a licensed drug and alcohol designated facility, or similar type alternative program approved by the administration, and comply with any recommendations from the evaluation and any recommendations that follow, until the date of discharge from the provider, not to exceed one (1) calendar year. If the recommendations are not followed, the student will be recommended for expulsion.
2. Parent(s)/Guardian(s) may select similar type alternative programs for students to attend as specified in paragraph (1) above. However, parent(s)/guardian(s) must have the principal's written approval prior to any student's participation in an alternative program. Prior to receiving the principal's written approval for a student to attend an alternative program, parent(s)/guardian(s) must give written consent to the principal or designee to obtain all complete records when the student attends an alternative program. The district will not pay any expense incurred by the student or parent(s)/guardian(s) when the student participates in an alternative program.
3. While a student is suspended out-of-school and attending the alternate education program, s/he shall not participate in or attend as a spectator any school-sponsored activity. School-related and/or school-sponsored activities include, but are not limited to, clubs, musical groups, publications, athletics, and other activities such as National Honor Society, Student Council, and class activities (spirit week, Homecoming, class trips, fundraisers, dances, proms, and commencement). Further, the student must successfully complete the assessment within seven (7) days of the informal hearing, by a drug and alcohol facility, or district-approved program.
4. Eligibility for participation in school extracurricular activities (including athletics, clubs, and organizations) shall be further limited in accordance with the Extracurricular Code of Conduct.
5. If the student refuses to participate in or does not successfully complete the programs mentioned herein, as scheduled by the district, the student will be recommended for expulsion.

Violation for Distribution

A student who violates this policy shall be subject to the following disciplinary, rehabilitative, and punitive actions. The Board reserves the right to use any other lawful measures deemed necessary to control and eliminate the use and distribution of controlled substances even if the same is not provided for specifically in any rule or regulation enumerated herein. An infraction occurs when a student attempts to or succeeds in delivering, distributing, or transmitting controlled substances or possesses with the intent to distribute, deliver or transmit.

First Offense –

1. The principal will be immediately notified of any violation of this policy. The principal shall initiate appropriate disciplinary action in accordance with the district's policies.[8][10]
2. The principal or designee will meet with the student who will explain the circumstances related to a possible policy violation.
3. The principal or designee will promptly notify the student's parent(s)/guardian(s) concerning the incident and will seek additional information that could guide disposition of the possible policy violation.
4. The principal will notify the appropriate legal authorities for appropriate investigation and disposition, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.[16]
5. The principal or designee will schedule a hearing in accordance with Board policy.[10]
6. Should it be determined the offense was committed by the student, the student will be externally suspended from school for ten (10) days, and a Board hearing shall be held with administration recommendation for exclusion of the student from school for period to be determined by the Board.

7. Refer the student to an appropriate agency for counseling and treatment.
8. While a student is suspended out-of-school and attending the alternate education program, s/he shall not participate in or attend as a spectator any school-sponsored activity. School-related and/or school-sponsored activities include, but are not limited to, clubs, musical groups, publications, athletics, and other activities such as National Honor Society, Student Council, and class activities (spirit week, Homecoming, class trips, fundraisers, dances, proms, and commencement).
9. Eligibility for participation in school extracurricular activities (including athletics, clubs, and organizations) shall be further limited in accordance with the Extracurricular Code of Conduct.

Anabolic Steroids

In addition to the consequences in this policy, anabolic steroid use bears additional consequences in regard to extracurricular participation.

The Board prohibits the use of anabolic steroids, except for valid medical purposes, by any student involved in school-related athletics or extracurricular activities. Body building and muscle enhancement, increasing muscle bulk or strength, or the enhancement of athletic ability are not valid medical purposes. Human Growth Hormone (HGH) shall not be included as an anabolic steroid under the provisions of the law.[\[23\]](#)

Education regarding the dangers of anabolic steroids shall be provided in other district controlled substance (drug and alcohol) programs.[\[24\]](#)

The following minimum penalties are prescribed for any student found in violation of the anabolic steroid regulations required above, in addition to the consequences outlined in this policy. Violation of those rules and regulations include:[\[25\]](#)

1. **First Offense** – the student shall be suspended from school athletics and extracurricular activities for the remainder of the season.
2. **Second Offense** – the student shall be suspended from school athletics and extracurricular activities for the remainder of the season and the following season.
3. **Third Offense** – the student shall be permanently suspended from school athletics and extracurricular activities.

No student shall be eligible to resume participation in school athletics or extracurricular activities unless there has been a medical determination that no residual evidence of steroids exists. The Board may require participation in any drug counseling, rehabilitation, testing, or other programs, beyond those already detailed herein, as a condition of reinstatement into a school athletic or extracurricular activities program.[\[25\]](#)

Student Seeking Help

Any student who is self-referred, or who is voluntarily referred by anyone else and who seeks help with a controlled substance use/abuse and/or dependency, and who is not under the immediate influence of a controlled substance is not subject to the provisions of this policy as outlined for first offense violations.

School personnel to whom a student reports, and from whom s/he seeks help may consult with the student, or may refer the student to a faculty member designated by the principal (e.g., counselor, Intervention Specialist, Multi Tiered Systems of Supports Team, nurse, etc.).

If help is required, the designated faculty member may advise and assist the student in seeking appropriate psychological, medical, or other types of help.

If medical treatment appears necessary, the parent(s)/guardian(s) shall be notified.

Follow-up by the Intervention Specialist or MTSS case manager with the student and the referral agency shall be imperative.

Multi Tiered Systems of Supports Team

Referral Phase –

Referrals may come from a multitude of sources. Staff, students, parents/guardians, etc., may inform the Multi Tiered Systems of Supports Team of any suspicions, issues, behaviors, or concerns that appear to be drug/alcohol or mental health related. Community concerns also will be noted and these will be investigated if they seem appropriate.

Assessment Phase –

Once a referral has been received and considered, appropriate members of the team will be assigned to start the tracking by collecting data from attendance, discipline, counselors, and the nurse. These records will be reviewed by the whole team and a decision made to get further information from the appropriate teachers or to make an alternate assignment immediately. All data collected from teachers on observable behavior, academic performance, and physical appearance will be confidential. If the data strongly suggests D/A or M/H concerns, the team may have the Intervention Specialist complete a screening. Once fully satisfied that the student's profile reflects D/A or M/H concerns an intervention will be planned.

Intervention Phase –

During this phase the Intervention Specialist will be actively involved in determining the appropriate modality of treatment and proper placement (in-patient or out-patient).

This may require meetings with the student, or student and parent/guardian where information that has been gathered is discussed and options are explored.

Suspected Visitors

Visitors suspected of using, possessing, transmitting, manufacturing, selling, transporting, or distributing controlled substances or of encouraging or promoting such activity while on school property or during the course of school-sponsored activities shall be reported to the building principal, who shall report the visitors to local law enforcement officials, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.[16][26][27]

Reasonable Suspicion/Testing

If based on the student's behavior, medical symptoms, vital signs or other observable factors, the building principal has reasonable suspicion that the student is under the influence of a controlled substance, the student may be required to submit to drug or alcohol testing. The testing may include but is not limited to the analysis of blood, urine, saliva, or the administration of a Breathalyzer test.

Use of Breathalyzer

All students, whether during the school day, prior to or during an extracurricular, interscholastic, or other school-related or school-sponsored function, whether conducted on or away from school property, may be required to submit to a Breathalyzer as a condition of participation in the extracurricular, interscholastic, or other school-related or school-sponsored function.

It is not the intent of the policy to randomly test students. It is the intent of the Breathalyzer procedure to serve as a deterrent to students attending district functions after consuming alcohol.

Refusal to submit to a Breathalyzer procedure will be considered to be a positive test and the student will be disciplined in accordance with Board policy.[8]

Legal

1. 21 U.S.C. 812
2. 35 P.S. 780-102
3. Pol. 210
4. Pol. 210.1
5. 22 PA Code 12.3
6. 24 P.S. 510
7. 24 P.S. 511
8. Pol. 218
9. Pol. 227
10. Pol. 233
11. 20 U.S.C. 1400 et seq
12. 22 PA Code 10.23
13. Pol. 103.1
14. Pol. 113.1
15. Pol. 113.2
16. Pol. 805.1
17. Pol. 122
18. Pol. 123
19. 24 P.S. 1302.1-A
20. 24 P.S. 1303-A
21. 42 Pa. C.S.A. 8337
22. Pol. 226
23. 35 P.S. 807.1
24. 35 P.S. 807.2
25. 35 P.S. 807.3
26. Pol. 904
27. Pol. 907
- 35 P.S. 780-101 et seq
- 35 P.S. 807.1 et seq
- 22 PA Code 10.2
- 22 PA Code 10.21
- 22 PA Code 10.22
- 22 PA Code 10.25
- 22 PA Code 403.1
- 20 U.S.C. 7114
- 20 U.S.C. 7118
- 20 U.S.C. 7161
- 21 U.S.C. 801 et seq
- 34 CFR Part 300
- Pol. 000
- Pol. 805

WEST CHESTER AREA SCHOOL DISTRICT
Pupil Services Committee
April 27, 2020

ACTION ITEMS

Approval of four (4) Special Education Settlement Agreements

Approval is requested of four (4) Special Education Settlement Agreements

I so move.

WEST CHESTER AREA SCHOOL DISTRICT
Property & Finance Committee
 April 27, 2020 – ACTION ITEMS

Approval of 2020-21 CCIU Core Budget

Approval is requested for the 2020-21 Chester County Intermediate Unit Core Services Budget in the amount of \$29,082,576.

I so move.

Approval of 2020-21 Occupational Education Budget

Approval is requested for the 2020-21 Chester County Intermediate Unit Occupational Education Budget in the amount of \$30,011,584.

I so move.

Approval of Critical Capital Projects 2020-21

Approval is requested for the following critical 2020-21 Capital Projects:

Location	Project	Vendor	Contract Award
East High School	Fire Alarm Replacement	Siemens Corp.	\$49,400
Fugett Middle School	Fire Alarm Replacement	Siemens Corp.	\$49,150
Henderson High School	Tennis Court Resurfacing	Keystone Sports Construction	\$83,531.35
Henderson High School	Track Repair and Resurfacing	Keystone Sports Construction	\$453,880.82
Rustin High School	Track Resurfacing	Nagle Athletic Sports Group	\$229,402.00
Henderson High School	Pedestrian Crosswalk System for Montgomery Avenue	No vendor at this time.	No pricing at this time.

I so move.

Approval of Revised Policy 003, Functions

Approval is requested for Revised Policy 003, Functions.

I so move.

Approval of Revised Policy 006.1, Attendance at Meetings Via Electronic Communications

Approval is requested for Revised Policy 006.1, Attendance at Meetings Via Electronic Communications.

I so move.

Approval of Revised Policy 626, Federal Fiscal Compliance for Annual Grants

Approval is requested for Revised Policy 626, Federal Fiscal Compliance for Annual Grants.

I so move.

Approval of New Administrative Guideline 335AG6, The Families First Coronavirus Response Act

Approval is requested for New Administrative Guideline 335AG6, The Families First Coronavirus Response Act.

I so move.

Approval of Resolution to Adopt Proposed Final Budget for 2020-21

Approval is requested for the Resolution to adopt the proposed final budget for 2020-21.

I so move.



Book	Policy Manual
Section	000 Local Board Procedures
Title	Functions
Code	003
Status	Review
Adopted	August 1, 2015
Last Reviewed	November 24, 2014

Legislative

The Board shall exercise leadership through its rule-making power by adopting Board procedures and policies for the organization and operation of the school district. Those procedures and policies which are not dictated by local, state or federal statutes, or regulations of the State Board, or ordered by a court of competent authority may be adopted, amended, or repealed at any meeting of the Board, provided the proposed adoption, amendment or repeal has been proposed at a previous Board meeting and has remained on the agenda of each succeeding Board meeting until approved or rejected.[1][2][3][4][5][6]

Changes in a proposed Board procedure or policy, except for minor editorial revisions, at the second reading shall cause that reading to constitute a first reading.[2]

The Board may, upon a majority vote, cause to suspend at any time the operation of a Board procedure or policy, provided the suspension does not conflict with legal requirements. Such suspension shall be effective **for the time period specified in the motion suspending the policy.** ~~until the next meeting of the Board, unless an earlier time is specified in the motion to suspend.~~[2]

Temporary adoption or amendment of a Board procedure or policy may be granted by the Board in lieu of formal adoption or amendment to meet emergency conditions or special events which will or will have taken place before formal action can be taken.

Board procedures and policies shall be adopted, amended, or repealed by a majority vote of the Board.[7]

The adoption, modification, repeal, or suspension of a Board procedure or policy shall be recorded in the minutes of the Board meeting. All current procedures and policies shall be maintained in the Board Policy Manual and disseminated appropriately.[8]

Executive

The Board shall exercise its executive power by the appointment of a district Superintendent, who shall enforce the statutes of the Commonwealth, the regulations of the State Board of Education, the policies of the Board, and all other applicable laws and regulations.[9][10][11]

The Superintendent shall be responsible for implementing Board policies and establishing administrative regulations for the operation of the school district that are not inconsistent with state and federal statutes or regulations; are dictated by the policies of this Board; are binding on district employees and students when issued; and shall be submitted to the Board for review. The Board reserves the right to alter or rescind any such administrative regulation.[3][5][12]

The Board reserves the right to review and to direct revisions of administrative regulations when it considers the regulations to be inconsistent with Board policy or district practices. However, the Board shall not adopt administrative regulations unless required by law or requested by the Superintendent. Such adoption and/or amendment of administrative regulations shall adhere to the policy for adoption and amendment of Board procedures and policies.

The Board delegates authority to the Superintendent to take necessary action in circumstances not provided for in Board policy. The Superintendent shall promptly inform the Board of such action. The Superintendent's decision may be subject to review by the Board.

The Superintendent shall implement a procedure to inform Board members and designated employees of their responsibility under the Ethics Law.[14]

Whenever responsibility is delegated to the Superintendent or other administrator, it is understood that such individual may designate a representative to act on his/her behalf.

Review

The Board may assume jurisdiction over controversies or disputes arising within this school district concerning any matter over which the Board has authority granted by statute or where the Board has retained jurisdiction in contract or policies.[3]

In furtherance of its adjudicatory function, the Board may hold hearings in accordance with law which shall offer the parties to a dispute, on notice duly given, a fair and impartial forum for the resolution of the matter.[13]

Beyond the basic requirements of due process, a hearing may vary in form and content in line with the severity of the consequences that may flow from it, the difficulty of establishing findings of fact from conflicting evidence, the impact of the Board's decision on the school district, and any other reason deemed by the Board to require a change in hearing content, procedure, alike.[13]

Evaluation of Board Procedures

The Board shall plan an annual evaluation of its functions as a Board. The Board may evaluate Board procedures, relationships, or activities, or focus on a particular area or issue.

The Board, working with the Superintendent, shall develop an annual plan.

Legal

1. 24 P.S. 301
2. 24 P.S. 407
3. 24 P.S. 510
4. 24 P.S. 511
5. Pol. 000
6. Pol. 009
7. Pol. 006
8. Pol. 007
9. 24 P.S. 508
10. 24 P.S. 1001
11. 24 P.S. 1081
12. Pol. 003.1
13. 2 Pa. C.S.A. 551 et seq
14. 65 Pa. C.S.A. 1101 et seq



Book	Policy Manual
Section	000 Local Board Procedures
Title	Attendance at Meetings Via Electronic Communications
Code	006.1
Status	Review
Adopted	August 1, 2015
Last Reviewed	November 24, 2014

Authority

The Board recognizes that factors such as illness, travel, schedule conflicts, ~~and~~ weather conditions, **and other emergency situations** can make impossible the physical presence of a Board member **or other necessary participants** at a Board meeting, and that electronic communications can enable a Board member **or other necessary participants** to participate in a meeting from a remote location.

A Board member shall be able to attend a Board meeting, and participate in Board deliberations and voting, through electronic communications, but only under extraordinary circumstances.[\[1\]](#)

The Board authorizes the administration to provide the equipment and facilities required to implement this Board procedure.

Guidelines

A Board member who attends a meeting through electronic communications shall be considered present only if the member can hear everything said at the meeting and all those attending the meeting can hear everything said by that member. If the Board President determines either condition is not occurring, s/he shall terminate the Board member's attendance through electronic communications.

~~A majority of Board members shall be physically present at a Board meeting when a Board member attends through electronic communications.~~

To attend a Board meeting through electronic communications, a Board member shall comply with the following:

1. Submit such request to the Board President at least three (3) days prior to the meeting.
2. Ensure that the remote location is quiet and free from background noise and interruptions.
3. Participate in the entire Board meeting.

Emergency Conditions

In the event that the county, state or federal public health authorities, the Governor, or any similar authority with appropriate jurisdiction declares an emergency condition that prevents or discourages public gatherings due to a public health or safety concern, the Board shall be authorized to conduct meetings primarily or entirely via electronic communications to enable all Board members and other necessary participants to participate in the conduct of official Board business through electronic communications.

Meetings held primarily or entirely via electronic communications shall be conducted in a manner consistent with the public access and public comment requirements of the Sunshine Act. All rules normally applicable to in-person meetings of the Board shall be observed in meetings held primarily or entirely via electronic means to the extent practicable and appropriate to the nature and features of the technology used.

The requirement for Board members to submit a request to participate in meetings through electronic communications shall be waived during such emergency conditions.

The Board authorizes the administration to utilize available technical resources to permit the public to attend and submit public comment during open meetings via electronic communications, in accordance with Board procedures and policies.

Any new legislation shall control and supersede any inconsistent provisions of the Emergency Conditions section of this policy.

Legal

1. 24 P.S. 407



Book	Policy Manual
Section	600 Finances
Title	Federal Fiscal Compliance for Annual Grants
Code	626
Status	Review
Adopted	August 1, 2015
Last Revised	July 25, 2016

Authority

The Board shall review and approve those applications for federal funds which it is required to review and approve by federal regulations. The Board shall ensure federal funds received by the district are administered in accordance with federal requirements, including but not limited to the federal Uniform Grant Guidance. Annual grant entitlements (e.g. Title I, Title II, from the federal government, etc.) need only be included and approved by the Board as part of the annual budget cycle.[\[1\]](#)

Delegation of Responsibility

The Board designates the Superintendent as the district contact for all federal programs and funding.

The Superintendent or designee, in collaboration with the Federal Programs Coordinator and Business Manager, shall establish and maintain a sound financial management system to include internal controls and federal grant management standards covering the receipt of both direct and state-administered federal grants, and to track costs and expenditures of funds associated with grant awards.[\[1\]](#)

The Superintendent, to assist in the proper administration of federal funds and implementation of this policy, may approve additional procedures as administrative regulations.

Guidelines

The district's financial management system shall be designed with strong internal controls, a high level of transparency and accountability, and documented procedures to ensure that all financial management system requirements are met.

Financial management standards and procedures shall assure that the following responsibilities are fulfilled:

1. Identification – The district must identify, in its accounts, all federal awards received and expended, and the federal programs under which they were received.
2. Financial Reporting – Accurate, current, and complete disclosure of the financial results of each federal award or program must be made in accordance with the financial reporting

requirements of the Education Department General Administrative Regulations (EDGAR).

3. Accounting Records – The district must maintain records which adequately identify the source and application of funds provided for federally-assisted activities.
4. Internal Controls – Effective control and accountability, **including segregation of duties**, must be maintained for all funds, real and personal property and other assets. The district must adequately safeguard all such property and must assure that it is used solely for authorized purposes.
5. Budget Control – Actual expenditures or outlays must be compared with budgeted amounts for each federal award. Procedures shall be developed to establish determination for allowability of costs for federal funds.
6. Cash Management – The district shall maintain written procedures to implement the cash management requirements found in EDGAR.
7. Allowability of Costs – The district shall ensure that allowability of all costs charged to each federal award is accurately determined and documented.

Standards of Conduct

The district shall maintain standards of conduct covering conflicts of interest and the actions of employees and school officials engaged in the selection, award and administration of contracts.[2]

All employees shall be informed of conduct that is required for federal fiscal compliance and the disciplinary actions that may be applied for violation of Board policies, administrative regulations, rules and procedures.[3]

Employees - Time and Effort Reporting

All district employees paid with federal funds shall document the time they expend in work performed in support of each federal program, in accordance with law. Time and effort reporting requirements do not apply to contracted individuals.[4]

District employees shall be reimbursed for travel costs incurred in the course of performing services related to official business as a federal grant recipient.[5]

The district shall establish and maintain employee policies on hiring, benefits and leave and outside activities, as approved by the Board. **District procedures on payment of staff shall apply to employees paid with federal funds and shall include payment in extenuating or emergency condition, in accordance with applicable law, regulations or emergency declarations by state or federal authorities.** [6][7][8][9][10][11][12]

Record Keeping

The district shall develop and maintain a Records Management Plan and related Board policy and administrative regulations for the retention, retrieval and disposition of manual and electronic records, including emails.[13][14]

The district shall ensure the proper maintenance of federal fiscal records documenting:[14][15][16]

1. Amount of federal funds.
2. How funds are used.
3. Total cost of each project.
4. Share of total cost of each project provided from other sources.

5. Other records to facilitate an effective audit.
6. Other records to show compliance with federal program requirements.
7. Significant project experiences and results.

All records must be retrievable and available for programmatic or financial audit.

The district shall provide the federal awarding agency, Inspectors General, the Comptroller General of the United States, and the pass-through entity, or any of their authorized representatives, the right of access to any documents, papers, or other district records which are pertinent to the federal award in order to make audits, examinations, excerpts, and transcripts. The district shall also permit timely and reasonable access to the district's personnel for the purpose of interview and discussion related to such documents.[17]

Records shall be retained for a minimum of five (5) years from the date on which the final Financial Status Report is submitted, or as otherwise specified in the requirements of the federal award, unless a written extension is provided by the awarding agency, cognizant agency for audit, oversight agency for audit or cognizant agency for indirect costs.[18]

If any litigation, claim or audit is started before the expiration of the standard record retention period, the records shall be retained until all litigation, claims or audits have been resolved and final action taken.[18]

As part of the Records Management Plan, the district shall develop and maintain a records retention schedule, which shall delineate the record retention format, retention period and method of disposal. [14]

The Records Management Plan shall include identification of staff authorized to access records, appropriate training, and preservation measures to protect the integrity of records and data.[14]

The district shall ensure that all personally identifiable data protected by law or regulations is handled in accordance with the requirements of applicable law, regulations, Board policy and administrative regulations.[19][20][21][22]

Subrecipient Monitoring

In the event that the district awards subgrants, the district shall establish procedures to:[23]

1. Assess the risk of noncompliance.
2. Monitor grant subrecipients to ensure compliance with federal, state, and local laws and Board policy and procedures.
3. Ensure the district's record retention schedule addresses document retention on assessment and monitoring.[14]

Compliance Violations

Employees and contractors involved in federally funded programs and subrecipients shall be made aware that failure to comply with federal law, regulations or terms and conditions of a federal award may result in the federal awarding agency or pass-through entity imposing additional conditions or terminating the award in whole or in part.[24][25]

Legal

1. 2 CFR Part 200
2. Pol. 827
3. Pol. 317
4. 2 CFR 200.430
5. Pol. 626.1
6. Pol. 304
7. Pol. 304.1
8. Pol. 319
9. Pol. 336
10. Pol. 337
11. Pol. 624
12. Pol. 813
13. 2 CFR 200.333-200.337
14. Pol. 800
15. 34 CFR 75.730-75.732
16. 34 CFR 76.730-76.731
17. 2 CFR 200.336
18. 2 CFR 200.333
19. Pol. 113.4
20. Pol. 216
21. Pol. 216.1
22. Pol. 324
23. 2 CFR 200.330-200.331
24. 2 CFR 200.338
25. 2 CFR 200.339
- 20 U.S.C. 6301-6514
- 20 U.S.C. 7901
- 34 CFR Part 75
- 34 CFR Part 76
- Pol. 000
- Pol. 331
- Pol. 610
- Pol. 611
- Pol. 612
- Pol. 613
- Pol. 625



Book	Policy Manual
Section	300 Employees
Title	The Families First Coronavirus Response Act - Emergency Leave Provisions
Code	335AG6
Status	Review

THE FAMILIES FIRST CORONAVIRUS RESPONSE ACT

Emergency Leave Provisions

The Federal Families First Coronavirus Response Act (FFCRA) contains specific provisions for the expansion of Family and Medical Leave and Paid Sick Leave effective April 2, 2020, through December 31, 2020. This attachment to Policy 335 explains the emergency leave entitlements established by the FFCRA, which expire December 31, 2020, and cannot be used after that date. The FFCRA does not affect rights and benefits under any other law, collective bargaining agreement or adopted Board policy. This attachment shall not be construed to create any new rights or entitlements in addition to those provided pursuant to the FFCRA, nor to establish any past practice, and shall not have any application to leave taken after December 31, 2020.

The Board shall provide eligible administrative, professional and support employees with appropriate emergency leaves of absence in accordance with the Emergency Paid Sick Leave Act (EPSLA) and the Emergency Family and Medical Leave Expansion Act (EFMLEA). **29 U.S.C. Sec. 2620, 5101-5111**

Employee requests for Emergency Family and Medical Leave and/or Emergency Paid Sick Leave shall be submitted in writing to the Superintendent or designee.

Employees shall provide sufficient information with the request to enable the school entity to determine whether a qualifying circumstance applies, and how that circumstance renders the requesting employee unable to work or telework. The school entity shall be prohibited from discharging, disciplining or otherwise discriminating against any employee who lawfully takes Emergency Paid Sick Leave or Emergency Family and Medical Leave under the FFCRA, files a complaint, or institutes a proceeding under or related to the FFCRA.

The school entity shall post, in a conspicuous place, the notice from the U.S. Department of Labor's Wage and Hour Division regarding Employee Rights for Paid Sick Leave and Expanded Family and Medical Leave under the Families First Coronavirus Response Act, to all employees working remotely through posting on the school entity website and/or providing direct notification through email.

EMERGENCY PAID LEAVE PROVISIONS

COVID-19 REASON FOR ABSENCE	EMERGENCY PAID SICK LEAVE	EMERGENCY PAID FAMILY AND MEDICAL LEAVE

	Full-time employees - 80 hours Part-time employees - 2 weeks based on average hours worked per day for the last 6 months.	The EFML does not add to the maximum 12-week FMLA leave that can be taken in one 12-month period.
Federal, state or local quarantine or isolation order	100% regular pay up to: \$511 daily \$5,110 in total	Not Applicable
Advised by health care provider to self-quarantine	100% regular pay up to: \$511 daily \$5,110 in total	Not Applicable
Seeking medical diagnosis for COVID-19 symptoms	100% regular pay up to: \$511 daily \$5,110 in total	Not Applicable
Caring for an individual who is: - -subject to a quarantine or isolation order - self-quarantined as advised by health care provider	2/3 of regular pay up to - <ul style="list-style-type: none"> \$200 a day \$2,000 in total 	Not Applicable
Caring for son or daughter whose school or place of care is closed or child care provider unavailable	2/3 of regular pay up to - <ul style="list-style-type: none"> \$200 a day \$2,000 in total 	<ul style="list-style-type: none"> First 10 days unpaid (unless employee has other *available paid leave or uses Emergency Paid Sick Leave) After 10 days: 2/3 of regular pay up to - \$200 a day \$10,000 in total
Experiencing other substantially-similar condition specified by the Secretary of Health and Human Services	2/3 of regular pay up to - <ul style="list-style-type: none"> \$200 a day \$2,000 in total 	Not Applicable
USE OF LEAVE		
	Immediate eligibility Other Leave – Employee chooses whether to use EPSL or other available paid leave first.	Eligible after 30 days of employment at school entity. *Other Leave – Check Policy 335 FMLA for consistency with use of available leave requirements.
SPECIFIC LEAVE PROVISIONS		
	No carryover of leave days from one calendar year to the next.	Reasonable efforts will be made to restore the employee to the same position or a position equivalent to the position the employee held when

		the leave began, including equivalent benefits, pay and other terms and conditions of employment.
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INTERMITTENT LEAVE

The FFCRA provides broad flexibility in terms of intermittent leave to balance the needs of each employee with the needs of the school entity. All intermittent leave is subject to the mutual agreement of the Superintendent or designee and the employee. If the parties cannot come to a mutual agreement regarding the leave, the intermittent leave will not be authorized.

Intermittent Leave During Emergency Paid Sick Leave

Reporting to Worksite –

The ability of an employee to take Emergency Paid Sick Leave intermittently while reporting to the worksite depends on the reason for the leave:

- If the Superintendent or designee and the employee agree, an employee may take up to the entire portion of the Emergency Paid Sick Leave intermittently to care for the employee's son or daughter whose school or place of care is closed, or child care provider is unavailable due to reasons related to COVID-19. Under such circumstances, the intermittent Emergency Paid Sick Leave may be taken in any increment of time agreed to by the Superintendent or designee and the employee.
- Intermittent leave while reporting to the worksite is prohibited for any other reason related to Emergency Paid Sick Leave, as categorized in the chart above, due to the unacceptably high risk that the employee might spread COVID-19 to other employees. Employees on Emergency Paid Sick Leave for other qualifying reasons, must continue to take paid sick leave each day until the employee either uses the full amount of paid sick leave or no longer has a qualifying reason for taking paid sick leave.

Telework –

If the Superintendent or designee directs or allows an employee to telework, or if the employee normally works from home, the Superintendent or designee and the employee may agree that the employee may take Emergency Paid Sick Leave for any qualifying reason and in any agreed increment of time, but such leave is available only when the employee is unable to telework due to a COVID-19 qualifying reason.

Intermittent Leave During Emergency Family and Medical Leave

Reporting to Worksite –

If the Superintendent or designee and the employee agree, an employee may take up to the entire portion of the Emergency Family and Medical Leave intermittently to care for the employee's son or daughter whose school or place of care is closed, or child care provider is unavailable due to reasons related to COVID-19. Under such circumstances, the intermittent Emergency Family and Medical Leave may be taken in any increment of time agreed to by the Superintendent or designee and the employee.

Telework –

If the Superintendent or designee directs or allows an employee to telework, or if the employee normally works from home, the Superintendent or designee and the employee may agree that the employee may take Emergency Family and Medical Leave in any agreed increment of time, but such

leave is available only when the employee is unable to telework due to a COVID-19 qualifying reason.

DEFINITIONS

Qualifying need related to a public health emergency shall mean the employee is unable to work or telework due to a need for leave to care for a son or daughter under eighteen (18) years of age of the employee if the school or place of care has been closed, or the child care provider of such son or daughter is unavailable, due to a public health emergency.

Public health emergency shall mean an emergency with respect to COVID-19 declared by a federal, state or local authority.

Child care provider shall mean a provider who receives compensation for providing child care services on a regular basis, including an "eligible child care provider" as defined in section 658P of the Child Care and Development Block Grant Act of 1990 as a center-based child care provider, a group home child care provider, a family child care provider, or other provider of child care services for compensation that:

1. is licensed, regulated, or registered under state law and satisfies the state and local requirements, including those applicable to the child care services it provides; or
2. a child care provider that is eighteen (18) years of age or older who provides child care services only to eligible children who are, by affinity or consanguinity, or by court decree, the grandchild, great grandchild, sibling (if such provider lives in a separate residence), niece, or nephew of such provider, if such provider complies with any applicable requirements that govern child care provided by the relative involved.

Son and Daughter shall mean a biological, adopted, or foster child, a stepchild, a legal ward, or a child of a person standing in loco parentis, who is under eighteen (18) years of age or eighteen (18) years of age or older and incapable of self-care because of a mental or physical disability.

WEST CHESTER AREA SCHOOL DISTRICT
Resolution to Adopt Proposed Final Budget for 2020-2021 Fiscal Year

Whereas, School Code section 687, 24 P.S. § 6-687, requires the School Board to adopt a Proposed Final Budget for the 2020-2021 fiscal year no later than May 31, 2020; and

Whereas, School Code section 687 requires the School Board to adopt a Final Budget for the 2020-21 fiscal year no later than June 30, 2020; and

Whereas, the 2020-21 Proposed Final Budget is required to be prepared on Pennsylvania Department of Education (PDE) form 2028; and

Whereas, School Code section 687 requires that the Proposed Final Budget be made available for public inspection at least twenty (20) days prior to adoption of the Final Budget; and

Whereas, School Code section 687 requires ten (10) days public notice prior to the adoption of the Final Budget; and

Now Therefore be it RESOLVED, this 27TH day of April 2020 by the West Chester Area School District School Board, that:

1. The Proposed Final Budget of the School District for the 2020-2021 fiscal year on form PDE 2028 is attached to this Resolution and shall be adopted as the Proposed Final Budget of the School District for the 2020-2021 fiscal year.
2. The Proposed Final Budget for the 2020-2021 fiscal year shall be made available for public inspection on May 4, 2020 at the school district offices, 782 Springdale Drive, Exton, PA 19341.
3. At least ten (10) days before the date scheduled for adoption of the Final Budget, the Secretary shall advertise public Notice of the proposed date, time and place for the meeting for the adoption of the Final Budget.
4. The public Notice shall be advertised once in a newspaper of general circulation and shall be posted conspicuously at the School District offices.
5. The Administration and School Board will continue to review budget components, and the Proposed Final Budget may be revised prior to adoption as the Final Budget for the 2020-2021 fiscal year.
6. School District officials are directed to take all action necessary or appropriate to carry out the intent of this Resolution; including but not limited to making the required certification to PDE.

ATTEST:

WEST CHESTER AREA SCHOOL BOARD

Linda P. Cherashore, Secretary

By: _____
Chris McCune, President

FINAL GENERAL FUND BUDGET

Fiscal Year 2020-2021

General Fund Budget Approval

Date of Adoption of the General Fund Budget:

President of the Board - Original Signature Required

Date

Secretary of the Board - Original Signature Required

Date

Chief School Administrator - Original Signature Required

Date

Justin Matys

(484)266-1021

Extn :

Contact Person

Telephone

Extension

jmatys@wcasd.net

Email Address

Proposed Final

**CERTIFICATION OF ESTIMATED ENDING FUND BALANCE
FROM 2020-2021 GENERAL FUND BUDGET**

24 PS 6-688

(10/2010)

SCHOOL DISTRICT : West Chester Area SD	COUNTY : Chester	AUN : 124159002
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No school district shall approve an increase in real property taxes unless it has adopted a budget that includes an estimated, ending unreserved undesignated fund balance (unassigned) less than or equal to the specified percentage of its total budgeted expenditures:

Total Budgeted Expenditures	Fund Balance % Limit (less than or equal to)
Less Than or Equal to \$11,999,999	12.0%
Between \$12,000,000 and \$12,999,999	11.5%
Between \$13,000,000 and \$13,999,999	11.0%
Between \$14,000,000 and \$14,999,999	10.5%
Between \$15,000,000 and \$15,999,999	10.0%
Between \$16,000,000 and \$16,999,999	9.5%
Between \$17,000,000 and \$17,999,999	9.0%
Between \$18,000,000 and \$18,999,999	8.5%
Greater Than or Equal to \$19,000,000	8.0%

Did you raise property taxes in SY 2020-2021 (compared to 2019-2020)?
 Yes No

If yes, see information below, taken from the 2020-2021 General Fund Budget.

Total Budgeted Expenditures	\$270475511
Ending Unassigned Fund Balance	\$17179813
Ending Unassigned Fund Balance as a percentage (%) of Total Budgeted Expenditures	6.4%

The Estimated Ending Unassigned Fund Balance is within the allowable limits.
 Yes No

I hereby certify that the above information is accurate and complete.

SIGNATURE OF SUPERINTENDENT	DATE
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DUE DATE: AUGUST 15, 2020

**CERTIFICATION OF USE OF PDE-2028
FOR PUBLIC INSPECTION OF 2020-2021 PROPOSED BUDGET**

24 PS 6-687(a)(1)

(03/2006)

School District Name : West Chester Area SD	County : Chester	AUN Number : 124159002
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Section 687(a)(1) of the School Code requires the president of the board of school directors of each school district to certify to the Department of Education that the proposed budget was prepared, presented and will be made available for public inspection using the uniform form prepared and furnished by the Department of Education.

I hereby certify that the above information is accurate and complete.

SIGNATURE OF SCHOOL BOARD PRESIDENT	DATE
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**DUE DATE: IMMEDIATELY FOLLOWING
ADOPTION OF PROPOSED
FINAL GENERAL FUND BUDGET**

Proposed Final

<u>Val Number</u>	<u>Description</u>	<u>Justification</u>
1010	Budget Approval Date is required before submission on Contact Screen and cannot be a future date.	
1790	Tax Data: Line (u) of the Real Estate Tax Report exceeds the amount of Approved Referendum Exceptions. Provide a justification. Line (u) of RETR Report: \$60,035.00 Approved Referendum Exception Amt: \$0.00	The District will continue to analyze the budget and make adjustments as necessary
8060	Ending Fund Balance Entry and Budgetary Reserve: If 5900 Budgetary Reserve is not equal to 0, a justification must be entered below.	The Budgetary Reserve represents amounts that may require expenditures by the District that are based on unpredictable budgetary increases.
8080	Ending Fund Balance Entry and Budgetary Reserve: If 0850 Estimated Ending Unassigned Fund Balance is not equal to 0, a justification must be entered below.	Carried over for future years
8150	Ending Fund Balance Entry and Budgetary Reserve: If 0830 Committed Fund Balance is not equal to 0, a justification must be entered below.	Committed for Health Care Stabilization
8160	Ending Fund Balance Entry and Budgetary Reserve: If 0840 Assigned Fund Balance is not equal to 0, a justification must be entered below.	Assigned for Athletics, Alternative Education and Enrollment Growth

Proposed Final

<u>ITEM</u>	<u>AMOUNTS</u>
Estimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation During The Fiscal Year	
0810 Nonspendable Fund Balance	
0820 Restricted Fund Balance	
0830 Committed Fund Balance	4,159,909
0840 Assigned Fund Balance	16,742,906
0850 Unassigned Fund Balance	17,179,813
Total Estimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation During The Fiscal Year	<u>\$38,082,628</u>
Estimated Revenues And Other Financing Sources	
6000 Revenue from Local Sources	215,615,839
7000 Revenue from State Sources	41,720,537
8000 Revenue from Federal Sources	1,979,805
9000 Other Financing Sources	
Total Estimated Revenues And Other Financing Sources	<u>\$259,316,181</u>
Total Estimated Fund Balance, Revenues, and Other Financing Sources Available for Appropriation	<u>\$297,398,809</u>

Proposed Final

	<u>Amount</u>
REVENUE FROM LOCAL SOURCES	
6111 Current Real Estate Taxes	181,055,654
6112 Interim Real Estate Taxes	1,311,967
6113 Public Utility Realty Taxes	180,000
6150 Current Act 511 Taxes - Proportional Assessments	26,575,872
6400 Delinquencies on Taxes Levied / Assessed by the LEA	2,858,800
6500 Earnings on Investments	1,015,000
6700 Revenues from LEA Activities	196,500
6800 Revenues from Intermediary Sources / Pass-Through Funds	1,431,536
6910 Rentals	400,000
6920 Contributions and Donations from Private Sources	11,000
6940 Tuition from Patrons	118,510
6990 Refunds and Other Miscellaneous Revenue	461,000
REVENUE FROM LOCAL SOURCES	\$215,615,839
REVENUE FROM STATE SOURCES	
7111 Basic Education Funding-Formula	8,810,298
7160 Tuition for Orphans Subsidy	290,000
7271 Special Education funds for School-Aged Pupils	5,899,089
7311 Pupil Transportation Subsidy	1,914,089
7312 Nonpublic and Charter School Pupil Transportation Subsidy	1,346,000
7320 Rental and Sinking Fund Payments / Building Reimbursement Subsidy	1,093,234
7330 Health Services (Medical, Dental, Nurse, Act 25)	252,545
7505 Ready to Learn Block Grant	399,095
7810 State Share of Social Security and Medicare Taxes	3,942,081
7820 State Share of Retirement Contributions	17,774,106
REVENUE FROM STATE SOURCES	\$41,720,537
REVENUE FROM FEDERAL SOURCES	
8514 NCLB, Title I - Improving the Academic Achievement of the Disadvantaged	598,796
8515 NCLB, Title II - Preparing, Training and Recruiting High Quality Teachers and Principals	236,948
8516 NCLB, Title III - Language Instruction for Limited English Proficient and Immigrant Students	91,336
8517 NCLB, Title IV - 21st Century Schools	52,725
8810 School-Based Access Medicaid Reimbursement Program (SBAP) Reimbursements (Access)	970,000
8820 Medical Assistance Reimbursement for Administrative Claiming (Quarterly) Program	30,000
REVENUE FROM FEDERAL SOURCES	\$1,979,805
TOTAL ESTIMATED REVENUES AND OTHER SOURCES	259,316,181

Proposed Final

Act 1 Index (current): 2.6%

Calculation Method:

Revenue

Section 672.1 Method Choice: (a)(1)

Number of Decimals For Tax Rate Calculation:

4

Approx. Tax Revenue from RE Taxes:

\$181,055,904

Amount of Tax Relief for Homestead Exclusions

\$0

Total Approx. Tax Revenue:

\$181,055,904

Approx. Tax Levy for Tax Rate Calculation:

\$187,622,698

	Chester	Delaware	Total
2019-20 Data			
a. Assessed Value	\$7,902,001,637	\$647,545,414	\$8,549,547,051
b. Real Estate Mills	21.6622	16.2597	
I. 2020-21 Data			
c. 2018 STEB Market Value	\$13,366,029,926	\$841,145,975	\$14,207,175,901
d. Assessed Value	\$7,942,001,637	\$648,045,414	\$8,590,047,051
e. Assessed Value of New Constr/ Renov	\$0	\$0	\$0
2019-20 Calculations			
f. 2019-20 Tax Levy	\$171,174,740	\$10,528,894	\$181,703,634
(a * b)			
2020-21 Calculations			
g. Percent of Total Market Value	94.07943%	5.92057%	100.00000%
II.			
h. Rebalanced 2019-20 Tax Levy	\$170,945,743	\$10,757,891	\$181,703,634
(f Total * g)			
i. Base Mills Subject to Index	21.6622	16.6133	
(h / a * 1000) if no reassessment			
(h / (d-e) * 1000) if reassessment			
Calculation of Tax Rates and Levies Generated			
j. Weighted Avg. Collection Percentage	96.50000%	96.50000%	96.50000%
k. Tax Levy Needed	\$176,514,365	\$11,108,333	\$187,622,698
(Approx. Tax Levy * g)			
I. 2020-21 Real Estate Tax Rate	22.2254	17.1412	
(k / d * 1000)			
III.			
m. Tax Levy Generated by Mills	\$176,514,163	\$11,108,276	\$187,622,439
(l / 1000 * d)			
n. Tax Levy minus Tax Relief for Homestead Exclusions			\$187,622,439
(m - Amount of Tax Relief for Homestead Exclusions)			
o. Net Tax Revenue Generated By Mills			\$181,055,654
(n * Est. Pct. Collection)			

Act 1 Index (current): 2.6%

Calculation Method:

Revenue

Section 672.1 Method Choice: (a)(1)

Number of Decimals For Tax Rate Calculation:

4

Approx. Tax Revenue from RE Taxes:

\$181,055,904

Amount of Tax Relief for Homestead Exclusions

\$0

Total Approx. Tax Revenue:

\$181,055,904

Approx. Tax Levy for Tax Rate Calculation:

\$187,622,698

	Chester	Delaware	Total
Index Maximums			
p. Maximum Mills Based On Index (i * (1 + Index))	22.2254	17.0452	
q. Mills In Excess of Index (if l > p), (l - p))	0.0000	0.0960	
r. Maximum Tax Levy Based On Index (p / 1000 * d)	\$176,514,163	\$11,046,064	\$187,560,227
IV. s. Millage Rate within Index? (If l > p Then No)	Yes	No	
t. Tax Levy In Excess of Index (if (m > r), (m - r))	\$0	\$62,212	\$62,212
u. Tax Revenue In Excess of Index (t * Est. Pct. Collection)	\$0	\$60,035	\$60,035

Information Related to Property Tax Relief

V. Assessed Value Exclusion per Homestead	\$0.00	\$0.00	
Number of Homestead/Farmstead Properties			
Median Assessed Value of Homestead Properties			\$1

Act 1 Index (current): 2.6%

Calculation Method:

Revenue

Section 672.1 Method Choice: (a)(1)

Number of Decimals For Tax Rate Calculation:

4

Approx. Tax Revenue from RE Taxes:

\$181,055,904

Amount of Tax Relief for Homestead Exclusions

\$0

Total Approx. Tax Revenue:

\$181,055,904

Approx. Tax Levy for Tax Rate Calculation:

\$187,622,698

Chester

Delaware

Total

State Property Tax Reduction Allocation used for: Homestead Exclusions

Lowering RE Tax Rate

\$0

Prior Year State Property Tax Reduction Allocation used for: Homestead Exclusions

Amount of Tax Relief from State/Local Sources

\$0

Proposed Final

CODE

6111 Current Real Estate Taxes

<u>County Name</u>	<u>Taxable Assessed Value</u>	<u>Real Estate Mills</u>	<u>Tax Levy Generated by Mills</u>	<u>Amount of Tax Relief for Homestead Exclusions</u>	<u>Tax Levy Minus Homestead Exclusions</u>	<u>Percent Collected</u>	<u>Net Tax Revenue Generated By Mills</u>
Chester	7,942,001,637	22.2254	176,514,163			96.50000%	
Delaware	648,045,414	17.1412	11,108,276			96.50000%	
Totals:	8,590,047,051		187,622,439	0 =	187,622,439 X	96.50000%	= 181,055,654

	<u>Rate</u>		<u>Estimated Revenue</u>
6120 <u>Current Per Capita Taxes, Section 679</u>	\$0.00		0
6140 <u>Current Act 511 Taxes – Flat Rate Assessments</u>	<u>Rate</u>	<u>Add'l Rate (if appl.)</u>	<u>Tax Levy</u>
6141 Current Act 511 Per Capita Taxes	\$0.00	\$0.00	0
6142 Current Act 511 Occupation Taxes – Flat Rate	\$0.00	\$0.00	0
6143 Current Act 511 Local Services Taxes	\$0.00	\$0.00	0
6144 Current Act 511 Trailer Taxes	\$0.00	\$0.00	0
6145 Current Act 511 Business Privilege Taxes – Flat Rate	\$0.00	\$0.00	0
6146 Current Act 511 Mechanical Device Taxes – Flat Rate	\$0.00	\$0.00	0
6149 Current Act 511 Taxes, Other Flat Rate Assessments	\$0.00	\$0.00	0
Total Current Act 511 Taxes– Flat Rate Assessments			0
6150 <u>Current Act 511 Taxes – Proportional Assessments</u>	<u>Rate</u>	<u>Add'l Rate (if appl.)</u>	<u>Tax Levy</u>
6151 Current Act 511 Earned Income Taxes	0.500%	0.000%	22,093,450
6152 Current Act 511 Occupation Taxes	0.000	0.000	0
6153 Current Act 511 Real Estate Transfer Taxes	0.500%	0.000%	4,482,422
6154 Current Act 511 Amusement Taxes	0.000%	0.000%	0
6155 Current Act 511 Business Privilege Taxes	0.000	0.000	0
6156 Current Act 511 Mechanical Device Taxes – Percentage	0.000%	0.000%	0
6157 Current Act 511 Mercantile Taxes	0.000	0.000	0
6159 Current Act 511 Taxes, Other Proportional Assessments	0	0	0
Total Current Act 511 Taxes– Proportional Assessments			26,575,872
Total Act 511, Current Taxes			26,575,872
Act 511 Tax Limit -->		14,207,175,901 X	12
		Market Value	Mills
			(511 Limit)

Tax Function	Description	Tax Rate Charged in:			Less than or equal to Index	Index	Additional Tax Rate Charged in:		Percent Change in Rate	Less than or equal to Index
		2019-20 (Rebalanced)	2020-21	Percent Change in Rate			2019-20 (Rebalanced)	2020-21		
6111	<u>Current Real Estate Taxes</u>									
	Chester	21.6622	22.2254	2.60%	Yes	2.6%				
	Delaware	16.6133	17.1412	3.18%	No	2.6%				
	<u>Current Act 511 Taxes – Proportional Assessments</u>									
6151	Current Act 511 Earned Income Taxes	0.500%	0.500%	0.00%	Yes	2.6%				
6153	Current Act 511 Real Estate Transfer Taxes	0.500%	0.500%	0.00%	Yes	2.6%				

Proposed Final

<u>Description</u>	<u>Amount</u>
1000 Instruction	
1100 Regular Programs - Elementary / Secondary	101,863,908
1200 Special Programs - Elementary / Secondary	42,753,519
1300 Vocational Education	6,631,397
1400 Other Instructional Programs - Elementary / Secondary	840,463
1500 Nonpublic School Programs	75,328
Total Instruction	\$152,164,615
2000 Support Services	
2100 Support Services - Students	10,366,827
2200 Support Services - Instructional Staff	6,387,202
2300 Support Services - Administration	13,187,630
2400 Support Services - Pupil Health	2,780,552
2500 Support Services - Business	2,012,242
2600 Operation and Maintenance of Plant Services	19,310,250
2700 Student Transportation Services	14,983,932
2800 Support Services - Central	4,069,072
2900 Other Support Services	226,867
Total Support Services	\$73,324,574
3000 Operation of Non-Instructional Services	
3200 Student Activities	5,564,783
3300 Community Services	151,912
Total Operation of Non-Instructional Services	\$5,716,695
5000 Other Expenditures and Financing Uses	
5100 Debt Service / Other Expenditures and Financing Uses	27,290,206
5200 Interfund Transfers - Out	6,167,541
5900 Budgetary Reserve	5,811,880
Total Other Expenditures and Financing Uses	\$39,269,627
Total Estimated Expenditures and Other Financing Uses	\$270,475,511

Proposed Final

<u>Description</u>	<u>Amount</u>
1000 Instruction	
1100 Regular Programs - Elementary / Secondary	
100 Personnel Services - Salaries	55,688,140
200 Personnel Services - Employee Benefits	35,017,789
300 Purchased Professional and Technical Services	2,552,991
400 Purchased Property Services	319,987
500 Other Purchased Services	5,072,013
600 Supplies	3,118,788
700 Property	61,108
800 Other Objects	33,092
Total Regular Programs - Elementary / Secondary	\$101,863,908
1200 Special Programs - Elementary / Secondary	
100 Personnel Services - Salaries	13,144,694
200 Personnel Services - Employee Benefits	8,274,200
300 Purchased Professional and Technical Services	14,036,279
400 Purchased Property Services	5,209
500 Other Purchased Services	6,907,189
600 Supplies	227,633
700 Property	84,400
800 Other Objects	73,915
Total Special Programs - Elementary / Secondary	\$42,753,519
1300 Vocational Education	
100 Personnel Services - Salaries	2,367,066
200 Personnel Services - Employee Benefits	1,508,271
300 Purchased Professional and Technical Services	5,700
400 Purchased Property Services	1,133
500 Other Purchased Services	2,585,213
600 Supplies	143,559
700 Property	18,000
800 Other Objects	2,455
Total Vocational Education	\$6,631,397
1400 Other Instructional Programs - Elementary / Secondary	
100 Personnel Services - Salaries	41,000
200 Personnel Services - Employee Benefits	17,302
300 Purchased Professional and Technical Services	538,018
400 Purchased Property Services	145,013
500 Other Purchased Services	85,930
600 Supplies	13,200
Total Other Instructional Programs - Elementary / Secondary	\$840,463
1500 Nonpublic School Programs	
300 Purchased Professional and Technical Services	75,328
Total Nonpublic School Programs	\$75,328
Total Instruction	\$152,164,615
2000 Support Services	

Proposed Final

2020-2021 Final General Fund Budget

LEA : 124159002 West Chester Area SD

Printed 4/13/2020 11:04:25 AM

Page - 2 of 4

<u>Description</u>	<u>Amount</u>
2100 Support Services - Students	
100 Personnel Services - Salaries	6,121,552
200 Personnel Services - Employee Benefits	3,876,243
300 Purchased Professional and Technical Services	249,500
400 Purchased Property Services	1,000
500 Other Purchased Services	33,998
600 Supplies	76,762
700 Property	500
800 Other Objects	7,272
Total Support Services - Students	\$10,366,827
2200 Support Services - Instructional Staff	
100 Personnel Services - Salaries	3,167,051
200 Personnel Services - Employee Benefits	2,585,838
300 Purchased Professional and Technical Services	289,534
400 Purchased Property Services	3,600
500 Other Purchased Services	64,327
600 Supplies	252,726
700 Property	5,885
800 Other Objects	18,241
Total Support Services - Instructional Staff	\$6,387,202
2300 Support Services - Administration	
100 Personnel Services - Salaries	7,003,552
200 Personnel Services - Employee Benefits	4,457,079
300 Purchased Professional and Technical Services	1,278,038
400 Purchased Property Services	28,750
500 Other Purchased Services	217,958
600 Supplies	148,078
700 Property	1,650
800 Other Objects	52,525
Total Support Services - Administration	\$13,187,630
2400 Support Services - Pupil Health	
100 Personnel Services - Salaries	1,659,672
200 Personnel Services - Employee Benefits	1,054,358
300 Purchased Professional and Technical Services	18,950
400 Purchased Property Services	2,575
500 Other Purchased Services	4,600
600 Supplies	39,422
700 Property	300
800 Other Objects	675
Total Support Services - Pupil Health	\$2,780,552
2500 Support Services - Business	
100 Personnel Services - Salaries	1,125,435
200 Personnel Services - Employee Benefits	717,097
300 Purchased Professional and Technical Services	57,800
400 Purchased Property Services	8,600

<u>Description</u>	<u>Amount</u>
500 Other Purchased Services	20,120
600 Supplies	33,650
800 Other Objects	49,540
Total Support Services - Business	\$2,012,242
2600 <u>Operation and Maintenance of Plant Services</u>	
100 Personnel Services - Salaries	8,016,790
200 Personnel Services - Employee Benefits	5,002,860
300 Purchased Professional and Technical Services	420,000
400 Purchased Property Services	3,251,900
500 Other Purchased Services	630,400
600 Supplies	1,711,800
700 Property	261,500
800 Other Objects	15,000
Total Operation and Maintenance of Plant Services	\$19,310,250
2700 <u>Student Transportation Services</u>	
100 Personnel Services - Salaries	241,463
200 Personnel Services - Employee Benefits	153,543
300 Purchased Professional and Technical Services	5,000
400 Purchased Property Services	3,000
500 Other Purchased Services	14,545,026
600 Supplies	34,400
800 Other Objects	1,500
Total Student Transportation Services	\$14,983,932
2800 <u>Support Services - Central</u>	
100 Personnel Services - Salaries	1,980,820
200 Personnel Services - Employee Benefits	1,258,668
300 Purchased Professional and Technical Services	164,690
400 Purchased Property Services	251,491
500 Other Purchased Services	31,310
600 Supplies	344,543
800 Other Objects	37,550
Total Support Services - Central	\$4,069,072
2900 <u>Other Support Services</u>	
500 Other Purchased Services	126,867
800 Other Objects	100,000
Total Other Support Services	\$226,867
Total Support Services	\$73,324,574
3000 <u>Operation of Non-Instructional Services</u>	
3200 <u>Student Activities</u>	
100 Personnel Services - Salaries	2,935,730
200 Personnel Services - Employee Benefits	1,392,569
300 Purchased Professional and Technical Services	311,145
400 Purchased Property Services	141,624
500 Other Purchased Services	417,793

Proposed Final

<u>Description</u>	<u>Amount</u>
600 Supplies	216,492
700 Property	63,435
800 Other Objects	85,995
Total Student Activities	\$5,564,783
3300 Community Services	
300 Purchased Professional and Technical Services	145,000
600 Supplies	6,912
Total Community Services	\$151,912
Total Operation of Non-Instructional Services	\$5,716,695
5000 Other Expenditures and Financing Uses	
5100 Debt Service / Other Expenditures and Financing Uses	
800 Other Objects	10,295,206
900 Other Uses of Funds	16,995,000
Total Debt Service / Other Expenditures and Financing Uses	\$27,290,206
5200 Interfund Transfers - Out	
900 Other Uses of Funds	6,167,541
Total Interfund Transfers - Out	\$6,167,541
5900 Budgetary Reserve	
800 Other Objects	5,811,880
Total Budgetary Reserve	\$5,811,880
Total Other Expenditures and Financing Uses	\$39,269,627
TOTAL EXPENDITURES	\$270,475,511

Proposed Final

Cash and Short-Term Investments

06/30/2020 Estimate

06/30/2021 Projection

General Fund	38,082,628	26,923,298
Public Purpose (Expendable) Trust Fund		
Other Comptroller-Approved Special Revenue Funds		
Athletic / School-Sponsored Extra Curricular Activities Fund		
Capital Reserve Fund - § 690, §1850		
Capital Reserve Fund - § 1431	24,038,759	23,928,206
Other Capital Projects Fund		
Debt Service Fund		
Food Service / Cafeteria Operations Fund		
Child Care Operations Fund		
Other Enterprise Funds		
Internal Service Fund		
Private Purpose Trust Fund		
Investment Trust Fund		
Pension Trust Fund		
Activity Fund		
Other Agency Fund		
Permanent Fund		
Total Cash and Short-Term Investments	\$62,121,387	\$50,851,504

Long-Term Investments

06/30/2020 Estimate

06/30/2021 Projection

General Fund		
Public Purpose (Expendable) Trust Fund		
Other Comptroller-Approved Special Revenue Funds		
Athletic / School-Sponsored Extra Curricular Activities Fund		
Capital Reserve Fund - § 690, §1850		
Capital Reserve Fund - § 1431		
Other Capital Projects Fund		
Debt Service Fund		
Food Service / Cafeteria Operations Fund		
Child Care Operations Fund		
Other Enterprise Funds		
Internal Service Fund		
Private Purpose Trust Fund		
Investment Trust Fund		
Pension Trust Fund		
Activity Fund		
Other Agency Fund		

Proposed Final

Long-Term Investments

06/30/2020 Estimate

06/30/2021 Projection

Permanent Fund

Total Long-Term Investments

TOTAL CASH AND INVESTMENTS	\$62,121,387	\$50,851,504
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Proposed Final

Long-Term Indebtedness

06/30/2020 Estimate

06/30/2021 Projection

General Fund

0510 Bonds Payable	269,135,000	252,140,000
0520 Extended-Term Financing Agreements Payable		
0530 Lease-Purchase Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		

Total General Fund	\$269,135,000	\$252,140,000
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Public Purpose (Expendable) Trust Fund

0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease-Purchase Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		

Total Public Purpose (Expendable) Trust Fund		
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Other Comptroller-Approved Special Revenue Funds

0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease-Purchase Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		

Total Other Comptroller-Approved Special Revenue Funds		
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Athletic / School-Sponsored Extra Curricular Activities Fund

0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease-Purchase Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		

Total Athletic / School-Sponsored Extra Curricular Activities Fund		
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Capital Reserve Fund - \$ 690, \$1850

0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		

Proposed Final

Long-Term Indebtedness

06/30/2020 Estimate

06/30/2021 Projection

- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Capital Reserve Fund - \$ 690, \$1850

Capital Reserve Fund - \$ 1431

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Capital Reserve Fund - \$ 1431

Other Capital Projects Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Other Capital Projects Fund

Debt Service Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Debt Service Fund

Food Service / Cafeteria Operations Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations

Proposed Final

Long-Term Indebtedness

06/30/2020 Estimate

06/30/2021 Projection

0560 Other Post-Employment Benefits (OPEB)

0599 Other Noncurrent Liabilities

Total Food Service / Cafeteria Operations Fund

Child Care Operations Fund

0510 Bonds Payable

0520 Extended-Term Financing Agreements Payable

0530 Lease-Purchase Obligations

0540 Accumulated Compensated Absences

0550 Authority Lease Obligations

0560 Other Post-Employment Benefits (OPEB)

0599 Other Noncurrent Liabilities

Total Child Care Operations Fund

Other Enterprise Funds

0510 Bonds Payable

0520 Extended-Term Financing Agreements Payable

0530 Lease-Purchase Obligations

0540 Accumulated Compensated Absences

0550 Authority Lease Obligations

0560 Other Post-Employment Benefits (OPEB)

0599 Other Noncurrent Liabilities

Total Other Enterprise Funds

Internal Service Fund

0510 Bonds Payable

0520 Extended-Term Financing Agreements Payable

0530 Lease-Purchase Obligations

0540 Accumulated Compensated Absences

0550 Authority Lease Obligations

0560 Other Post-Employment Benefits (OPEB)

0599 Other Noncurrent Liabilities

Total Internal Service Fund

Private Purpose Trust Fund

0510 Bonds Payable

0520 Extended-Term Financing Agreements Payable

0530 Lease-Purchase Obligations

0540 Accumulated Compensated Absences

0550 Authority Lease Obligations

0560 Other Post-Employment Benefits (OPEB)

0599 Other Noncurrent Liabilities

Total Private Purpose Trust Fund

Proposed Final

Long-Term Indebtedness

06/30/2020 Estimate

06/30/2021 Projection

Investment Trust Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Investment Trust Fund

Pension Trust Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Pension Trust Fund

Activity Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Activity Fund

Other Agency Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Other Agency Fund

Permanent Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable

Proposed Final

Long-Term Indebtedness

06/30/2020 Estimate

06/30/2021 Projection

- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Permanent Fund		
Total Long-Term Indebtedness	\$269,135,000	\$252,140,000

Proposed Final

Short-Term Payables

06/30/2020 Estimate

06/30/2021 Projection

- General Fund
- Public Purpose (Expendable) Trust Fund
- Other Comptroller-Approved Special Revenue Funds
- Athletic / School-Sponsored Extra Curricular Activities Fund
- Capital Reserve Fund - § 690, §1850
- Capital Reserve Fund - § 1431
- Other Capital Projects Fund
- Debt Service Fund
- Food Service / Cafeteria Operations Fund
- Child Care Operations Fund
- Other Enterprise Funds
- Internal Service Fund
- Private Purpose Trust Fund
- Investment Trust Fund
- Pension Trust Fund
- Activity Fund
- Other Agency Fund
- Permanent Fund

Total Short-Term Payables

TOTAL INDEBTEDNESS	\$269,135,000	\$252,140,000
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Proposed Final

Account Description	Amounts
0810 Nonspendable Fund Balance	
0820 Restricted Fund Balance	
0830 Committed Fund Balance	4,159,909
0840 Assigned Fund Balance	5,583,576
0850 Unassigned Fund Balance	17,179,813
Total Ending Fund Balance - Committed, Assigned, and Unassigned	\$26,923,298
5900 Budgetary Reserve	5,811,880
Total Estimated Ending Committed, Assigned, and Unassigned Fund Balance and Budgetary Reserve	\$32,735,178

Proposed Final

WEST CHESTER AREA SCHOOL DISTRICT

April 27, 2020 SCHOOL BOARD MEETING

CONSENT AGENDA RESOLUTION

**Approval of School Board Treasurer's Report and Statement of Disbursements
Summary Schedule for the Period of March 1, 2020 to March 31, 2020**

The Treasurer's Report includes the schedules of the School District's cash balances for the General Fund, Activity/Trust Funds, and Cafeteria Fund; the investments schedule for the General Fund, Capital Reserve and Capital Project Funds; the schedule of disbursements for all funds, and the debit memos and check register for all funds. The Statement of Disbursements Summary Lists total expenditures by fund for the period.

Approval is requested for the Treasurer's Report and the disbursements listed on the Statement of Disbursements Summary for the period of March 1 to March 31, 2020 totaling \$30,057,043.32.

I so move.

The Treasurer's Report is available in its entirety on the business office webpage and in the Board Meeting packet posted on School Board webpage at www.wcasd.net. Please contact the School Board Secretary for any hard copies of the report.

John T. Scully
School Board Treasurer

WEST CHESTER AREA SCHOOL DISTRICT
CASH BALANCE STATEMENT
March 31, 2020

CASH BALANCE FEBRUARY 29, 2020 \$ 24,259,528.35

RECEIPTS MARCH 1, 2020 - MARCH 31, 2020

GENERAL FUND	\$	31,204,750.93	
CAPITAL RESERVE FUND	\$	272.25	
CAPITAL RESERVE FUND- FACILITIES	\$	-	
CAPITAL PROJECTS FUND	\$	-	
SPECIAL REVENUE FUND-ATHLETICS	\$	300.00	
TRUST FUNDS	\$	3,624.08	
TOTAL RECEIPTS MARCH 1, 2020 - MARCH 31, 2020	\$		<u>31,208,947.26</u>
AVAILABLE FUNDS MARCH 1, 2020 - MARCH 31, 2020	\$		55,468,475.61

DISBURSEMENTS MARCH 1, 2020 - MARCH 31, 2020

CHECKS & EFT'S APPROVED APRIL 27, 2020 ck #40074453-40074556,ck #40074557,ck #40074558-40074639,ck #40074640-40074688,ck #40074689-40074773,eft #V1003773-V1003789,eft #V1003790-V1003809,eft #V1003810-V1003819,eft #V1003820-V1003840

	<u>CHECKS</u>	<u>EFT'S</u>	<u>TOTAL</u>
GENERAL FUND	4,552,131.26	199,718.26	4,751,849.52
CAPITAL RESERVE FUNDS	303,530.36	162.36	303,692.72
CAPITAL PROJECTS FUND	654,439.53	68,202.22	722,641.75
SPECIAL REVENUE FUND-ATHLETICS	4,319.20	4,902.00	9,221.20
TRUST FUNDS	4,914.86	-	4,914.86
TOTAL	5,519,335.21	272,984.84	5,792,320.05

VOIDS AND OTHER DISBURSEMENTS MARCH 1, 2020 - MARCH 31, 2020

	<u>VOIDS</u>	<u>DEBIT MEMOS</u>	<u>INVESTMENTS</u>	<u>TOTAL</u>
GENERAL FUND	(107,324.63)	23,937,106.56	-	23,829,781.93
CAPITAL RESERVE FUND	-	-	-	-
CAPITAL PROJECTS FUND	-	-	-	-
SPECIAL REVENUE FUND-ATHLETICS	-	-	-	-
TRUST FUNDS	-	-	-	-
TOTAL	(107,324.63)	23,937,106.56	-	23,829,781.93

TOTAL DISBURSEMENTS MARCH 1, 2020 - MARCH 31, 2020

	<u>CHECKS/VOIDS</u>	<u>EFT'S/DEBIT MEMOS</u>	<u>INVESTMENTS</u>	<u>TOTAL</u>
GENERAL FUND	4,444,806.63	24,136,824.82	-	28,581,631.45
CAPITAL RESERVE FUND	303,530.36	162.36	-	303,692.72
CAPITAL PROJECTS FUND	654,439.53	68,202.22	-	722,641.75
SPECIAL REVENUE FUND-ATHLETICS	4,319.20	4,902.00	-	9,221.20
TRUST FUNDS	4,914.86	-	-	4,914.86
TOTAL	5,412,010.58	24,210,091.40	-	29,622,101.98

CASH BALANCE MARCH 31, 2020 \$ 25,846,373.63

WEST CHESTER AREA SCHOOL DISTRICT
DISBURSEMENT APPROVAL REPORT
MARCH 31, 2020

	<u>VOIDS</u>	<u>DEBIT MEMOS</u>	<u>INVESTMENTS</u>	<u>TOTAL</u>
GENERAL FUND	(107,324.63)	23,937,106.56	-	23,829,781.93
CAPITAL RESERVE FUND	-	-	-	-
CAPITAL PROJECTS FUND	-	-	-	-
SPECIAL REVENUE FUND-ATHLETICS	-	-	-	-
TRUST FUNDS	-	-	-	-
TOTAL	(107,324.63)	23,937,106.56	-	23,829,781.93

CHECKS & EFT'S APPROVED APRIL 27, 2020 ck #40074453-40074556,ck #40074557,ck #40074558-40074639,ck #40074640-40074688,ck #40074689-40074773,eft #V1003773-V1003789,eft #V1003790-V1003809,eft #V1003810-V1003819,eft #V1003820-V1003840

	<u>CHECKS</u>	<u>EFT'S</u>	<u>TOTAL</u>
GENERAL FUND	4,552,131.26	199,718.26	4,751,849.52
CAPITAL RESERVE FUND	303,530.36	162.36	303,692.72
CAPITAL PROJECTS FUND	654,439.53	68,202.22	722,641.75
SPECIAL REVENUE FUND-ATHLETICS	4,319.20	4,902.00	9,221.20
TRUST FUNDS	4,914.86	-	4,914.86
TOTAL	5,519,335.21	272,984.84	5,792,320.05

TOTAL DISBURSEMENTS FOR APPROVAL APRIL 27, 2020

	<u>CHECKS/ VOIDS</u>	<u>DEBIT MEMOS/ EFT'S</u>	<u>INVESTMENTS</u>	<u>TOTAL</u>
GENERAL FUND	4,444,806.63	24,136,824.82	-	28,581,631.45
CAPITAL RESERVE FUND	303,530.36	162.36	-	303,692.72
CAPITAL PROJECTS FUND	654,439.53	68,202.22	-	722,641.75
SPECIAL REVENUE FUND-ATHLETICS	4,319.20	4,902.00	-	9,221.20
TRUST FUNDS	4,914.86	-	-	4,914.86
TOTAL	5,412,010.58	24,210,091.40	-	29,622,101.98

INVESTMENT BALANCE STATEMENT

Page 3

END-OF-MONTH: March 31, 2020

INSTRUMENT	INSTITUTION	PURCHASE DATE	DUE DATE	% RATE	PREVIOUS Mo. Balance	INTEREST MONTH	AMOUNT
<u>GENERAL FUND</u>							
PSDLAF-General Fund Acct.	PSDMAX-9101063		*	0.78%	15,956,720.62	14,071.32	12,479,270.81
INVEST-Tax Appeals Fund	INVEST 4-001		*	1.370%	285,054.96	331.09	285,386.05
CRIMs General Fund	Fulton Financial		*		<u>95,538,499.85</u>	210,512.04	<u>76,749,011.89</u>
<i>TOTAL GENERAL FUND AT INTEREST =</i>					111,780,275.43		89,513,668.75
 <u>CAPITAL RESERVE FUND</u>							
WT Maint. Escrow 164-46	PLGIT/ARM Escr 164-46	6/2/10	*	1.22%	4,451.86	85.11	4,536.97
East Bradford Escrow 164-54	PLGIT/ARM 164-54	7/2/13	*	1.22%	4,559.15	87.63	4,646.78
WWT Maint. Escrow 164-60	PLGIT/ARM 164-60	4/25/16	*	1.22%	52,083.46	1,054.05	53,137.51
G.O.B. Series of 2019 164-68	PLGIT/ARM 164-68	8/27/19	*	1.22%	232,313.64	32,246.86	264,560.50
CRIMs Capital Projects	Fulton Financial		*		<u>19,004,830.00</u>	46,880.49	<u>19,051,710.49</u>
<i>TOTAL CAPITAL RESERVE FUND AT INTEREST =</i>					19,298,238.11		19,378,592.25
 <u>CAPITAL PROJECT FUND INVESTMENTS</u>							
WT Maint. Escrow 164-46	PLGIT/ARM Escr 164-46	6/2/10	*	1.22%	78,000.00		78,000.00
East Bradford Escrow 164-54	PLGIT/ARM 164-54	7/2/13	*	1.22%	80,328.50		80,328.50
WWT Maint. Escrow 164-60	PLGIT/ARM 164-60	4/25/16	*	1.22%	968,991.10		968,991.10
G.O.B. Series of 2019 164-68	PLGIT/ARM 164-68	8/27/19	*	1.22%	<u>31,005,791.86</u>		<u>31,005,791.86</u>
<i>TOTAL CAPITAL PROJECT FUND AT INTEREST =</i>					32,133,111.46		32,133,111.46

*Investment Accounts with Average % Yield for the period

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40074453	03/03/2020	1007051	ACE HARDWARE	\$48.96
	40074454	03/03/2020	1008801	ACS CONSULTANTS INC	\$2,635.50
	40074455	03/03/2020	1003432	AHOLD FINANCIAL SERVICES	\$941.60
	40074456	03/03/2020	1008943	AMAZON	\$2,156.40
	40074457	03/03/2020	005700	AMERICAN LIBRARY ASSOC	\$26.10
	40074458	03/03/2020	007150	APPLE COMPUTER, INC	\$4,683.45
	40074459	03/03/2020	007075	AQUA PA	\$11,647.13
	40074460	03/03/2020	007351	ARAMARK UNIFORM SERVICES	\$25.48
	40074461	03/03/2020	1008972	AVON GROVE INSTRUMENTAL BOOSTERS	\$1,085.00
	40074462	03/03/2020	009710	B & H PHOTO	\$598.98
	40074463	03/03/2020	010830	BARNES & NOBLE INC.	\$1,377.60
	40074464	03/03/2020	1006591	BAYADA HOME HEALTH CARE	\$850.00
	40074465	03/03/2020	011440	BECKER'S SCHOOL SUPPLIES	\$701.68
	40074467	03/03/2020	1004955	BRADLEY, SANDRA	\$930.47
	40074468	03/03/2020	017340	BSN SPORTS LLC	\$345.00
	40074469	03/03/2020	1007181	BUSINESSOLVER.COM, INC.	\$2,835.55
	40074470	03/03/2020	10379	CASEY, TOM	\$64.00
	40074471	03/03/2020	092508	CENGAGE LEARNING	\$402.62
	40074472	03/03/2020	023755	CHESTER COUNTY INT UNIT # 24	\$16,656.20
	40074473	03/03/2020	027220	COMCAST CABLE	\$79.73
	40074474	03/03/2020	028880	CONWAY POWER EQUIPMENT INC	\$21.20
	40074475	03/03/2020	1008424	CRYSTAL SPRINGS	\$64.99
	40074476	03/03/2020	032540	DELL COMPUTER CORPORATION	\$39.00
	40074478	03/03/2020	9095	DI FELICE, RICHARD	\$44.00
	40074479	03/03/2020	035280	DISTRICT ONE ATHLETIC DIR ASSN	\$50.00
	40074480	03/03/2020	1007823	DOW JONES & COMPANY INC	\$84.00
	40074481	03/03/2020	1006204	DOWNTOWN WEST TRACK AND FIELD	\$500.00
	40074482	03/03/2020	037010	EAST BRADFORD TOWNSHIP	\$990.00
	40074483	03/03/2020	1007871	EBS HEALTHCARE INC.	\$2,484.85
	40074484	03/03/2020	037190	EBSCO SUBSCRIPTION SERVICES	\$176.35
	40074485	03/03/2020	037880	EDUCATION WEEK	\$79.00
	40074486	03/03/2020	1003001	EPS-SCHOOL SPECIALTY	\$237.22
	40074487	03/03/2020	090920	FERRARO, LARRY & ANTHONY	\$20.50
	40074488	03/03/2020	1006249	GENERAL HEALTHCARE RESOURCES. INC.	\$30,038.19
	40074489	03/03/2020	1008975	GINO, KERI	\$3,300.00
	40074490	03/03/2020	1008457	GIORGIOS PIZZA & SUBS	\$63.78
	40074491	03/03/2020	050075	GREAT AMERICA FINANCIAL SERVICES	\$1,589.64
	40074492	03/03/2020	1003588	HENDERSON TRACK AND FIELD	\$620.00
	40074493	03/03/2020	054645	HILLYARD, INC.	\$126.65

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40074494	03/03/2020	1008938	IDN HARDWARE SALES	\$339.50
	40074495	03/03/2020	1007808	IMPERIAL BAG & PAPER	\$15,792.69
	40074496	03/03/2020	1007442	INSIGHT WORKFORCE SOLUTIONS LLC	\$17,036.08
	40074497	03/03/2020	1008507	INTEGRITY WORKFORCE SOLUTIONS INC	\$21,282.45
	40074498	03/03/2020	1005306	KABC TRACK	\$175.00
	40074499	03/03/2020	1008553	KAPCZYNSKI, STEPHEN & KRISTA	\$4,225.00
	40074500	03/03/2020	063024	KEN-CREST SERVICES	\$23.50
	40074501	03/03/2020	065200	KRAPF JR & SON INC GEORGE	\$4,796.66
	40074502	03/03/2020	065710	LAKESHORE LEARNING MATERIALS	\$46.98
	40074503	03/03/2020	065850	LANCASTER-LEBANON INT UNIT #13	\$1,485.00
	40074504	03/03/2020	084521	LEARNING ALLY	\$9,900.00
	40074505	03/03/2020	1005310	LIBERTY TOOL	\$61.20
	40074506	03/03/2020	069270	MACGILL & CO. WILLIAM V.	\$140.27
	40074507	03/03/2020	1005143	MAILROOM SYSTEMS, INC.	\$191.90
	40074508	03/03/2020	073020	MCMASTER-CARR SUPPLY CO	\$60.46
	40074509	03/03/2020	1002849	PMEA	\$555.00
	40074511	03/03/2020	1006532	NATIONAL HISTORY BEE	\$240.00
	40074512	03/03/2020	1008974	NATIONAL WRESTLING HALL OF FAME PA	\$250.00
	40074513	03/03/2020	1006726	NAVIANCE, INC.	\$36,587.87
	40074514	03/03/2020	079297	NASSP	\$595.00
	40074515	03/03/2020	1000637	NOVACARE REHABILITATION	\$14,927.95
	40074516	03/03/2020	081098	PA DECA	\$220.00
	40074517	03/03/2020	081098	PA DECA	\$928.00
	40074518	03/03/2020	080065	PA PRINCIPALS ASSOCIATION	\$595.00
	40074519	03/03/2020	080887	PEDIATRIC THERAPEUTICS SVC INC	\$3,602.98
	40074520	03/03/2020	081550	PEPPER & SON INC J W	\$50.99
	40074521	03/03/2020	1006170	PERKIOMEN VALLEY HIGH SCHOOL	\$90.00
	40074522	03/03/2020	1008062	PERSON DIRECTED CLINICAL SERVICES	\$1,925.00
	40074523	03/03/2020	1003736	PETROLEUM TRADERS CORP.	\$776.00
	40074524	03/03/2020	083495	PTFCA	\$25.00
	40074525	03/03/2020	1004513	PURE HEALTH SOLUTIONS INC	\$98.00
	40074526	03/03/2020	1007519	RAINBOW PRINTING AND ULTRA PLASTIC	\$325.00
	40074527	03/03/2020	1005093	RUSTIN ATHLETIC DEPARTMENT	\$300.00
	40074528	03/03/2020	1000833	SCHOLASTIC EDUCATION INSIDE SALES	\$502.91
	40074529	03/03/2020	086775	SCHOOL NURSE SUPPLY	\$518.60
	40074530	03/03/2020	1006860	SCHOOL PUBLICATIONS CO.	\$620.00
	40074531	03/03/2020	1007938	SHIPPENSBURG UNIVERSITY FOUNDATION	\$400.00
	40074533	03/03/2020	1008048	TANG MATH LLC	\$2,295.00
	40074534	03/03/2020	1007659	TEACHER SYNERGY	\$257.02

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40074535	03/03/2020	092357	THERAPY SHOPPE, INC	\$164.67
	40074536	03/03/2020	1008939	THOMAS SCIENTIFIC	\$40.45
	40074537	03/03/2020	092750	TOAD HOLLOW ATHLETICS	\$793.00
	40074538	03/03/2020	1008073	TRASH TECH	\$644.36
	40074539	03/03/2020	1006474	TRI-STATE ELEVATOR COMPANY, INC.	\$259.75
	40074540	03/03/2020	029320	TRUSTMARK HEALTH BENEFITS INC	\$1,665.84
	40074541	03/03/2020	082220	TURF EQUIPMENT AND SUPPLY COMPANY	\$1,097.41
	40074542	03/03/2020	093501	UNIONVILLE TRACK AND FIELD	\$300.00
	40074543	03/03/2020	093630	UNITED PARCEL SERVICE	\$72.56
	40074544	03/03/2020	094325	UNIVERSITY OF OREGON	\$4,706.00
	40074545	03/03/2020	1005099	UPPER DARBY TRACK AND FIELD BOOSTER	\$250.00
	40074546	03/03/2020	1007699	US MEDICAL STAFFING, INC.	\$3,024.81
	40074547	03/03/2020	1002676	VERIZON WIRELESS	\$1,213.29
	40074548	03/03/2020	1008367	WEGMANS	\$34.50
	40074549	03/03/2020	096742	WEST CHESTER UNIVERSITY	\$184.00
	40074550	03/03/2020	097000	WEST GOSHEN TOWNSHIP	\$8,017.62
	40074551	03/03/2020	1008049	WEST HEALTH ADVOCATE SOLUTIONS INC	\$14,300.40
	40074552	03/03/2020	097096	WEST WHITELAND TOWNSHIP	\$5,979.60
	40074554	03/03/2020	9668	ZANESKI, JOHN	\$64.00
	40074555	03/03/2020	1000301	ZEP MANUFACTURING CO.	\$250.99
40074556	03/03/2020	1008403	ZESWITZ MUSIC	\$860.00	
01 - Total					\$274,788.06
22	40074456	03/03/2020	1008943	AMAZON	\$2,623.32
	40074458	03/03/2020	007150	APPLE COMPUTER, INC	\$9,714.00
22 - Total					\$12,337.32
27	40074532	03/03/2020	1004437	SNYDER HOFFMAN ASSOCIATES, INC.	\$2,650.00
27 - Total					\$2,650.00
30	40074466	03/03/2020	1004477	BLACKNEY HAYES ARCHITECTS	\$26,981.60
	40074510	03/03/2020	075186	MOBILE MINI, INC	\$114.50
	40074553	03/03/2020	1008068	WILLIAMS SCOTSMAN, INC	\$3,746.00
30 - Total					\$30,842.10
40	40074477	03/03/2020	1008629	DHARMA TRADING CO	\$82.57
40 - Total					\$82.57
50	80037729	03/03/2020	1003432	AHOLD FINANCIAL SERVICES	\$125.03
	80037730	03/03/2020	1008943	AMAZON	\$1,318.47

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
50	80037731	03/03/2020	1006114	BLUE MOUNTAIN SKI AREA	\$1,554.00
	80037732	03/03/2020	1008648	CHICK-FIL-A / JAF	\$637.00
	80037733	03/03/2020	1004125	GO WITH US, INC.	\$9,000.00
	80037734	03/03/2020	064330	KLEIN TRANSPORTATION	\$479.00
	80037735	03/03/2020	1008930	MARCUS THEATRES CORPORATION	\$832.00
	80037736	03/03/2020	1006810	MU ALPHA THETA	\$301.00
	80037737	03/03/2020	1006602	OCEAN CITY THEATRE COMPANY	\$350.00
	80037738	03/03/2020	079853	ON THE GO KIDS, INC	\$247.07
	80037739	03/03/2020	1008421	ORIENTAL PEARL	\$913.50
	80037740	03/03/2020	081098	PA DECA	\$7,424.00
	80037741	03/03/2020	081098	PA DECA	\$1,980.00
	80037742	03/03/2020	085174	RIGGTOWN OVEN	\$235.00
	80037743	03/03/2020	1000221	STARLITE PRODUCTIONS	\$1,000.00
50	- Total				\$26,396.07
51	80037744	03/03/2020	1008943	AMAZON	\$545.22
	80037745	03/03/2020	1007485	CMF VENDING	\$109.00
	80037746	03/03/2020	1004125	GO WITH US, INC.	\$9,105.00
	80037747	03/03/2020	1007442	INSIGHT WORKFORCE SOLUTIONS LLC	\$600.39
	80037748	03/03/2020	064330	KLEIN TRANSPORTATION	\$817.00
	80037749	03/03/2020	1004513	PURE HEALTH SOLUTIONS INC	\$44.00
	80037750	03/03/2020	090800	STUDENT REFUNDS & REIMBURSEMENT	\$500.00
51	- Total				\$11,720.91
80	50000711	03/03/2020	1001312	CLARK FOOD SERVICE EQUIPMENT	\$7,373.73
80	- Total				\$7,373.73
Overall - Total					\$366,188.48

West Chester Area School District Electronic Funds Transfer Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	V1003773	03/03/2020	007180	APPLE PRESS	\$696.00
	V1003774	03/03/2020	009490	AUTORENT OF WEST CHESTER, INC	\$175.96
	V1003775	03/03/2020	014300	BLICK ART MATERIALS	\$1,172.41
	V1003776	03/03/2020	021100	CAROLINA BIOLOGICAL	\$3,366.19
	V1003777	03/03/2020	028800	CONTINENTAL PRESS INC	\$655.87
	V1003778	03/03/2020	042300	FAULKNER PONTIAC BUICK	\$448.18
	V1003779	03/03/2020	043500	FLINN SCIENTIFIC	\$385.02
	V1003780	03/03/2020	077475	PARTS SERVICE - FRAZER	\$166.73
	V1003781	03/03/2020	080980	PENN OFFICE PRODUCTS	\$30.69
	V1003782	03/03/2020	082425	PITSCO, INC.	\$69.30
	V1003783	03/03/2020	084465	REALLY GOOD STUFF	\$657.76
	V1003784	03/03/2020	086700	SCHOOL HEALTH CORPORATION	\$232.77
	V1003785	03/03/2020	086710	SCHOOL SPECIALTY INC	\$49.86
	V1003786	03/03/2020	1000679	SHERWIN WILLIAMS	\$5,120.00
	V1003787	03/03/2020	095400	WARD'S NATURAL SCIENCE	\$34.37
	V1003789	03/03/2020	095915	WERNER COACH	\$1,800.00
01	- Total				\$15,061.11
22	V1003788	03/03/2020	1006367	WB MASON COMPANY	\$162.36
22	- Total				\$162.36
50	V5000347	03/03/2020	1006404	SHOO MAMA'S FARM FRESH CAFE'	\$1,120.00
50	- Total				\$1,120.00
51	V5000348	03/03/2020	014300	BLICK ART MATERIALS	\$229.38
	V5000349	03/03/2020	1007101	FOLLETT SCHOOL SOLUTIONS, INC.	\$612.53
51	- Total				\$841.91
Overall - Total					\$17,185.38

**West Chester Area School District
Check Register**

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40074557	03/04/2020	1006270	DAVID THOMAS TRANSPORTATION	\$1,910.00
Total					\$1,910.00
Overall - Total					\$1,910.00

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40074558	03/10/2020	093349	21ST CENTURY CYBER CHARTER	\$19,509.24
	40074559	03/10/2020	091740	TAX REFUNDS	\$10,455.05
	40074560	03/10/2020	1003432	AHOLD FINANCIAL SERVICES	\$149.49
	40074561	03/10/2020	1004912	ALTA LANGUAGE SERVICES, INC.	\$4,575.26
	40074563	03/10/2020	1000953	AVON GROVE CHARTER SCHOOL	\$1,062.13
	40074564	03/10/2020	010202	BAIRD & RUDOLPH TIRE COM. INC	\$5,385.92
	40074565	03/10/2020	1006591	BAYADA HOME HEALTH CARE	\$650.00
	40074566	03/10/2020	011473	BEARINGS, BELTS & CHAIN, INC	\$132.25
	40074567	03/10/2020	1007468	BENEFIT RESOURCE, INC.	\$297.00
	40074568	03/10/2020	012700	BERKHEIMER ASSOC H A	\$3,505.08
	40074569	03/10/2020	1008511	BERKS DEAF AND HARD OF HEARING	\$23,607.85
	40074570	03/10/2020	015790	BOYLE'S FLOOR & WINDOW COVERNG	\$42.00
	40074571	03/10/2020	1007891	BREAKOUT EDU INC	\$75.00
	40074572	03/10/2020	016520	BROOKE & ASSOCIATES, ROBERT	\$178.56
	40074573	03/10/2020	017290	BUCKS COUNTY IU #22	\$20,458.40
	40074574	03/10/2020	1003362	CARLSON, MARTHA	\$37.47
	40074575	03/10/2020	1004494	CENTER ON CENTRAL, LLC, THE	\$4,800.00
	40074576	03/10/2020	023120	CHEMSEARCH	\$2,496.00
	40074577	03/10/2020	1008976	CLASS CREATOR	\$480.00
	40074578	03/10/2020	026710	COLLEGIUM CHARTER SCHOOL	\$395,746.08
	40074579	03/10/2020	1007697	CULLEY, ANDREW & JENNIFER	\$1,090.89
	40074580	03/10/2020	1001584	DELTA-T GROUP, INC.	\$13,813.80
	40074581	03/10/2020	040215	ENERG TEST, LLC	\$1,930.00
	40074582	03/10/2020	091740	TAX REFUNDS	\$203.80
	40074583	03/10/2020	042520	FERGUSON ENT., INC. #501	\$16.43
	40074584	03/10/2020	1007608	FICK EDUCATIONAL SERVICES, LLC	\$2,502.50
	40074585	03/10/2020	1006249	GENERAL HEALTHCARE RESOURCES, INC.	\$2,041.75
	40074586	03/10/2020	1008457	GIORGIOS PIZZA & SUBS	\$134.72
	40074587	03/10/2020	050075	GREAT AMERICA FINANCIAL SERVICES	\$1,681.60
	40074589	03/10/2020	1008191	HANDWRITING WITHOUT TEARS	\$1,138.50
	40074590	03/10/2020	052505	HARKINS, LAINIE & BRAD	\$16,800.00
	40074592	03/10/2020	1007442	INSIGHT WORKFORCE SOLUTIONS LLC	\$106,636.42
	40074593	03/10/2020	1008507	INTEGRITY WORKFORCE SOLUTIONS INC	\$9,739.80
	40074595	03/10/2020	061520	JOSTENS	\$240.86
	40074596	03/10/2020	1000345	KADES-MARGOLIS CAPITAL	\$200.00
	40074598	03/10/2020	065200	KRAPF JR & SON INC GEORGE	\$16,913.51
	40074599	03/10/2020	065200	KRAPF JR & SON INC GEORGE	\$873,743.14
	40074600	03/10/2020	1005310	LIBERTY TOOL	\$151.00
	40074601	03/10/2020	1000346	LINCOLN INVESTMENT PLANNING, INC.	\$525.00

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40074602	03/10/2020	1007760	MATTHEWS PAOLI FORD	\$268.86
	40074603	03/10/2020	1008682	MCKESSON MEDICAL	\$202.78
	40074604	03/10/2020	073020	MCMASTER-CARR SUPPLY CO	\$128.62
	40074605	03/10/2020	1007554	MEDIA SUPPLY, INC.	\$64.88
	40074606	03/10/2020	1002849	PMEA	\$185.00
	40074607	03/10/2020	1002849	PMEA	\$370.00
	40074608	03/10/2020	1000348	METROPOLITAN LIFE INSURANCE CO.	\$138.89
	40074609	03/10/2020	1003302	MILAGRE KIDS SCHOOL, INC., THE	\$14,400.00
	40074610	03/10/2020	079531	OCTORARA AREA HIGH SCHOOL	\$300.00
	40074616	03/10/2020	079550	OFFICE DEPOT	\$10,677.61
	40074617	03/10/2020	079853	ON THE GO KIDS, INC	\$396,668.14
	40074618	03/10/2020	080622	PATHWAY SCHOOL, THE	\$14,408.79
	40074619	03/10/2020	1007567	PCMG, INC.	\$777.46
	40074620	03/10/2020	080887	PEDIATRIC THERAPEUTICS SVC INC	\$99,707.56
	40074621	03/10/2020	081550	PEPPER & SON INC J W	\$26.99
	40074622	03/10/2020	1003736	PETROLEUM TRADERS CORP.	\$731.02
	40074623	03/10/2020	1000062	PHEAA	\$266.37
	40074624	03/10/2020	083425	PSAT/NMSQT	\$10,402.00
	40074625	03/10/2020	1005844	RELIANCE STANDARD LIFE	\$24,323.61
	40074626	03/10/2020	084798	RENAISSANCE ACADEMY	\$3,948.33
	40074627	03/10/2020	1001010	SAGE SOFTWARE, INC.	\$2,548.00
	40074628	03/10/2020	1007834	SANARE TODAY	\$60.90
	40074629	03/10/2020	086590	SDIC - SCHOOL DISTRICTS	\$12,767.66
	40074630	03/10/2020	1008973	STEPHENSON MUSIC INC	\$500.00
	40074631	03/10/2020	1008683	TEACHERS PAY TEACHERS	\$257.02
	40074632	03/10/2020	1006160	TP TRAILERS, INC.	\$227.40
	40074633	03/10/2020	1006892	U. S. BANK EQUIPMENT FINANCE	\$4,263.14
	40074634	03/10/2020	093600	UNITED REFRIGERATION CO	\$560.15
	40074635	03/10/2020	1008970	W C HENDERSON BASEBALL BOOSTER	\$600.00
	40074636	03/10/2020	049790	W. W. GRAINGER, INC.	\$738.90
	40074637	03/10/2020	1000059	WEST CHESTER ED SUPPORT PERSONNEL	\$2,881.40
	40074638	03/10/2020	1000058	TRUMARK FCU	\$1,258.95
01	- Total				\$2,147,806.93
22	40074562	03/10/2020	007265	APPLIED VIDEO TECHNOLOGY INC	\$22,265.00
22	- Total				\$22,265.00
27	40074639	03/10/2020	1008068	WILLIAMS SCOTSMAN, INC	\$4,911.62
27	- Total				\$4,911.62

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
30	40074588	03/10/2020	1007152	GUY M. COOPER, INC.	\$3,807.00
	40074591	03/10/2020	1008737	HARTFORD FIRE INSURANCE COMPANY	\$118,649.74
	40074594	03/10/2020	1005435	JAY R. REYNOLDS, INC.	\$32,942.35
30	- Total				\$155,399.09
40	40074598	03/10/2020	065200	KRAPF JR & SON INC GEORGE	\$347.23
40	- Total				\$347.23
50	80037751	03/10/2020	090800	STUDENT REFUNDS & REIMBURSMENT	\$130.00
	80037752	03/10/2020	090800	STUDENT REFUNDS & REIMBURSMENT	\$134.00
	80037753	03/10/2020	090800	STUDENT REFUNDS & REIMBURSMENT	\$80.00
	80037754	03/10/2020	079550	OFFICE DEPOT	\$771.24
	80037755	03/10/2020	079961	ORIENTAL TRADING CO., INC	\$178.77
	80037756	03/10/2020	090800	STUDENT REFUNDS & REIMBURSMENT	\$80.00
50	- Total				\$1,374.01
51	80037757	03/10/2020	065200	KRAPF JR & SON INC GEORGE	\$2,834.82
51	- Total				\$2,834.82
Overall - Total					\$2,334,938.70

West Chester Area School District Electronic Funds Transfer Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	V1003790	03/10/2020	009490	AUORENT OF WEST CHESTER, INC	\$645.86
	V1003791	03/10/2020	021100	CAROLINA BIOLOGICAL	\$3,112.00
	V1003792	03/10/2020	027000	COLONIAL FLAG COMPANY	\$402.00
	V1003793	03/10/2020	032900	DEMCO , INC.	\$350.77
	V1003794	03/10/2020	032952	DENNEY ELECTRIC SUPPLY	\$893.13
	V1003795	03/10/2020	1003700	EPIC DEVELOPMENT SERVICES	\$130,816.75
	V1003796	03/10/2020	043500	FLINN SCIENTIFIC	\$11.03
	V1003797	03/10/2020	1007101	FOLLETT SCHOOL SOLUTIONS, INC.	\$109.95
	V1003798	03/10/2020	043605	FOX ROTHSCHILD LLP	\$1,664.80
	V1003799	03/10/2020	065400	KURTZ BROS	\$87.86
	V1003800	03/10/2020	1004344	ROBERT E. LITTLE, INC.	\$14.02
	V1003801	03/10/2020	080980	PENN OFFICE PRODUCTS	\$29.00
	V1003802	03/10/2020	086700	SCHOOL HEALTH CORPORATION	\$129.22
	V1003803	03/10/2020	086710	SCHOOL SPECIALTY INC	\$1,477.95
	V1003804	03/10/2020	1000679	SHERWIN WILLIAMS	\$463.45
	V1003805	03/10/2020	093609	U.S. MUNICIPAL SUPPLY, INC.	\$113.85
	V1003806	03/10/2020	1000056	UNITED WAY OF CHESTER COUNTY	\$1,880.58
	V1003807	03/10/2020	094820	VIRCO INC.	\$447.12
	V1003808	03/10/2020	1006367	WB MASON COMPANY	\$282.30
	V1003809	03/10/2020	095760	WEINSTEIN SUPPLY CORPORATION	\$225.46
01	- Total				\$143,157.10
50	V5000350	03/10/2020	009490	AUORENT OF WEST CHESTER, INC	\$87.98
	V5000351	03/10/2020	1004184	CUSTOMINK	\$2,112.76
50	- Total				\$2,200.74
51	V5000352	03/10/2020	097010	WEST MUSIC CO.	\$280.84
51	- Total				\$280.84
Overall - Total					\$145,638.68

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40074640	03/13/2020	1003432	AHOLD FINANCIAL SERVICES	\$716.58
	40074642	03/13/2020	1008943	AMAZON	\$2,973.96
	40074643	03/13/2020	1001073	AMAZON - DO NOT USE	\$71.97
	40074644	03/13/2020	007150	APPLE COMPUTER, INC	\$2,000.00
	40074645	03/13/2020	007075	AQUA PA	\$12,466.96
	40074647	03/13/2020	010830	BARNES & NOBLE INC.	\$351.64
	40074648	03/13/2020	015300	BOROUGH OF WEST CHESTER	\$1,534.78
	40074649	03/13/2020	017340	BSN SPORTS LLC	\$2,662.24
	40074650	03/13/2020	1007441	C & S OPERATIONS INC	\$1,000.00
	40074651	03/13/2020	1006784	CAROUSEL BALLROOM	\$180.00
	40074653	03/13/2020	023755	CHESTER COUNTY INT UNIT # 24	\$60.00
	40074654	03/13/2020	024770	CHILDREN'S BOOK WORLD	\$2,854.32
	40074655	03/13/2020	1003229	COMMUNICATIONS SYSTEMS	\$1,671.00
	40074657	03/13/2020	1007203	CONSTELLATION NEW ENERGY GAS DIV.	\$41,195.08
	40074658	03/13/2020	028880	CONWAY POWER EQUIPMENT INC	\$200.27
	40074659	03/13/2020	1008731	CROWN CASTLE	\$12,105.28
	40074661	03/13/2020	9095	DI FELICE, RICHARD	\$165.00
	40074662	03/13/2020	037880	EDUCATION WEEK	\$79.00
	40074663	03/13/2020	042490	FEDERAL EXPRESS CORP	\$26.22
	40074664	03/13/2020	042520	FERGUSON ENT., INC. #501	\$180.96
	40074666	03/13/2020	054645	HILLYARD, INC.	\$6,573.94
	40074667	03/13/2020	1007808	IMPERIAL BAG & PAPER	\$287.48
	40074668	03/13/2020	1001035	INFOBASE LEARNING	\$969.38
	40074669	03/13/2020	1007905	ISOLVED HCM LLC	\$1,462.50
	40074670	03/13/2020	061360	JONES SCHOOL SUPPLY COMPANY	\$187.95
	40074671	03/13/2020	062990	KELVIN ELECTRONICS	\$165.00
	40074673	03/13/2020	065710	LAKESHORE LEARNING MATERIALS	\$432.12
	40074674	03/13/2020	068680	LOWER MERION HIGH SCHOOL	\$260.00
	40074675	03/13/2020	1004209	LOWES COMMERCIAL SERVICES	\$137.40
	40074676	03/13/2020	1007328	M J EARL INC	\$237.50
	40074677	03/13/2020	1008385	M.E. TRADING	\$378.50
	40074678	03/13/2020	077500	NASCO	\$582.37
	40074679	03/13/2020	1003349	OMNI CHEER	\$104.86
	40074680	03/13/2020	080305	PAR INC.	\$717.12
	40074681	03/13/2020	080091	PDM SERVICE CO	\$322.50
	40074682	03/13/2020	082150	PECO ENERGY COMPANY	\$159,875.86
	40074683	03/13/2020	1003736	PETROLEUM TRADERS CORP.	\$787.24
	40074684	03/13/2020	081155	PIAA FOUNDATION	\$75.00
	40074685	03/13/2020	1001623	PRIMEX WIRELESS, INC.	\$39.39

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40074686	03/13/2020	1004513	PURE HEALTH SOLUTIONS INC	\$44.00
	40074687	03/13/2020	1005267	RICOH USA, INC.	\$194.48
	40074688	03/13/2020	1000601	SOFT PRETZEL FACTORY WC	\$28.20
01	- Total				\$256,358.05
22	40074652	03/13/2020	021581	CDW GOVERNMENT, INC	\$247,698.02
	40074656	03/13/2020	1004703	COMSTAR TECHNOLOGIES	\$9,395.11
22	- Total				\$257,093.13
29	40074646	03/13/2020	9378	ASDOURIAN, DEKE	\$73.00
	40074660	03/13/2020	9579	CUTRONA, MARK	\$73.00
	40074665	03/13/2020	1007263	GRACI, JOSEPH	\$73.00
	40074672	03/13/2020	10581	KUHN, STEPHEN	\$59.00
29	- Total				\$278.00
40	40074642	03/13/2020	1008943	AMAZON	\$395.70
	40074654	03/13/2020	024770	CHILDREN'S BOOK WORLD	\$1,509.84
40	- Total				\$1,905.54
50	80037758	03/13/2020	1008943	AMAZON	\$361.02
	80037759	03/13/2020	009710	B & H PHOTO	\$1,740.00
	80037760	03/13/2020	1006932	COSTUMER, INC., THE	\$104.58
	80037761	03/13/2020	031600	DAVIS TROPHIES & SPORTSWEAR	\$143.05
	80037762	03/13/2020	065230	KRAPF'S COACHES, INC.	\$1,130.00
	80037763	03/13/2020	079853	ON THE GO KIDS, INC	\$247.07
50	- Total				\$3,725.72
51	80037764	03/13/2020	1008943	AMAZON	\$953.36
	80037765	03/13/2020	1007485	CMF VENDING	\$39.50
	80037766	03/13/2020	1008959	COACH CLIFF'S GAGA BALL PITS LLC	\$3,015.10
	80037767	03/13/2020	040028	ELITE COACH	\$600.00
51	- Total				\$4,607.96
80	50000712	03/13/2020	1001312	CLARK FOOD SERVICE EQUIPMENT	\$18,241.32
80	- Total				\$18,241.32
Overall	- Total				\$542,209.72

West Chester Area School District Electronic Funds Transfer Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	V1003810	03/13/2020	1007696	AARDVARK PEST CONTROL SERVICES INC.	\$1,135.00
	V1003811	03/13/2020	009490	AUTORENT OF WEST CHESTER, INC	\$769.82
	V1003812	03/13/2020	032900	DEMCO , INC.	\$261.77
	V1003813	03/13/2020	043210	FISHER & SON COMPANY INC	\$110.00
	V1003814	03/13/2020	043500	FLINN SCIENTIFIC	\$314.91
	V1003815	03/13/2020	1007101	FOLLETT SCHOOL SOLUTIONS, INC.	\$886.88
	V1003816	03/13/2020	075220	MUSIC & ARTS CENTERS	\$288.76
	V1003817	03/13/2020	077475	PARTS SERVICE - FRAZER	\$693.33
	V1003818	03/13/2020	080980	PENN OFFICE PRODUCTS	\$271.98
	V1003819	03/13/2020	1007124	REPUBLIC SERVICES, INC.	\$7,133.78
01	- Total				\$11,866.23
50	V5000353	03/13/2020	1002819	BLUE DOG PRINTING AND DESIGN	\$2,981.01
50	- Total				\$2,981.01
51	V5000354	03/13/2020	077165	MUSIC IN THE PARKS	\$300.00
51	- Total				\$300.00
Overall - Total					\$15,147.24

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40074689	03/20/2020	006775	A ANCHOR TOILETS PORTABLE	\$310.36
	40074690	03/20/2020	1003432	AHOLD FINANCIAL SERVICES	\$367.70
	40074691	03/20/2020	1004912	ALTA LANGUAGE SERVICES, INC.	\$6,282.35
	40074692	03/20/2020	1008943	AMAZON	\$818.19
	40074693	03/20/2020	1008488	ANYWHERE CART	\$66.70
	40074694	03/20/2020	007265	APPLIED VIDEO TECHNOLOGY INC	\$1,151.00
	40074695	03/20/2020	007075	AQUA PA	\$4,941.62
	40074696	03/20/2020	1005754	ARAMARK SERVICES INC.	\$270.00
	40074697	03/20/2020	007351	ARAMARK UNIFORM SERVICES	\$52.45
	40074698	03/20/2020	009710	B & H PHOTO	\$744.15
	40074699	03/20/2020	010830	BARNES & NOBLE INC.	\$61.33
	40074700	03/20/2020	1006591	BAYADA HOME HEALTH CARE	\$537.50
	40074701	03/20/2020	011473	BEARINGS, BELTS & CHAIN, INC	\$19.95
	40074702	03/20/2020	1008584	BERKONE INC	\$755.81
	40074703	03/20/2020	013455	BIO-RAD LABORATORIES	\$477.00
	40074704	03/20/2020	015812	BRAD TAYLOR / SNAP-ON TOOLS	\$549.00
	40074705	03/20/2020	1003362	CARLSON, MARTHA	\$178.71
	40074706	03/20/2020	023755	CHESTER COUNTY INT UNIT # 24	\$1,042,464.00
	40074707	03/20/2020	1005242	CITY OF PHILADELPHIA	\$804.97
	40074708	03/20/2020	1008865	CM3 BUILDING SOLUTIONS INC	\$230.00
	40074709	03/20/2020	1003625	DISCOUNT SCHOOL SUPPLY	\$1,188.72
	40074710	03/20/2020	1008368	FLEXIP SOLUTIONS INC	\$4,779.67
	40074711	03/20/2020	1008671	FOUNDATION FOR FREE ENTERPRISE EDUC	\$380.00
	40074712	03/20/2020	1006249	GENERAL HEALTHCARE RESOURCES, INC.	\$1,640.00
	40074713	03/20/2020	1008513	GETTYSBURG AREA SCHOOL DISTRICT	\$2,251.50
	40074714	03/20/2020	1007133	HEMPFIELD SCHOOL DISTRICT	\$1,728.30
	40074715	03/20/2020	054645	HILLYARD, INC.	\$3,687.08
	40074716	03/20/2020	1007808	IMPERIAL BAG & PAPER	\$1,174.38
	40074717	03/20/2020	1008195	INK TONER STORE	\$51.90
	40074718	03/20/2020	1007442	INSIGHT WORKFORCE SOLUTIONS LLC	\$7,261.87
	40074719	03/20/2020	1008946	INTEGROUS	\$603.00
	40074721	03/20/2020	1008845	JUSTICORP	\$287.00
	40074722	03/20/2020	1000345	KADES-MARGOLIS CAPITAL	\$200.00
	40074723	03/20/2020	062600	KEEN COMPRESSED GAS CO	\$146.81
	40074725	03/20/2020	065200	KRAPF JR & SON INC GEORGE	\$475,915.27
	40074726	03/20/2020	065710	LAKESHORE LEARNING MATERIALS	\$302.10
	40074727	03/20/2020	065915	LANGUAGE SERVICES ASSOCIATES	\$361.15
	40074728	03/20/2020	1000346	LINCOLN INVESTMENT PLANNING, INC.	\$525.00
	40074729	03/20/2020	1000250	LINDAMOOD-BELL LEARNING PROCESSES	\$7,077.50

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40074730	03/20/2020	070305	MAIN LINE CONCRETE & SUPPLY	\$189.85
	40074731	03/20/2020	072080	MCCALL'S, INC., T. FRANK	\$369.00
	40074732	03/20/2020	073020	MCMaster-CARR SUPPLY CO	\$204.86
	40074733	03/20/2020	1000348	METROPOLITAN LIFE INSURANCE CO.	\$138.89
	40074734	03/20/2020	079531	OCTORARA AREA HIGH SCHOOL	\$300.00
	40074735	03/20/2020	079853	ON THE GO KIDS, INC	\$205,955.16
	40074736	03/20/2020	079961	ORIENTAL TRADING CO., INC	\$273.32
	40074738	03/20/2020	1003736	PETROLEUM TRADERS CORP.	\$806.04
	40074739	03/20/2020	1000062	PHEAA	\$266.37
	40074740	03/20/2020	1003082	PROFORMA	\$848.11
	40074742	03/20/2020	1003552	REINARD, SARA JANE	\$120.00
	40074743	03/20/2020	1005267	RICOH USA, INC.	\$48,339.26
	40074744	03/20/2020	085325	ROBERTS OXYGEN COMPANY, INC	\$112.00
	40074745	03/20/2020	085740	ROCHESTER 100 INC	\$270.00
	40074746	03/20/2020	085720	ROSENAU CO INC, PHILIP	\$1,394.00
	40074747	03/20/2020	085750	ROTHWELL DOCUMENT SOLUTIONS	\$1,220.56
	40074748	03/20/2020	1007834	SANARE TODAY	\$280.00
	40074749	03/20/2020	1000833	SCHOLASTIC EDUCATION INSIDE SALES	\$22.78
	40074750	03/20/2020	086775	SCHOOL NURSE SUPPLY	\$100.50
	40074752	03/20/2020	091360	SWEET, STEVENS, KATZ, & WILLIAMS	\$2,100.00
	40074753	03/20/2020	1008380	TELCO HOLDINGS INC	\$62.50
	40074754	03/20/2020	1008422	TELESYSTEM	\$6,897.71
	40074756	03/20/2020	092342	TPS GRAPHICS	\$40.00
	40074757	03/20/2020	1007460	THOMSON REUTERS-WEST PUBLISHING	\$270.87
	40074759	03/20/2020	093347	TWIN VALLEY SCHOOL DISTRICT	\$13,939.80
	40074760	03/20/2020	1006892	U. S. BANK EQUIPMENT FINANCE	\$4,263.14
	40074761	03/20/2020	093630	UNITED PARCEL SERVICE	\$181.24
	40074762	03/20/2020	093600	UNITED REFRIGERATION CO	\$76.92
	40074764	03/20/2020	067070	VISUALZ	\$377.68
	40074765	03/20/2020	049790	W. W. GRAINGER, INC.	\$836.10
	40074766	03/20/2020	095412	WAREHOUSE BATTERY OUTLET	\$3,158.80
	40074767	03/20/2020	1008367	WEGMANS	\$44.70
	40074768	03/20/2020	1000059	WEST CHESTER ED SUPPORT PERSONNEL	\$2,881.40
	40074769	03/20/2020	1000058	TRUMARK FCU	\$1,242.60
	40074771	03/20/2020	097430	WESTTOWN TOWNSHIP	\$1,000.00
	40074772	03/20/2020	097960	WIGGINS SHREDDING	\$37.00
	40074773	03/20/2020	1007421	XTEL COMMUNICATIONS, INC.	\$2,005.00

01 - Total

\$1,871,270.20

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
22	40074770	03/20/2020	097000	WEST GOSHEN TOWNSHIP	\$4,273.29
22	- Total				\$4,273.29
29	40074758	03/20/2020	092750	TOAD HOLLOW ATHLETICS	\$4,041.20
29	- Total				\$4,041.20
30	40074719	03/20/2020	1008946	INTEGROUS	\$24,672.00
	40074720	03/20/2020	1006736	JBM MECHANICAL, INC.	\$85,996.98
	40074737	03/20/2020	079895	O'ROURKE & SONS INC	\$1,000.00
	40074751	03/20/2020	1007154	SHA-NIC, INC.	\$310,392.90
	40074755	03/20/2020	1008856	THE FARFIELD COMPANY	\$42,461.46
	40074763	03/20/2020	1007680	VISION MECHANICAL, INC.	\$3,675.00
30	- Total				\$468,198.34
40	40074725	03/20/2020	065200	KRAPF JR & SON INC GEORGE	\$579.52
	40074741	03/20/2020	1008977	REBAR, SARAH	\$2,000.00
40	- Total				\$2,579.52
50	80037768	03/20/2020	1006932	COSTUMER, INC., THE	\$281.77
	80037769	03/20/2020	065200	KRAPF JR & SON INC GEORGE	\$3,847.02
	80037770	03/20/2020	1007379	LEUKEMIA & LYMPHOMA SOCIETY	\$1,800.57
	80037771	03/20/2020	1008979	LEUKEMIA RESEARCH FOUNDATION INC	\$200.00
	80037772	03/20/2020	1007100	VOGAN, SARAH	\$600.00
50	- Total				\$6,729.36
51	80037773	03/20/2020	1007485	CMF VENDING	\$45.50
	80037774	03/20/2020	1008424	CRYSTAL SPRINGS	\$98.85
	80037775	03/20/2020	065200	KRAPF JR & SON INC GEORGE	\$5,527.17
	80037776	03/20/2020	089855	SPORT DECALS, INC.	\$414.59
51	- Total				\$6,086.11
80	50000713	03/20/2020	1005754	ARAMARK SERVICES INC.	\$336,593.13
80	- Total				\$336,593.13
Overall - Total					\$2,699,771.15

West Chester Area School District Electronic Funds Transfer Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	V1003820	03/20/2020	021100	CAROLINA BIOLOGICAL	\$17.29
	V1003821	03/20/2020	1000680	COMMITTEE FOR CHILDREN	\$199.00
	V1003822	03/20/2020	032952	DENNEY ELECTRIC SUPPLY	\$5,728.19
	V1003823	03/20/2020	043500	FLINN SCIENTIFIC	\$34.70
	V1003824	03/20/2020	1003630	FUN AND FUNCTION	\$120.84
	V1003826	03/20/2020	060970	JOHNSTONE SUPPLY INC	\$689.65
	V1003827	03/20/2020	064810	KNOX EQUIPMENT RENTALS INC	\$159.79
	V1003828	03/20/2020	074590	MILLER'S AUTOMOTIVE SERVICE	\$109.95
	V1003829	03/20/2020	075220	MUSIC & ARTS CENTERS	\$485.28
	V1003830	03/20/2020	077475	PARTS SERVICE - FRAZER	\$281.91
	V1003831	03/20/2020	002820	RIDDELL/ALL AMERICAN	\$8,139.33
	V1003832	03/20/2020	086700	SCHOOL HEALTH CORPORATION	\$559.97
	V1003833	03/20/2020	1000679	SHERWIN WILLIAMS	\$73.59
	V1003834	03/20/2020	1003378	SOCIAL THINKING	\$123.45
	V1003835	03/20/2020	092000	TAYLORS MUSIC STORE	\$183.06
	V1003836	03/20/2020	093163	TREVDAN BUILDING SUPPLY	\$1,203.96
	V1003837	03/20/2020	1000056	UNITED WAY OF CHESTER COUNTY	\$680.58
	V1003838	03/20/2020	094345	UNRUH, TURNER, BURKE & FREES	\$10,014.00
	V1003839	03/20/2020	094820	VIRCO INC.	\$815.58
	V1003840	03/20/2020	095760	WEINSTEIN SUPPLY CORPORATION	\$13.70
01	- Total				\$29,633.62
29	V1003831	03/20/2020	002820	RIDDELL/ALL AMERICAN	\$4,902.00
29	- Total				\$4,902.00
30	V1003825	03/20/2020	1002386	JOHNSON CONTROLS, INC.	\$57,000.00
	V1003838	03/20/2020	094345	UNRUH, TURNER, BURKE & FREES	\$11,202.22
30	- Total				\$68,202.22
51	V5000355	03/20/2020	1007613	RIVERBEND ENVIRONMENTAL EDUCATION	\$1,534.00
51	- Total				\$1,534.00
Overall - Total					\$104,272.04

Student Activity Accounts

Budget Unit	Project	Project Title	March 31, 2020
50000221	005221	BEST BUDDIES	1,718.63
50000222	005222	BEST BUDDIES	361.43
50000223	005223	BEST BUDDIES	2,851.39
50000326	005326	BEST BUDDIES	1,370.68
50000327	005327	BEST BUDDIES	471.29
50000328	005328	BEST BUDDIES	748.84
50000221	006221	BLACK STUDENT UNION	2,851.51
50000222	006222	BLACK STUDENT UNION	1,952.43
50000223	006223	BLACK STUDENT UNION	1,431.92
50000223	007223	BRINGING HOPE HOME CLUB	1,500.00
50000327	008327	8 th GRADE DANCE	698.00
50000221	010221	CLASS OF 2021	4,298.54
50000222	010222	CLASS OF 2021	6,330.90
50000223	010223	CLASS OF 2021	3,728.86
50000221	011221	CLASS OF 2022	3,456.07
50000222	011222	CLASS OF 2022	2,611.48
50000223	011223	CLASS OF 2022	7,213.23
50000221	012221	CLASS OF 2017	725.95
50000222	012222	CLASS OF 2017	222.26
50000223	012223	CLASS OF 2017	3,156.00
50000221	015221	CLASS OF 2020	6,969.60
50000222	015222	CLASS OF 2020	27,171.13
50000223	015223	CLASS OF 2020	17,092.75
50000221	016221	MOCK TRIAL TEAM	11.90
50000221	017221	MODEL U.N.	640.89
50000223	017223	MODEL U.N.	7,224.92
50000221	018221	DECA	5,538.72
50000222	018222	DECA	13,405.51
50000223	018223	DECA	22,334.71
50000223	019223	IDRYO (LITERARY MAGAZINE)	49.12
50000221	020221	ROTARY/INTERACT	830.43
50000222	020222	INTERACT	2,586.45
50000221	021221	MULTICULTURAL CLUB	326.48
50000221	022221	F.B.L.A. HENDERSON	166.97
50000221	023221	VIDEO PRODUCTION CLUB	202.41
50000222	023222	WVIK CLUB	365.93
50000223	023223	PHOTOGRAPHY CLUB	3,450.68
50000221	025221	ARTNERSHIPS	335.10
50000221	028221	WARRIORS HELPING WARRIORS	69.71
50000222	025222	RELAY FOR LIFE	694.64
50000221	027221	GIRL UP	1,363.05
50000221	032221	WORLD LANGUAGE HONOR SOCIETY	869.46
50000221	034221	NATIONAL HONOR SOCIETY	3,446.75
50000222	034222	NATIONAL HONOR SOCIETY	469.62
50000223	034223	NATIONAL HONOR SOCIETY	1,009.88
50000221	036221	NEWSPAPER	654.78
50000221	037221	SPEECH & DEBATE	212.55

Student Activity Accounts

Budget Unit	Project	Project Title	March 31, 2020
50000222	038222	FASHION CLUB	521.05
50000223	038223	FASHION CLUB	406.57
50000221	039221	HELPING HANDS CLUB	77.92
50000222	039222	HANDS TO HEARTS	22.34
50000221	040221	S.A.D.D.	1,888.79
50000222	040222	S.A.D.D.	957.48
50000223	040223	S.A.D.D.	1,603.64
50000221	041221	SCIENCE OLYMPIAD	2,360.05
50000222	041222	SCIENCE OLYMPIAD	834.09
50000223	041223	SCIENCE OLYMPIAD	4,459.31
50000221	042221	SKI CLUB	0.21
50000223	042223	SKI CLUB	1,630.86
50000326	042326	SKI CLUB	11,885.53
50000221	043221	PHYSICS OLYMPIAD	300.38
50000326	045326	CROSS COUNTRY	70.00
50000326	044326	SCIENCE OLYMPIAD	1,547.10
50000327	045327	ART CLUB	21.70
50000221	046221	NATIONAL ART HONOR SOCIETY	1,087.86
50000222	046222	NATIONAL ART HONOR SOCIETY	995.58
50000222	049222	HOUSE OF HOPE	74.63
50000221	050221	STUDENT COUNCIL	1,166.32
50000222	050222	STUDENT COUNCIL	16,991.43
50000223	050223	STUDENT COUNCIL	10,696.70
50000326	050326	STUDENT COUNCIL	11,394.46
50000327	050327	STUDENT COUNCIL	5,802.85
50000328	050328	STUDENT COUNCIL	15,615.10
50000221	051221	GSA	276.17
50000223	051223	RUSTIN GSA	1,060.27
50000326	051326	GSA	313.60
50000222	052222	OPERATION SMILE	125.02
50000221	054221	HIGH SCHOOL YEARBOOK	11,482.39
50000222	054222	HIGH SCHOOL YEARBOOK	18,621.58
50000223	054223	HIGH SCHOOL YEARBOOK	3,783.03
50000327	054327	MIDDLE SCHOOL YEARBOOK	206.54
50000328	054328	MIDDLE SCHOOL YEARBOOK	3,544.96
50000221	058221	ANIME CLUB	23.49
50000223	060223	GERMAN CLUB	988.24
50000221	061221	MU ALPHA THETA HONOR SOCIETY	349.51
50000222	061222	MATH CLUB	65.32
50000221	062221	ACADEMIC TEAM - HENDERSON	5,313.53
50000223	062223	ACADEMIC TEAM - RUSTIN	144.19
50000223	064223	AMERICAN LATINO PROGRAM	209.50
50000221	070221	SCHOOL MUSICAL	5,978.53
50000222	070222	BROADWAY SHOW	23,243.52
50000223	070223	THEATER FUND	8,237.26
50000221	072221	CALLIOPE	923.83
50000326	073326	FOOTBALL ACTIVITY FUND	4,158.74

Student Activity Accounts

Budget Unit	Project	Project Title	March 31, 2020
50000326	074326	CHEER CLUB	2,767.46
50000326	075326	WRESTLING ACTIVITY	240.58
50000326	076326	TRACK & FIELD ACTIVITY	773.91
50000221	077221	TRI-M MUSIC HONOR SOCIETY	773.00
50000221	078221	MUSIC DEPARTMENT FUND	2,920.59
50000222	078222	CHORAL FUND	967.09
50000223	078223	CHORAL FUND	5,087.13
50000222	086222	COMPUTER ACCOUNT	971.53
50000221	087221	ROBOTICS CLUB	2,211.20
50000221	090221	DRAMA CLUB	5,901.97
50000326	090326	DRAMA	19,720.92
50000327	090327	DRAMA	8,408.99
50000328	090328	DRAMA	20,630.38
50000221	093221	STUDENTS HELPING STUDENTS	803.66
50000222	093222	KARE - EAST	928.12
50000326	093326	PEIRCE PROUD KIDS	1,137.76
50000328	093328	FUGETT CARES	128.00
50000223	094223	MEGA CLUB	728.03
50000221	095221	FEMPOWERMENT CLUB	164.00
50000221	097221	KIDS 4 KIDS	127.34
50000222	098222	FORGN LANG HONOR SOCIETY	6,926.09
Total Fund 50 Projects			428,972.47
51000327	142327	SKI CLUB	1,293.26
51000330	164330	ACTIVITY FUND	6,075.67
51000432	164432	ACTIVITY FUND	949.40
51000437	164437	ACTIVITY FUND	15,654.60
51000438	164438	ACTIVITY FUND	3,538.13
51000440	164440	ACTIVITY FUND	3,345.75
51000444	164444	ACTIVITY FUND	16,264.30
51000445	164445	ACTIVITY FUND	5,848.04
51000447	164447	ACTIVITY FUND	7,693.11
51000448	164448	ACTIVITY FUND	8,817.07
51000451	164451	ACTIVITY FUND	11,209.09
51000452	164452	ACTIVITY FUND	10,010.29
51000453	164453	ACTIVITY FUND	7,815.45
51000931	164931	ACTIVITY FUND	0.68
51000955	164955	ACTIVITY FUND	616.14
51000451	179451	PHYSICAL EDUCATION	798.88
51000221	180221	CLEARING ACCOUNT	9,177.65
51000222	180222	CLEARING ACCOUNT	3,550.51
51000223	180223	CLEARING ACCOUNT	12,703.33
51000326	180326	CLEARING ACCOUNT	8,802.49
51000327	180327	CLEARING ACCOUNT	576.36
51000328	180328	CLEARING ACCOUNT	13,147.86
51000955	182955	COLLEGE SCHOLRSHP FD ADM	3,570.96
51000222	191222	SCHOOL SIGN EHS	3,844.98
51000452	193452	LIFE SKILLS SUPPORT	21.88

Student Activity Accounts

Budget Unit	Project	Project Title	March 31, 2020
51000440	194440	FIELD TRIP ACCT	16,456.96
51000327	195327	FIELD TRIP STET 6	6,286.19
51000327	196327	FIELD TRIP STET 7	1,594.90
51000327	197327	FIELD TRIP STET 8	492.68
51000221	202221	IMPROVEMENT FUND	15,895.14
51000222	202222	IMPROVEMENT FUND	26,071.65
51000223	202223	IMPROVEMENT FUND	12,334.93
51000326	202326	IMPROVEMENT FUND	8,497.97
51000327	202327	IMPROVEMENT FUND	1,810.04
51000328	202328	IMPROVEMENT FUND	1,868.20
51000222	203222	HEART MONITOR/PE ACCT	4,465.83
51000223	203223	PE HEART MONITORS	3,947.37
51000222	209222	ENGLISH DEPT	4,821.00
51000222	210222	LIBRARY FUND	1,012.02
51000223	210223	LIBRARY FUND	309.25
51000326	210326	LIBRARY FUND	993.23
51000327	210327	LIBRARY FUND	1,191.86
51000328	210328	LIBRARY FUND	3,594.67
51000438	210438	LIBRARY FUND	4,812.50
51000440	210440	LIBRARY FUND	433.79
51000444	210444	LIBRARY FUND	5,801.58
51000445	210445	LIBRARY FUND	849.51
51000447	210447	LIBRARY FUND	592.76
51000448	210448	LIBRARY FUND	7,056.50
51000451	210451	LIBRARY FUND	89.53
51000452	210452	LIBRARY FUND	7,970.19
51000453	210453	LIBRARY FUND	4,228.33
51000221	211221	HEALTH FITNESS/HRM	2,273.70
51000326	214326	MUSIC FUND	7,129.10
51000327	214327	MUSIC FUND	7,605.87
51000328	214328	MUSIC FUND	7,051.90
51000448	214448	MUSIC FUND	90.67
51000222	216222	PAVE THE WAY	1,639.76
51000221	234221	STUDENT ASSISTANCE FUND	9,354.85
51000222	234222	STUDENT ASSISTANCE FUND	16,124.81
51000223	234223	STUDENT ASSISTANCE FUND	2,868.40
51000328	234328	STUDENT ASSISTANCE FUND	9,158.88
51000221	250221	BRUNO SCHOLARSHIP	10,506.58
51000953	250953	ACTIVITY FEE WAIVER FUND STUDENT	1,139.98
51000221	251221	RICK MAERKER MEMORIAL SCHOLARSHIP	14,793.38
51000223	251223	ARSCOTT SOCCER SCHOLARSHIP	117.19
51000221	252221	B REED HNDERSON SCHOLARSHIP	902.74
51000221	253221	VICKY AHLUM MEMORIAL SCHOLARSHIP	5,093.90
51000221	254221	PEER BEST BUDDIES SCHOLARSHIP	280.53
51000222	254222	CLASS OF 2005 SCHOLARSHIP	2,244.73
51000221	255221	BOYS LACROSSE BOOSTERS AWARD	5,765.02
51000222	255222	RECYCLING SCHOLARSHIP	490.19

Student Activity Accounts

Budget Unit	Project	Project Title	March 31, 2020
51000221	257221	JEANNE D. SCIUBBA MEMORIAL SCHOLARSHIP	4.92
51000223	258223	BIANCA ROBERSON SCHOLARSHIP	10,555.87
51000955	259955	MATLACK MEMORIAL TRUST FUND	5,043.76
51000221	261221	TRAPNELL SCHOLARSHIP	118,581.51
51000221	265221	TUKLOFF MEMORIAL TRUST	1,467.49
51000222	268222	WENKE SCHOLSP FUND	8,630.06
51000221	269221	THOMAS WEEKS SCHOLARSHIP	564.06
51000955	290955	UNDISTRIBUTED INCOME	12,638.33
Total Fund 51 Projects			560,922.64
Fund 50 / 51 - Combined Project Totals			989,895.11
Fund 50 / 51 - Combined Accounts Payable			2,636.90
Fund 50 / 51 - Due to / from other funds			13,074.65
Total Student Activity and Agency Funds			1,005,606.66
Fund 50 / 51 - Cash Account Balances as of March 31, 2020			Total Cash
			1,005,606.66
Total Student and Agency Activity Funds			1,005,606.66

**WEST CHESTER AREA SCHOOL DISTRICT
FOOD SERVICES CASH BALANCE STATEMENT AND DISBURSEMENT APPROVAL REPORT
MARCH 31, 2020**

OPERATING CASH

CASH BALANCE FEBRUARY 29, 2020 \$ 222,156.38

RECEIPTS MARCH 1, 2020 - MARCH 31, 2020

DEPOSITS	33,092.65	
DEPOSITS ON ACCOUNT	168,007.85	
INTEREST	149.08	
SALE OF EQUIPMENT		
POS FEES RECEIVED	492.10	
ARAMARK REIMBURSEMENT		
TRANSFER FROM INVESTMENTS ACCOUNT	75,000.00	
TOTAL RECEIPTS	75,000.00	276,741.68

DISBURSEMENTS MARCH 1, 2020 - MARCH 31, 2020

BANK FEES	229.26	
POS SERVICE CHARGES		
EQUIPMENT PURCHASES	25,615.05	
ARAMARK PAYMENTS	336,593.13	
STUDENT REFUND:		
ARAMARK MAINTENANCE SUPPLIES		
OTHER		
TOTAL DISBURSEMENTS	362,437.44	362,437.44

CASH BALANCE MARCH 31, 2020 \$ 136,460.62

INVESTMENTS

INVESTMENT BALANCE FEBRUARY 29, 2020 \$ 1,425,346.44

RECEIPTS MARCH 1, 2020 - MARCH 31, 2020

TRANSFERS FROM CHECKING ACCOUNT		
STATE SUBSIDY	89,080.08	
INTEREST	1,265.15	
TOTAL ADDITIONS	90,345.23	90,345.23

DISBURSEMENTS MARCH 1, 2020 - MARCH 31, 2020

TRANSFER TO CHECKING ACCOUNT	75,000.00	
TOTAL DISBURSEMENTS	75,000.00	75,000.00

INVESTMENT BALANCE MARCH 31, 2020 \$ 1,440,691.67

PREPAID STUDENT ACCOUNTS

PREPAID STUDENT ACCOUNTS BALANCE FEBRUARY 29, 2020 \$ 268,177.94

ADD: RECEIVED ON ACCOUNT		
TOTAL ADDITIONS	233,751.85	

DEDUCT: PREPAIDS USEE		
TOTAL DEDUCTIONS	233,904.55	

PREPAID STUDENT ACCOUNTS BALANCE MARCH 31, 2020 \$ 268,025.24

WEST CHESTER AREA SCHOOL DISTRICT
APRIL 27, 2020
STATEMENT OF DISBURSEMENTS SUMMARY
FOR THE PERIOD MARCH 1, 2020 - MARCH 31, 2020

GENERAL FUND DISBURSEMENTS	28,581,631.45
includes Technology, Federal Programs and any Special State Funds	
BILLS PAID	28,581,631.45
INVESTMENTS	0.00
CAPITAL RESERVE FUND	303,692.72
CAPITAL PROJECTS FUND	722,641.75
SPECIAL REVENUE - Athletics	9,221.20
TRUST FUNDS	4,914.86
CAFETERIA	362,208.18
STUDENT ACTIVITY FUND DISBURSEMENTS	44,526.91
TRUST AND AGENCY FUND DISBURSEMENTS	<u>28,206.25</u>
TOTAL DISBURSEMENTS	<u>30,057,043.32</u>

NOTE: A copy of the details of the above disbursements is available for review from the Board Secretary.

WEST CHESTER AREA SCHOOL DISTRICT

April 27, 2020 SCHOOL BOARD MEETING

CONSENT AGENDA RESOLUTION

Approval of the March 31, 2020 Financial Report

Approval is requested for the West Chester School District Financial Report for the month ending March 31, 2020.

I so move.

2019-20 General Fund Financial Analysis

The expenses and revenues as of March 2020 represent 9 months of financial activity for the District. As of March month end, we have collected \$1,404,000 more than our \$173.1 million current real estate tax budget. Any outstanding taxes not collected at December 31st were submitted to the County on January 15 for collection in accordance with PA tax collection law. Year-to-date we have collected \$821,000 in interim taxes which is in line with last year. We will continue to receive interim tax revenues throughout the remainder of the school year and are optimistic that we will reach our budget of \$1.2 million.

The second largest local revenue category is Earned Income Tax which is 2.4% ahead of last year's collections. We have received \$3,429,697 in transfer taxes year to date, this amount is ahead of last year and is the result of the size and timing of property transfers within the District.

Our local revenues YTD total \$197.5 million or 96.61% of budget. State revenues are on target with budget, year to date we have received \$8.8 million in combined Basic Education and Special Education subsidies which is on target with budget. Federal revenues are also on target with budget.

We have made some revisions to our expenses for the 2019-20 school year. The revisions include a \$913,799 reduction of salaries and benefits related to average teacher salary, extra duty pay, custodial and maintenance salaries and other headcount revisions. A reduction in healthcare of \$1,627,836 due to lower than anticipated claims. An increase in Professional & Technical services in the amount of \$213,515 related to IDEA funding and an increase in debt service of \$123,548 related to our new \$40.0 million borrowing, offset by a decrease in variable rate debt in the amount of \$90,000. A decrease in contracted services and tuitions related to special education in the amount of \$550,000 and a reduction of Charter school tuition expense in the amount of \$1,750,000 due to lower than expected enrollments. We increased educational supplies in the amount of \$7,021 in the PPA budgets as a result of higher than anticipated District enrollment. We will continue to monitor our expenses throughout the year and any savings recognized will be set aside to help offset the millage increase for 2020-21.

And as you can see on the statement, we have budgeted \$261.8 million in expenses and \$252.6 million in revenues this year and we budgeted to use \$9.2 million of our fund balance to close the gap between the expenses and revenues.

Our fund balance is projected to be \$38.01 million at June 30th but we may need to use a portion of the fund balance to reduce the millage impact of 2020-21 budget.

This concludes the financial report.

John T. Scully, School Board Treasurer

West Chester Area School District
2019-20 General Fund Including Technology and Federal Programs
Revenue for the Month Ending March 31, 2020

	CURRENT YR BUDGET	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD RECEIPTS CURR VS. PRIOR YR	% OF BUDGET RECEIVED CURRENT YR	% OF BUDGET RECEIVED VS. PRIOR YR
CURRENT REAL ESTATE	171,871,693.00	173,641,070.39	(1,769,377.39)	4,057,191.09	101.03%	100.87%
INTERIM R. E. TAXES	1,186,171.00	821,131.49	365,039.51	(187,924.37)	69.23%	84.72%
PUBLIC UTILITY R. T.	200,000.00	177,571.36	22,428.64	(15,249.65)	88.79%	96.41%
EARNED INCOME TAXES	21,766,946.00	14,632,026.26	7,134,919.74	574,619.92	67.22%	64.79%
REAL ESTATE TRANSFER	4,394,531.00	3,429,697.47	964,833.53	657,679.00	78.04%	64.34%
DELIQU TAX LEVIED	2,858,800.00	1,995,957.71	862,842.29	431,336.84	69.82%	52.00%
EARNINGS-INVESTMENTS	1,000,000.00	1,954,499.45	(954,499.45)	(235,841.58)	195.45%	438.08%
PARKING FEES	60,000.00	60,725.00	(725.00)	(2,913.00)	101.21%	106.06%
RENTALS	360,000.00	204,596.20	155,403.80	(39,258.55)	56.83%	67.74%
CONTRIBUTIONS	11,000.00	7,425.00	3,575.00	(11,866.41)	67.50%	96.46%
SUMMER SCHL TUITION	45,000.00	35,537.29	9,462.71	(5,613.82)	78.97%	91.45%
RCPTS OTHER LEA'S PA	78,000.00	81,391.20	(3,391.20)	25,475.18	104.35%	71.69%
OUTDOOR EDU. TUITION	70,140.00	13,942.17	56,197.83	(4,850.89)	19.88%	26.27%
MISCELLANEOUS REVENU	76,000.00	81,395.40	(5,395.40)	27,263.64	107.10%	71.23%
REF PRIOR YR EXPEN.	25,000.00	6,207.00	18,793.00	5,207.89	24.83%	4.00%
ACTIVITY FEE REVENUE	380,485.00	322,140.50	58,344.50	(19,064.50)	84.67%	89.68%
ADVERTISING REVENUE	-	36.79	(36.79)	(170.17)	0.00%	0.00%
LOCAL REVENUES	204,383,766.00	197,465,350.68	6,918,415.32	5,256,020.62	96.61%	96.03%
BASIC INSTR. SUBSIDY	8,421,880.00	4,851,620.00	3,570,260.00	142,465.50	57.61%	57.37%
TUITION ORPHANS	290,000.00	-	290,000.00	-	0.00%	0.00%
SPECIAL ED FUNDING	6,202,850.00	3,923,686.89	2,279,163.11	38,642.89	63.26%	62.63%
PRRI/APS DIRECT PAYMENTS	-	-	-	(2,780.68)	0.00%	0.00%
TRANSPORTATION SUB.	3,674,145.00	2,034,590.08	1,639,554.92	(403,988.92)	55.38%	66.37%
RENT SUBSIDY	1,110,285.00	373,767.61	736,517.39	10,182.92	33.66%	32.67%
MEDICAL-DENTAL SVCS.	250,300.00	252,545.48	(2,245.48)	252,545.48	100.90%	0.00%
BASIC ED REIM SUPP	3,598,253.00	3,598,252.82	0.18	130,111.92	100.00%	100.00%
SCHOOL SAFETY AND SECURITY	400,050.00	400,050.00	-	375,050.00	100.00%	0.00%
READY TO LEARN BLOCK GRANT	399,095.00	399,095.00	-	-	100.00%	100.00%
SOC SEC/MED SUBSIDY	3,790,382.00	1,612,906.64	2,177,475.36	29,687.99	42.55%	43.17%
RETIREMENT SUBSIDY	16,975,431.00	7,690,600.88	9,284,830.12	291,827.05	45.30%	46.21%
STATE REVENUES	45,112,671.00	25,137,115.40	19,975,555.60	863,744.15	55.72%	56.08%
IDEA 619 FUNDS	4,500.00	-	4,500.00	-	0.00%	0.00%
IDEA PASS THROUGH	1,328,870.00	-	1,328,870.00	-	0.00%	0.00%
TITLE I	704,467.00	359,277.57	345,189.43	(63,402.66)	51.00%	50.60%
TITLE II	260,260.00	200,613.27	59,646.73	65,137.36	77.08%	51.64%
TITLE III LEP/IMMIGRAN	108,968.00	75,608.22	33,359.78	(26,661.74)	69.39%	93.85%
TITLE IV	59,965.00	21,572.66	38,392.34	(30,336.07)	35.98%	0.00%
MA DIRECT SERVICES	470,000.00	991,663.53	(521,663.53)	(41,412.80)	210.99%	156.53%
MA ADMIN TIME STUDY	30,000.00	30,027.21	(27.21)	(3,662.33)	100.09%	112.30%
FEDERAL PROGRAMS	2,967,030.00	1,678,762.46	1,288,267.54	(100,338.24)	56.58%	55.39%
TOTAL REVENUES	252,463,467.00	224,281,228.54	28,182,238.46	6,019,426.53	88.84%	88.49%

DATE: 04/13/2020
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WEST CHESTER AREA SCHOOL DISTRICT
 EXPENDITURE STATUS REPORT

SELECTION CRITERIA: orgn.fund='01'
 ACCOUNTING PERIOD: 9/20

SORTED BY: ACCOUNT
 TOTALED ON:
 PAGE BREAKS ON:

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
111	REG SALARIES ADMIN	8,700,364.00	673,013.42	.00	6,531,576.58	2,168,787.42	75.07
121	REG SALARIES PROF	70,435,151.00	6,355,832.95	.00	51,021,501.66	19,413,649.34	72.44
123	EXTRA ASSIGN PROF	990,927.19	31,805.51	.00	677,692.09	313,235.10	68.39
124	SABBATICL LV PROF	200,000.00	27,980.92	.00	189,884.05	10,115.95	94.94
125	SUBJ CHRPRSN PROF	421,496.00	32,674.84	.00	292,645.30	128,850.70	69.43
127	RETIREMT SEV PROF	392,000.00	.00	.00	.00	392,000.00	.00
128	HOME BD INSTR PROF	.00	822.50	.00	4,000.50	-4,000.50	.00
135	SUPPLEMTL CONTR PROF	2,167,000.00	239,554.63	.00	1,591,227.66	575,772.34	73.43
141	REG SALARIES TECHNCL	3,803,212.00	297,431.23	.00	2,795,819.32	1,007,392.68	73.51
143	EXTRA ASSIGN TECHNCL	1,000.00	.00	.00	2,058.25	-1,058.25	205.83
151	REG SALARIES OFFICE	2,944,642.00	210,033.59	.00	1,981,537.27	963,104.73	67.29
153	O/T SALARIES OFFICE	61,498.80	4,520.86	.00	49,564.79	11,934.01	80.59
154	SALARIES AIDES	491,684.00	44,422.82	.00	293,575.62	198,108.38	59.71
158	TECH AIDES	422,300.00	39,003.27	.00	299,449.25	122,850.75	70.91
161	REG SALARIES O & M	5,193,306.00	362,357.74	.00	3,255,852.19	1,937,453.81	62.69
162	TEMP SALARIES O & M	75,000.00	9,918.00	.00	80,803.50	-5,803.50	107.74
163	O/T SALARIES O & M	185,500.00	31,743.96	.00	45,576.13	139,923.87	24.57
167	CUSTODIAL SEVERANCE	40,000.00	.00	.00	.00	40,000.00	.00
168	TECH TRADE/CRAFTS	663,589.00	42,017.59	.00	430,507.45	233,081.55	64.88
171	NEW HIRES	.00	3,528.19	.00	3,528.19	-3,528.19	.00
173	EXPENSE REPORTS	.00	19,276.61	.00	29,473.06	-29,473.06	.00
191	REG SALARIES INSTRL AIDE	2,274,981.00	207,703.19	.00	1,508,273.37	766,707.63	66.30
193	O/T INSTRUCTIONAL AIDES	56,620.00	1,153.36	.00	52,094.46	4,525.54	92.01
211	MEDICAL INSURANCE	15,350,541.00	1,491,141.56	.00	12,193,821.22	3,156,719.78	79.44
212	DENTAL INSURANCE	1,339,096.00	105,491.10	.00	858,408.09	480,687.91	64.10
213	LIFE INSURANCE	186,987.00	18,926.39	.00	158,201.55	28,785.45	84.61
214	INC. PROT. INS.	236,144.00	12,139.20	.00	103,024.57	133,119.43	43.63
215	EYE CARE INS	198,559.00	17,116.10	.00	139,468.55	59,090.45	70.24
216	PRESCRIPTION INS	4,839,799.00	330,995.54	.00	2,680,305.70	2,159,493.30	55.38
220	SOCIAL SECURITY CONT	7,585,611.74	621,597.77	.00	5,099,109.95	2,486,501.79	67.22
230	RETIREMENT CONTRIBS	33,972,740.70	2,924,146.76	.00	24,089,106.85	9,883,633.85	70.91
231	RETIREMENT CONTR - DC	.00	4,298.16	.00	27,609.29	-27,609.29	.00
240	TUITION REIMBURSE	600,000.00	4,798.80	.00	282,090.59	317,909.41	47.02
250	UNEMPLOYMENT COMP	380,000.00	.00	.00	23,765.89	356,234.11	6.25
260	WORKMEN'S COMPENS	890,717.00	12,767.66	.00	682,628.18	208,088.82	76.64
290	OTHER EMPLOYEE BEN	.00	.00	.00	182,577.95	-182,577.95	.00
300	PRCHSD PRO&TECH SVS	996.71	.00	.00	70.00	926.71	7.02
302	PURCH PROF AIDES	3,353,357.99	91,840.42	1,850,607.03	1,238,480.39	264,270.57	92.12
303	PURCH PROF TSS CCIU	620,368.00	98,400.00	.00	212,069.10	408,298.90	34.18
304	PURCH PROF TSS CONTRACTE	1,434,351.00	472,791.28	.00	889,561.18	544,789.82	62.02
310	OFFICIAL/ADMIN SVCS	669,207.00	58,461.49	.00	453,696.17	215,510.83	67.80
315	PURCH PROF TEACHER SUBS	2,334,057.36	219,869.50	.00	1,322,778.22	1,011,279.14	56.67
316	PURCH PROF AIDES SUBS	250,000.00	31,823.28	.00	205,800.89	44,199.11	82.32
317	PURCH PROF ADM SUPPRT SU	100,000.00	9,113.84	.00	60,803.53	39,196.47	60.80
322	PROF ED SVCS IU'S	5,964,056.38	1,190,114.87	.00	3,049,963.97	2,914,092.41	51.14
323	PROF ED SVCS OTHER	2,981,968.60	345,424.31	.00	1,543,662.15	1,438,306.45	51.77

DATE: 04/13/2020
 TIME: 15:15:02

WEST CHESTER AREA SCHOOL DISTRICT
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 2
 EXPSTA11

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324	PROF ED SRVS EMPL TRAIN.	161,228.62	2,549.38	7,363.00	85,754.58	68,111.04	57.75
329	PROF. EDUC. SVCS- OTHER	410,545.75	70,915.77	.00	175,776.62	234,769.13	42.82
330	OTHER PROF SERVICES	2,769,010.47	149,194.19	25,383.89	1,335,691.48	1,407,935.10	49.15
340	TECHNICAL SERVICES	18,000.00	.00	.00	7,998.00	10,002.00	44.43
348	PROF SVCS - TECHN LGY	57,898.00	.00	200.16	54,978.24	2,719.60	95.30
350	SECURITY/SAFETY SVCS	612,076.00	.00	8,739.72	71,353.87	531,982.41	13.09
360	EMPLOYEE TRAINING AND DE	2,000.00	.00	2,000.00	.00	.00	100.00
390	OTHER PURCH. SVCS	165,194.91	31,245.74	338.00	194,084.16	-29,227.25	117.69
422	ELECTRICITY	1,728,000.00	133,091.03	.00	1,182,499.66	545,500.34	68.43
424	WATER/SEWAGE	572,789.64	35,607.67	2,045.10	355,822.70	214,921.84	62.48
430	REPAIRS & MAINT SVCS	1,057,987.18	24,342.78	214,765.07	615,293.70	227,928.41	78.46
432	REPAIRS & MAINT- SVC EQU	6,229.00	.00	3,041.35	3,083.65	104.00	98.33
438	REPAIRS & MAINT- TECH	277,751.80	62.50	18,332.50	208,548.50	50,870.80	81.68
441	RENTAL - LAND & BLDGS	200,780.00	.00	4,724.00	168,223.00	27,833.00	86.14
442	EQUIPMENT RENTAL	226,397.53	10,367.67	65,884.45	122,279.27	38,233.81	83.11
444	RENTAL VEHICLES	6,015.64	1,239.72	90.56	5,924.90	.18	100.00
449	OTHER RENTAL	3,510.36	310.36	310.66	1,137.44	2,062.26	41.25
513	CONTRACTED CARRIERS	14,066,711.39	1,975,166.64	99,560.67	9,626,124.59	4,341,026.13	69.14
516	FROM THE I.U.	11,000.00	.00	.00	.00	11,000.00	.00
521	FIRE INSURANCE	177,500.00	.00	.00	182,384.00	-4,884.00	102.75
522	AUTO LIABLTY INS	50,500.00	.00	.00	49,003.00	1,497.00	97.04
523	GNRL PROP & LIAB INS	231,900.00	-2,919.00	.00	217,209.00	14,691.00	93.66
525	BONDING INSURANCE	7,662.00	.00	.00	.00	7,662.00	.00
529	OTHER INSURANCE	63,300.00	.00	.00	63,106.00	194.00	99.69
530	TELEPHONE & POSTAGE	304,573.55	16,284.26	7,762.30	179,094.97	117,716.28	61.35
538	COMMUNICATIONS-TECH	135,900.00	14,188.29	40,101.42	166,721.94	-70,923.36	152.19
540	ADVERTISING	14,500.00	250.00	2,474.55	5,413.45	6,612.00	54.40
550	PRINTING AND BINDING	65,593.33	.00	1,579.56	34,286.58	29,727.19	54.68
560	TUITION	1,000,000.00	.00	.00	-11,885.22	1,011,885.22	-1.19
561	TUIT TO LEA WITHIN	106,704.00	25,988.09	.00	104,123.28	2,580.72	97.58
562	TUITION - CHARTER SCHOOL	9,475,571.00	612,325.00	.00	5,234,320.67	4,241,250.33	55.24
563	TUIT TO PRIV SCHOOLS	731,300.00	16,513.50	41,136.00	662,823.99	27,340.01	96.26
564	TUIT TO AREA VO-TECH	2,558,979.00	58,720.64	.00	1,856,866.21	702,112.79	72.56
567	TUITION TO APP PRIV. SCH	2,058,169.00	6,219.25	.00	1,425,742.56	632,426.44	69.27
568	TUITION PRR1, ALT ED,DTE	10,000.00	.00	.00	91.76	9,908.24	.92
569	TUITION OTHER	10,056.33	.00	.00	8,524.50	1,531.83	84.77
580	TRAVEL EXPENSES	176,919.85	6,248.21	4,382.10	66,688.73	105,849.02	40.17
581	TRAVEL-PROF. DEVELOPMENT	132,846.55	4,936.86	9,498.47	60,885.75	62,462.33	52.98
595	I.U. PAYMNT BY W/H	126,867.00	.00	.00	131,220.91	-4,353.91	103.43
610	GENERAL SUPPLIES	3,190,191.41	77,525.64	442,399.81	1,930,165.26	817,626.34	74.37
618	SUPPLIES-TECHNOLOGY	4,732.67	.00	26.64	3,705.03	1,001.00	78.85
621	NATURAL GAS	646,000.00	67,979.91	.00	395,335.55	250,664.45	61.20
626	GASOLINE & DIESEL	70,000.00	2,324.30	21,151.71	33,848.29	15,000.00	78.57
627	DIESEL FUEL	18,000.00	.00	6,136.29	3,863.71	8,000.00	55.56
635	FOOD MEALS & REFRESHMENT	70,583.06	1,308.76	1,550.92	51,635.69	17,396.45	75.35
640	BOOKS & PERIODICALS	847,052.62	2,862.53	26,045.40	613,003.86	208,003.36	75.44

DATE: 04/13/2020
 TIME: 15:15:02

WEST CHESTER AREA SCHOOL DISTRICT
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 3
 EXPSTA11

SELECTION CRITERIA: orgn.fund='01'
 ACCOUNTING PERIOD: 9/20

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 TOTALED ON:
 PAGE BREAKS ON:

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
648	BOOKS -TECHNOLOGY	69,672.00	.00	.00	.00	69,672.00	.00
650	SUPPLIES & FEES- TECH RE	1,382,860.44	13,993.45	66,754.62	1,045,737.95	270,367.87	80.45
750	EQUIP - ORIG & ADDT'L	1,575.00	.00	3,461.25	4,302.50	-6,188.75	492.94
752	CAP EQUIP- ORIG. OR ADD	102,679.18	.00	442.39	45,412.39	56,824.40	44.66
758	EQUIPMENT-TECHNOLOGY	9,800.00	.00	.00	2,393.98	7,406.02	24.43
760	EQUIPMENT - REPLACEMENT	15,712.43	.00	.00	1,391.21	14,321.22	8.85
761	NON CAP EQUIP- REPLACE	1,540.00	.00	725.00	1,453.60	-638.60	141.47
762	CAP EQUIP- REPLACE	293,160.38	3,687.08	96,515.99	109,418.93	87,225.46	70.25
768	EQUIP REPLACE-TECHNOLOGY	6,699.00	.00	.00	3,552.05	3,146.95	53.02
810	DUES AND FEES	245,409.02	7,437.77	22,274.89	171,239.69	51,894.44	78.85
811	MEMBERSHIPS	99,605.22	590.00	8,149.58	94,784.48	-3,328.84	103.34
832	INT SERIAL BONDS	10,210,503.00	276,526.65	.00	5,643,011.19	4,567,491.81	55.27
880	REFNDS OF PR YRS RCP	55,000.00	.00	.00	.00	55,000.00	.00
890	MISC EXPENDITURES	-105,281.80	.00	.00	.00	-105,281.80	.00
899	STUDENT ACTIVITY	100,000.00	.00	.00	16,550.53	83,449.47	16.55
912	SERIAL BNDS PRN PYMT	16,290,000.00	3,290,000.00	.00	5,465,000.00	10,825,000.00	33.55
932	CAP RESERVE FD TRANS	5,451,612.00	.00	.00	1,534,522.00	3,917,090.00	28.15
TOTAL REPORT		261,677,903.00	23,633,137.85	3,105,955.05	168,455,169.00	90,116,778.95	65.56

DATE: 04/13/2020
TIME: 15:18:57

WEST CHESTER AREA SCHOOL DISTRICT
REVENUE STATUS REPORT

PAGE NUMBER: 1
REVSTA11

SELECTION CRITERIA: orgn.fund='22'
ACCOUNTING PERIOD: 9/20

SORTED BY: ACCOUNT
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ACCOUNT - - - -	TITLE - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
R6500	EARNINGS-INVESTMENTS	75,000.00	80,354.14	.00	593,827.63	-518,827.63	791.77
ACCOUNT-R9310	GENRL FND TRANSFERS						
R9310	GENRL FND TRANSFERS	3,917,090.00	.00	.00	.00	3,917,090.00	.00
ACCOUNT-R9400	SALE OF FIXED ASSETS						
R9400	SALE OF FIXED ASSETS	1,300,000.00	.00	.00	86,695.90	1,213,304.10	6.67
TOTAL REPORT		5,292,090.00	80,354.14	.00	680,523.53	4,611,566.47	12.86

DATE: 04/13/2020
 TIME: 15:16:05

WEST CHESTER AREA SCHOOL DISTRICT
 EXPENDITURE STATUS REPORT

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 EXPSTA11

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330	OTHER PROF SERVICES	.00	.00	1,356.00	7,049.08	-8,405.08	.00
390	OTHER PURCH. SVCS	.00	4,273.29	78,408.68	65,792.72	-144,201.40	.00
529	OTHER INSURANCE	-10,000.00	-200.00	.00	-182,916.67	172,916.67	1829.17
720	BUILDINGS	.00	.00	.00	15,000.00	-15,000.00	.00
757	NON CAP TECH EQUIP-ORIG	143,900.00	.00	.00	70,162.20	73,737.80	48.76
760	EQUIPMENT - REPLACEMENT	60,000.00	162.36	4,225.98	53,867.32	1,906.70	96.82
766	CAP TECH HARDWARE REPLAC	190,000.00	.00	.00	162,403.47	27,596.53	85.48
767	NON CAP TECH EQUIP-REPLA	3,701,436.00	280,421.84	529,653.91	1,362,304.54	1,809,477.55	51.11
768	EQUIP REPLACE-TECHNOLOGY	.00	.00	.00	-79,606.44	79,606.44	.00
810	DUES AND FEES	10,000.00	1.75	.00	5,765.29	4,234.71	57.65
TOTAL REPORT		4,095,336.00	284,659.24	613,644.57	1,479,821.51	2,001,869.92	51.12

DATE: 04/13/2020
TIME: 15:19:31

WEST CHESTER AREA SCHOOL DISTRICT
REVENUE STATUS REPORT

PAGE NUMBER: 1
REVSTA11

SELECTION CRITERIA: orgn.fund='27'
ACCOUNTING PERIOD: 9/20

SORTED BY: ACCOUNT
TOTALLED ON:
PAGE BREAKS ON:

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
R9310	GENRL FND TRANSFERS	1,534,522.00	.00	.00	1,534,522.00	.00	100.00
TOTAL REPORT		1,534,522.00	.00	.00	1,534,522.00	.00	100.00

DATE: 04/13/2020
 TIME: 15:16:44

WEST CHESTER AREA SCHOOL DISTRICT
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPSTA11

SELECTION CRITERIA: orgn.fund='27'
 ACCOUNTING PERIOD: 9/20

SORTED BY: ACCOUNT
 TOTALED ON:
 PAGE BREAKS ON:

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD.
300	PRCHSD PRO&TECH SVS	.00	2,650.00	8,401.24	5,387.50	-13,788.74	.00
330	OTHER PROF SERVICES	.00	.00	793,834.17	681,848.18	-1,475,682.35	.00
390	OTHER PURCH. SVCS	.00	4,911.62	270,173.49	234,527.25	-504,700.74	.00
610	GENERAL SUPPLIES	.00	.00	2,739.58	80,073.16	-82,812.74	.00
750	EQUIP - ORIG & ADDT'L	.00	.00	13,811.49	27,190.00	-41,001.49	.00
752	CAP EQUIP- ORIG. OR ADD	1,534,522.00	.00	30,127.00	30,979.44	1,473,415.56	3.98
891	RETAINAGE	.00	.00	.00	16,867.10	-16,867.10	.00
TOTAL REPORT		1,534,522.00	7,561.62	1,119,086.97	1,076,872.63	-661,437.60	143.10

DATE: 04/13/2020
TIME: 15:20:10

WEST CHESTER AREA SCHOOL DISTRICT
REVENUE STATUS REPORT

PAGE NUMBER: 1
REVSTA11

SELECTION CRITERIA: orgn.fund='29'
ACCOUNTING PERIOD: 9/20

SORTED BY: ACCOUNT
TOTALLED ON:
PAGE BREAKS ON:

ACCOUNT - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
R6710	GATE RECEIPTS	131,500.00	-4,902.00	.00	161,908.00	-30,408.00	123.12
TOTAL REPORT		131,500.00	-4,902.00	.00	161,908.00	-30,408.00	123.12

DATE: 04/13/2020
 TIME: 15:17:20

WEST CHESTER AREA SCHOOL DISTRICT
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPSTA11

SELECTION CRITERIA: orgn.fund='29'
 ACCOUNTING PERIOD: 9/20

SORTED BY: ACCOUNT
 TOTALED ON:
 PAGE BREAKS ON:

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD.
135	SUPPLEMTL CONTR PROF	.00	1,355.00	.00	40,640.00	-40,640.00	.00
220	SOCIAL SECURITY CONT	.00	99.91	.00	2,979.13	-2,979.13	.00
230	RETIREMENT CONTRIBS	.00	294.89	.00	9,562.52	-9,562.52	.00
231	RETIREMENT CONTR - DC	.00	.00	.00	2.81	-2.81	.00
350	SECURITY/SAFETY SVCS	3,340.00	.00	.00	3,877.90	-537.90	116.10
390	OTHER PURCH. SVCS	63,930.00	278.00	.00	21,256.00	42,674.00	33.25
444	RENTAL VEHICLES	.00	.00	.00	186.00	-186.00	.00
513	CONTRACTED CARRIERS	3,080.00	.00	.00	.00	3,080.00	.00
580	TRAVEL EXPENSES	2,010.00	.00	.00	1,156.00	854.00	57.51
610	GENERAL SUPPLIES	36,865.83	3,741.20	12,133.56	16,763.78	7,968.49	78.39
762	CAP EQUIP- REPLACE	18,060.00	.00	.00	.00	18,060.00	.00
810	DUES AND FEES	4,214.17	.00	.00	2,124.17	2,090.00	50.41
TOTAL REPORT		131,500.00	5,769.00	12,133.56	98,548.31	20,818.13	84.17

DATE: 04/13/2020
TIME: 15:20:51

WEST CHESTER AREA SCHOOL DISTRICT
REVENUE STATUS REPORT

PAGE NUMBER: 1
REVSTA11

SELECTION CRITERIA: orgn.fund='30'
ACCOUNTING PERIOD: 9/20

SORTED BY: ACCOUNT
TOTALLED ON:
PAGE BREAKS ON:

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
R9110	BOND ISSUE PROCEEDS	.00	.00	.00	34,750,000.00	-34,750,000.00	.00
ACCOUNT-R9130	BOND/NOTE PREMIUM						
R9130	BOND/NOTE PREMIUM	.00	.00	.00	5,643,839.75	-5,643,839.75	.00
TOTAL REPORT		.00	.00	.00	40,393,839.75	-40,393,839.75	.00

**WEST CHESTER AREA SCHOOL DISTRICT
CAPITAL PROJECTS FUND
Month Ending March 31, 2020**

Project	Description	Project Budget	Project to Date Expenses at Prior 6/30	Current Fiscal Year to Date Expenses	Total Expenses	Budget Balance
Current Projects						
C007	Westtown-Thornbury Renovations/Additions	10,389,690.18	10,378,836.28	0.00	10,378,836.28	10,853.90
C009	East Bradford Renovations/Additions	10,260,000.00	9,997,031.27	154,163.13	10,151,194.40	108,805.60
C033	Exton Renovations/Additions	18,100,000.00	17,337,327.64	302,467.82	17,639,795.46	460,204.54
C034	East Goshen Design and Construction	17,750,000.00	10,771,996.30	4,065,082.88	14,837,079.18	2,912,920.82
C035	Mary C Howse Design and Construction	11,900,000.00	53,376.67	0.00	53,376.67	11,846,623.33
C036	Glen Acres Design and Construction	12,900,000.00	197,424.55	33,749.23	231,173.78	12,668,826.22
C038	Starkweather Design and Construction	10,400,000.00	477,546.31	0.00	477,546.31	9,922,453.69
C054	East Replace 2 Chillers and Add 1 Chiller	764,964.39	432,138.44	332,825.95	764,964.39	0.00
C057	New Elementary School Design and Construction	27,500,000.00	1,140,225.99	2,413,782.79	3,554,008.78	23,945,991.22
C061	EHS Two Replacement Chillers	635,000.00	0.00	600,906.53	600,906.53	34,093.47
C063	HHS Softball Field Replacement	85,895.45	0.00	85,895.45	85,895.45	0.00
C066	RHS Replacement Roof Sections	700,000.00	0.00	24,225.00	24,225.00	675,775.00
C067	RHS Replacement Chiller	300,000.00	0.00	223,653.50	223,653.50	76,346.50
C999	2012-2023 Labor	4,915,221.54	3,062,123.29	292,346.97	3,354,470.26	1,560,751.28
Total Current Projects		141,656,597.59	67,493,195.77	8,937,081.25	76,430,277.02	65,226,320.57

WEST CHESTER AREA SCHOOL DISTRICT
 FOOD SERVICES FUND
 MARCH 31, 2020

	2019-20 CONTRACT BUDGET	ACTUAL MARCH 2020	YTD 2019-20
<u>REVENUE</u>			
CAFETERIA SALES	2,686,217	249,231	1,884,007
GOVERNMENT REIMBURSEMENTS	728,842	75,593	556,189
TOTAL REVENUE	3,415,059	324,824	2,440,196
<u>EXPENDITURES</u>			
COST OF FOOD	1,174,659	120,476	827,455
<i>COMMODITY USAGE</i>	<i>(97,835)</i>	-	72,673
LABOR	1,538,518	217,650	1,226,531
ADMINISTRATIVE EXPENSE	65,000	6,500	45,500
MANAGEMENT FEE	60,000	6,000	42,000
OTHER DIRECT EXPENSES	404,398	38,839	260,831
TOTAL EXPENDITURES	3,144,740	389,465	2,402,317
 PROFIT/LOSS	 270,320	 (64,641)	 37,879

WEST CHESTER AREA SCHOOL DISTRICT
March 2020

	452 EB	440 EG	438 EX	444 FH	445 GA	451 HILLS	437 MCH	448 PW	453 SS	447 WT	Total Elementary	328 F.M.	326 P.M.	327 S.M.	223 RUSTIN	222 EAST	221 HEND.	Total Secondary	OTHER	TOTAL		
Kindergarten	49	65	96	72	96	86	77	78	89	81	789										789	Kindergarten
Special Education - Kinder	7	10	19	18	14	12	9	6	10	6	111										111	Special Education - Kinder
Grade1	62	55	78	96	94	87	110	67	96	84	829										829	Grade1
Special Education - Grade 1	4	5	7	3	11	6	16	5	9	13	79										79	Special Education - Grade 1
Grade 2	66	71	92	87	83	78	86	77	79	89	808										808	Grade 2
Special Education - Grade 2	11	12	22	5	8	6	8	8	9	13	102										102	Special Education - Grade 2
Grade 3	58	60	80	75	66	90	105	71	83	76	764										764	Grade 3
Special Education - Grade 3	9	15	18	12	19	10	13	9	8	11	124										124	Special Education - Grade 3
Grade 4	48	69	63	81	71	81	75	68	87	66	709										709	Grade 4
Special Education - Grade 4	12	11	22	17	14	11	16	17	14	14	148										148	Special Education - Grade 4
Grade 5	75	62	86	78	87	87	94	81	74	73	797										797	Grade 5
Special Education - Grade 5	13	10	16	10	15	16	16	21	25	17	159										159	Special Education - Grade 5
Grade 6												243	304	239							786	Grade 6
Special Education - Grade 6												48	68	58							174	Special Education - Grade 6
Grade 7												229	333	238							800	Grade 7
Special Education - Grade 7												49	46	38							133	Special Education - Grade 7
Grade 8												252	287	252							791	Grade 8
Special Education - Grade 8												48	52	39							139	Special Education - Grade 8
Grade 9															265	269	304				838	Grade 9
Special Education - Grade 9															56	41	39				136	Special Education - Grade 9
Grade 10															273	260	318				851	Grade 10
Special Education - Grade 10															39	41	48				128	Special Education - Grade 10
Grade 11															290	290	276				856	Grade 11
Special Education - Grade 11															50	42	53				145	Special Education - Grade 11
Grade 12															279	251	256				786	Grade 12
Special Education - Grade 12															43	40	39				122	Special Education - Grade 12
Regular Education	358	382	495	489	497	509	547	442	508	469	4,696	724	924	729	1,107	1,070	1,154	5,708			10,404	Regular Education
Special Education	56	63	104	65	81	61	78	66	75	74	723	145	166	135	188	164	179	977			1,700	Special Education
In - District Total	414	445	599	554	578	570	625	508	583	543	5,419	869	1,090	864	1,295	1,234	1,333	6,685			12,104	In - District Total
Out of District Totals																						
Alternative Ed. Reg. Ed.																				6	6	Alternative Ed. Reg. Ed.
Alternative Ed. Special Ed.																				158	158	Alternative Ed. Special Ed.
Charter Schools																						
Achievement Cyber																				2	2	Achievement Cyber
Agora Cyber																				7	7	Agora Cyber
Avon Grove																				1	1	Avon Grove
Chester County Family Academy																				22	22	Chester County Family Academy
Chester Community Charter																				-	-	Chester Community Charter
Collegium																				282	282	Collegium
Commonwealth Connections - Cyber																				14	14	Commonwealth Connections - Cyber
Insight																				5	5	Insight
PA Distance																				2	2	PA Distance
Pa Leadership - Cyber																				103	103	Pa Leadership - Cyber
Pennsylvania Cyber																				1	1	Pennsylvania Cyber
Pa Virtual - Cyber																				5	5	Pa Virtual - Cyber
Reach Cyber																				5	5	Reach Cyber
Renaissance Academy																				4	4	Renaissance Academy
21st Century - Cyber																				16	16	21st Century - Cyber
Outside PA																				-	-	Outside PA
GRAND TOTAL	414	445	599	554	578	570	625	508	583	543	5,419	869	1,090	864	1,295	1,234	1,333	6,685	633	12,737		